

# **Chesterton Parish Council**

## **Minutes of Finance Committee Meeting At Chesterton Community Centre 1.30pm, Tuesday 30<sup>th</sup> September 2025**

# **DRAFT**

Councillors Present: Johnathan Chavda (Chair), Andrew Thomas, Gary Warland  
In attendance: Mike White (RFO) and Brian Inglis (Clerk)

1. **To Receive Councillor Apologies for Absence**  
None received
2. **To Approve and Sign the Minutes of the Finance Committee Meeting on 29<sup>th</sup> July 2025**  
It was resolved that the minutes were a true record of the meeting and were duly signed by Cllr Johnathan Chavda.
3. **To agree and sign Bank Balance to Receipts and Summary schedule September 2025**  
Having been previously circulated, this schedule was scrutinised by Councillors. The RFO answered questions as they arose, following which the schedule was approved by Councillors.
4. **To review and Approve invoices paid in September 2025**  
The RFO commented on the list of payments, which had been previously circulated, and this list was approved by Councillors.
5. **Geminus Road Adult and Junior Play Area**  
Cllr Chavda has instructed the repairs as previously agreed by full council, with the date of the remedial works to be confirmed. The invoice for these works will be met from ring-fenced funds.
6. **Bank Changes**  
The RFO updated Councillors on progress, with all members of the Committee now set up as signatories on the new UTB bank account.
7. **Bank Deposits**  
The RFO commented on the status of deposits and savings bonds, and options for transfers, answering questions as they arose. The RFO recommendations were accepted by Councillors.

8. **External Audit Invoice**

The RFO noted that an extra charge of £26.25 had been applied by Moore, unjustly in his view and which he had queried. The Clerk and RFO noted that most, possibly all of Oxfordshire councils had been subject to a similar charge and that OALC have collated all PC complaints and have taken the issue up with Moore. After discussion, it was accepted that the invoice must be settled in full.

The Clerk noted that he has logged the council's issue with this charge with the OALC, to be added to the dossier being collated by them, for submission to Moore on behalf of Oxfordshire councils.

9. **Castle Water**

The RFO updated Councillors on issues experienced as a result of changing Direct Debit mandates, which now seem to have been resolved, with some charges having been refunded.

After a brief discussion, it was agreed to continue with Castle Water as provider.

The meeting closed at 1:57pm

Date of next finance meeting was set as Tuesday 28<sup>th</sup> October 2025, at 1:30pm.

Signed as agreed .....

Cllr J Chavda (Chair)

Date .....