

Chesterton Parish Council

To Members of the Council: you are hereby summoned to attend the Annual Meeting of Chesterton Parish Council to be held on **Tuesday, 6th May 2025 at 7.00 pm, in Chesterton Community Centre** for the purpose of transacting the business itemised below.

Members of the Public are welcome to attend and may address the Council on any item on the agenda during the formal meeting under agenda Item “Public Participation”. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Brian Inglis

Brian Inglis

Clerk to Chesterton Parish Council

Email: clerk@chestertonparishcouncil.org.uk

Agenda for the meeting of CHESTERTON PARISH COUNCIL

to be held at Chesterton Community Centre on Tuesday, 6th May 2025 at 7 pm

1. To Carry Out Election of Chair of Parish Council For 2025-26

Chair to Sign Declaration of Acceptance of Office (Local Government Act 1972 s15(2)).

2. To Receive Councillor Apologies for Absence (Clerk)

3. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

To receive any requests for dispensations or declarations of interest from councillors relating to items on the agenda, in accordance with the council’s Code of Conduct and to note any gifts or hospitality.

4. To Carry Out Election of Vice-Chair of Parish Council For 2025-26 (Chair)

Vice-Chair to Sign Declaration of Acceptance of Office (Local Government Act 1972 s15(2))

5. To Approve and Sign the Minutes of The Parish Council Meeting On 1st April 2025

6. Update on Progress from Previous Minutes – items which do not require further decision. (Clerk)

7. Public Participation

To receive questions from members of the public relating to items on this agenda. As per the Council’s Code of Conduct and Standing Orders, this session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.

8. Vacancies On Parish Council (Clerk)

To consider any applications for Co-option to the Parish Council.

9. To Receive a Report from Our District and/or County Councillor(s)

10. To Appoint Chair and Members of the Allotment Committee

10.1 Report from The Allotment Committee

11. To Appoint Chair and Members of The Highways Committee

11.1 Report from The Highways Committee

12. To Appoint a Parish Council Representative on The Environment and Burnehyll Woodland Committee

12.1 Report from The Environment and Burnehyll Woodland Committee

13. To Appoint Chair and Members of The Community Committee

13.1 Report from the Keep Chesterton Tidy working group.

13.2 New residents in Chesterton and Little Chesterton

14. To Appoint Chair and Members of The Pavilion, Playing Field and Play Area Committee

14.2 Report from The Pavilion, Playing Field and Play Area Committee

15. To Receive a Report from The Finance Committee (Michael White - RFO)

15.1 To approve the RFO Monthly Report for April 2025 (circulated prior to meeting)

15.2 To approve the Receipts & Payment Report for April 2025 (circulated prior to meeting)

15.3 To receive and review the report from the Internal Auditor

15.4 External Audit – to consider the 2023/24 AGAR for submission to the External Auditor

15.5 Section 1: Annual Governance Statement - to consider the questions and respond accordingly

15.6 Section 2: Accounting Statements - to consider and agree the accounting statement figures

15.7 Electors' Rights – to note the dates for the Notice of Public Rights

15.8 Statement of Variance – to consider the draft Statement of Variance

16. Training (Clerk)

To consider current councillor training opportunities, as advertised by OALC and SLCC (link circulated).

17. Governance (Clerk)

17.1 To set the dates for meetings of the Parish Council for 2025-26

18. To Appoint Chair and Members of The Planning Committee

18.1 Report on Planning Matters

19. To Receive a Report on Planning Applications Received, Decided and Awaiting Decision

19.1 **NEW APPLICATIONS received from Cherwell DC since previous meeting**

25/00860/F - Bignell Stud Farm, Bicester Road, Chesterton, OX26 1UE.

Proposed swimming pool outbuilding

19.2 **DECISIONS MADE by Cherwell DC since previous meeting (None)**

25/00225/F - 19 Fortescue Drive, Chesterton, OX26 1UT. Part 2 storey rear extension as well as the 1st floor side with garage conversion, 2 storey side extension and single storey rear extension. **No Comment. Permitted**

25/00349/REN56 - Bicester Hotel Golf and Spa, Akeman Street, Chesterton, Bicester, OX26 1TE

403.5kWp Solar PV Installation on majority of available roof-space. **No Objection. Prior approval not required.**

25/00368/F - 21 Fortescue Drive Chesterton OX26 1UT. Variation of Condition 2 (plans) of 14/01974/F - Vary the plans to bring the extension upstairs in line with the rest of the building. **Comments Made. Refused**

19.3 **APPLICATIONS PENDING CONSIDERATION by Cherwell DC**

23/03086/F - Countryside Properties (Bicester) Ltd. Variation of condition 4 (plans) of 13/00847/OUT - change the wording to refer to the amended parameter plans. Phase 2 SW Bicester Parcel 7849 North of Whitelands Farm Adjoining, Middleton Stoney Road, Bicester. **No Objection.**

24/01372/F - Albion Land (Three) Limited, Bicester Gateway Business Park, Wendlebury Road, Chesterton. Employment development (Use Classes E(g)i and/or E(g)ii and/or E(g)iii), and associated infrastructure, access (including diverted public right of way), parking, and landscaping. **No Objection**

25/00310/TCA - Barnside, Alchester Road, Chesterton, OX26 1UN. T1 x Common Sycamore- to fell a self-seeding has taken root in the middle of a hedge at the bottom of rear garden. It has grown preventing light to the hedge and other trees around it causing them to die. **No Objection**

25/00271/REM - Himley Village, Middleton Stoney Road, Bicester. Reserved Matters Application pursuant to Outline Planning Permission 14/02121/OUT for the erection of 44 dwellings (including 13 affordable dwellings), parking, landscaping and other associated infrastructure including the part discharge of Conditions 12 (Building for Life), 14 (Noise Assessment), 16 (Vehicular Access Details), 17 (Footway and Cycle Link Details) and 19 (Phase Surface Water Drainage Strategy) at Phase 2B Part 1. **No Objection, Comments Made**

25/00348/F - Padeltastic Limited. Bicester Hotel Golf and Spa, Akeman Street, Chesterton OX26 1TE. RETROSPECTIVE - Development of 5 padel tennis courts with canopies and associated lighting plus one tennis court and a cabin for reception and refreshments. **No Objection, Comments Made**

25/00284/F - Tritax Symmetry Oxford Ltd Os Parcel 3371 Adjoining Wendlebury Parish Boundary, Chesterton Full planning application for the erection of employment development within Class B8 and B2 of the Town and Country Planning Use Classes Order 1987, including ancillary Class E(g)(i) (offices), accessed from the existing A41 signalised access and Tritax Park estate road, associated site infrastructure including gatehouses, external service yards, sprinkler tanks and pump houses, vehicle parking (HGV, car, motorcycle and cycle); landscaping including permanent landscaped mounds, amenity open space, sustainable drainage details, foul pump house, energy centre (details of energy generation reserved for future approval), Multi Use Games Area (MUGA), site catering area, and external plant. **Objection, Comments Made**

20. Important Correspondence Received Since the Last Meeting (Clerk)

20.1 Request from a resident of Little Chesterton for the following statement to be considered by Councillors – *“Little Chesterton residents share a postcode with the [Grange] farm units, and yet we [the Residents] have closed the connecting road, it is believed that there needs to be an official request from the parish council to change the villages postcode.”*

20.2 To discuss two pieces of correspondence from a resident of Little Chesterton relating to the bollards at Little Chesterton Road (previously circulated)

21. Reminder To Submit Content for ABC Magazine To Chair By 15th May 2025 (Chair)

22. Date of Next Meeting – Tuesday 3rd June 2025

**The Parish Council normally meets on the FIRST TUESDAY of the month at 7pm at the Community Centre
Members of the Public are welcome to attend.**

The meeting dates for Council Year 2025/26 will be set at this meeting and published thereafter.