

Chesterton Parish Council

Minutes of Finance Committee Meeting At Chesterton Community Centre 1.30pm, Tuesday 6th April 2026

DRAFT

Councillors Present: Johnathan Chavda (Chair), Andrew Thomas.
In attendance: Mike White (RFO) and Brian Inglis (Clerk)
Apology: Cllr Gary Warland

1. To Approve and Sign the Minutes of the Finance Committee Meeting on 24th February 2026

It was resolved that the minutes were a true record of the meeting and were duly signed by Cllr Johnathan Chavda.

2. To agree and sign Bank Balance to Receipts and Summary schedule to the end of March 2026

Having been previously circulated, this schedule was scrutinised by Councillors. The RFO answered questions as they arose, following which the schedule was approved by Councillors.

3. To review and Approve invoices received in March 2026

The RFO commented on the list of payments, which had been previously circulated, and after scrutiny and discussion, this list was approved by Councillors.

4. To Review end of 2025/26 financial year figures

Following a review of reserves held at year end, it was agreed to proceed with plans to install a CCTV camera and lighting at the pavilion, and to consider quotes to install a new fencing system at the bottom green. Cllr Chavda has quotes in hand for comparison. (Action – Cllr Chavda to progress)

5. To consider future presentation of accounts

The RFO outlined some small adjustments in the monthly finance reports to be circulated to Councillors, and these were approved.

6. To Review Deposit Accounts

The RFO expanded on a report he had circulated, showing details of funds held on deposit with the various banks, noting some plans which will reach maturity during the next Financial Year.

7. To discuss non receipt of CIO contribution

It was noted that a meeting between Councillors and CIO Trustees has been arranged for Thursday 8th April, with Cllrs Thomas and Chavda, Stephen Webster, Clerk and RFO due to be in attendance.

8. To agree regular payments during the year and Direct Debits

Councillors approved a list of expected regular payments to be made during the year, and further approved a list of Direct Debit payments, both fixed and variable, which are scheduled

9. To confirm future meeting dates

It was agreed to schedule the meetings of the Finance Committee for the Tuesday immediately preceding the meeting of full Council every month in the coming year. (Action – Clerk to organise room bookings)

The meeting closed at 2:13pm

Date of next finance meeting was set as Tuesday 5th May 2026, at 1:30pm.

Signed as agreed

Cllr J Chavda (Chair)

Date