

Chesterton Parish Council

To Members of the Council: you are hereby summoned to attend a Meeting of Chesterton Parish Council to be held on **Tuesday, 8th July 2025 at 7.00 pm, in Chesterton Community Centre** for the purpose of transacting the business itemised below.

Members of the Public are welcome to attend and may address the Council on any item on the agenda during the formal meeting under agenda Item “Public Participation”. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Brian Inglis

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Clerk to Chesterton Parish Council

Email: clerk@chestertonparishcouncil.org.uk

Agenda for the meeting of CHESTERTON PARISH COUNCIL

to be held at Chesterton Community Centre on Tuesday, 8th July 2025 at 7.00 pm

- 1. To Receive Councillor Apologies for Absence (Clerk)**
- 2. Requests For Dispensations, Declarations of Interest, Gifts and Hospitality**
To receive any requests for dispensations or declarations of interest from councillors relating to items on the agenda, in accordance with the council's Code of Conduct and to note any gifts or hospitality.
- 3. To Approve and Sign the Minutes of The Parish Council Meeting On 10th June 2025**
- 4. Update On Progress from Previous Minutes – items which do not require further decision. (Clerk)**
- 5. Public Participation**
To receive questions from members of the public relating to items on this agenda. As per the Council's Code of Conduct and Standing Orders, this session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.
- 6. To Receive a Report from Our District and/or County Councillor(s)**
- 7. Vacancies On Parish Council (Clerk)**
 - 7.1 To consider any applications for Co-option to the Parish Council.
 - 7.2 To review and agree wording of a document promoting the vacancies (circulated prior to meeting)
- 8. To Receive a Report from The Allotment Committee (Cllr Hodges - Chair)**
- 9. To Receive a Report from The Highways Committee (Cllr Chavda - Chair)**
 - 9.1 Update on the gated road at Little Chesterton and agree any Parish Council actions. (Cllr Andrews)
 - 9.2 To agree on a list of ongoing Highways related priorities within Chesterton to submit to our new OCC County Councillor and OCC Highways Engagement team
- 10. To Receive a Report from The Community Committee (Cllr Thomas)**
 - 10.1 Report from the Keep Chesterton Tidy working group.
 - 10.2 New residents in Chesterton and Little Chesterton (Cllr Hodges)
- 11. To Receive a Report from The Environment and Burnehyll Woodland Committee (Cllr Cantwell)**

12. To Receive a Report from The Pavilion, Playing Field and Play Area Group (Cllr Chavda - Chair)

13. To Receive a Report from The Finance Committee (Michael White - RFO)

- 13.1 To approve the RFO Monthly Report for June 2025 (circulated prior to meeting)
- 13.2 To approve the Receipts & Payment Report for June 2025 (circulated prior to meeting)

14. Training (Clerk)

To consider current councillor training opportunities, as advertised by OALC and SLCC (link circulated).

15. Governance (Clerk)

- 15.1 To review and approve an updated Complaints Procedure Policy and updated Complaints Form
- 15.2 To review and approve the s137 Policy and Grant Application Form
(Both documents circulated prior to the meeting)

16. To Receive a Report on Planning Applications Received, Decided and Awaiting Decision (Cllr Hodges)

16.1 NEW APPLICATIONS received from Cherwell DC since previous meeting

25/01408/F - 21 Fortescue Drive, Chesterton, OX26 1UT. First floor extension to side.
Objection, Comments Made

16.2 DECISIONS MADE by Cherwell DC since previous meeting

24/01372/F - Albion Land (Three) Limited, Bicester Gateway Business Park, Wendlebury Road, Chesterton. Employment development (Use Classes E(g)i and/or E(g)ii and/or E(g)iii), and associated infrastructure, access (including diverted public right of way), parking, and landscaping. **No Objection. Permitted**

16.3 APPLICATIONS PENDING CONSIDERATION by Cherwell DC

23/03086/F - Countryside Properties (Bicester) Ltd. Variation of condition 4 (plans) of 13/00847/OUT - change the wording to refer to the amended parameter plans. Phase 2 SW Bicester Parcel 7849 North of Whitelands Farm Adjoining, Middleton Stoney Road, Bicester. **No Objection.**

25/00310/TCA - Barnside, Alchester Road, Chesterton, OX26 1UN. T1 x Common Sycamore- to fell a self-seeding has taken root in the middle of a hedge at the bottom of rear garden. It has grown preventing light to the hedge and other trees around it causing them to die. **No Objection**

25/00271/REM - Himley Village, Middleton Stoney Road, Bicester. Reserved Matters Application pursuant to Outline Planning Permission 14/02121/OUT for the erection of 44 dwellings (including 13 affordable dwellings), parking, landscaping and other associated infrastructure including the part discharge of Conditions 12 (Building for Life), 14 (Noise Assessment), 16 (Vehicular Access Details), 17 (Footway and Cycle Link Details) and 19 (Phase Surface Water Drainage Strategy) at Phase 2B Part 1. **No Objection, Comments Made**

25/00348/F - Padeltastic Limited. Bicester Hotel Golf and Spa, Akeman Street, Chesterton OX26 1TE. RETROSPECTIVE - Development of 5 padel tennis courts with canopies and associated lighting plus one tennis court and a cabin for reception and refreshments. **No Objection, Comments Made**

25/00284/F - Tritax Symmetry Oxford Ltd Os Parcel 3371 Adjoining Wendlebury Parish Boundary, Chesterton Full planning application for the erection of employment development within Class B8 and B2 of the Town and Country Planning Use Classes Order 1987, including ancillary Class E(g)(i) (offices), accessed from the existing A41 signalised access and Tritax Park estate road, associated site infrastructure including gatehouses, external service yards, sprinkler tanks and pump houses, vehicle parking (HGV, car, motorcycle and cycle); landscaping including permanent landscaped mounds, amenity open space, sustainable drainage details, foul pump house, energy centre (details of energy generation reserved for future approval), Multi Use Games Area (MUGA), site catering area, and external plant. **Objection, Comments Made**

25/00860/F - Bignell Stud Farm, Bicester Road, Chesterton, OX26 1UE.
Proposed swimming pool outbuilding. **No Objection**

25/00950/REM - Bellway Homes (Thames Valley) Limited. Land South of Green Lane, Chesterton. Reserved Matters application to 23/00173/OUT - Appearance, landscaping, layout and scale and Discharge of Conditions 11 (hard and soft landscaping), 18 (Youth and Play Strategy), 19 (LEAPs and NEAPs), 20 (LAP and SiP) and 26 (BNG Strategy). **Comments Made**

17. To Receive an Update on the Progress of a Chesterton Neighbourhood Plan (Cllr Thomas)

18. To Receive a Report on Planning Matters (Stephen Webster)

19. Important Correspondence Received Since the Last Meeting (Clerk)

19.1 Oxfordshire County Council – Part Night Lighting Public Consultation
To consider the Parish Council response.

20. Reminder To Submit Content for ABC Magazine to Chair By 15th July 2025 (Chair)

20.1 Further content can be submitted after this date, but before 15th August 2025

21. Date of Next Meeting – Tuesday 9th September 2025

**The Parish Council normally meets on the 2nd TUESDAY of the month at 7pm at the Community Centre
Members of the Public are welcome to attend.**

The meeting dates for Council Year 2025/26 are set out below (no meeting in August)

**10th June 2025 - 8th July 2025 - 9th September 2025 - 14th October 2025 - 11th November 2025
9th December 2025 - 13th January 2026 - 10th February 2026 - 10th March 2026 - 14th April 2026**

The Annual Parish Meeting will be held on Tuesday 21st April 2026