

Chesterton Parish Council

To Members of the Council: you are hereby summoned to attend a Meeting of Chesterton Parish Council to be held on **Tuesday, 4th February 2025 at 7.00 pm, in Chesterton Community Centre** for the purpose of transacting the business itemised below.

Members of the Public are welcome to attend and may address the Council on any item on the agenda during the formal meeting under agenda Item “Public Participation”. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Brian Inglis

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Clerk to Chesterton Parish Council

Email: clerk@chestertonparishcouncil.org.uk

Agenda for the meeting of CHESTERTON PARISH COUNCIL

to be held at Chesterton Community Centre on Tuesday, 4th February 2025 at 7 pm

- 1. To Receive Councillor Apologies For Absence (Clerk)**
- 2. Requests For Dispensations, Declarations Of Interest, Gifts And Hospitality**
To receive any requests for dispensations or declarations of interest from councillors relating to items on the agenda, in accordance with the council’s Code of Conduct and to note any gifts or hospitality.
- 3. To Approve And Sign The Minutes Of The Parish Council Meeting On 14th January 2025**
- 4. Update On Progress From Previous Minutes – items which do not require further decision. (Clerk)**
- 5. Public Participation**
To receive questions from members of the public relating to items on this agenda. As per the Council’s Code of Conduct and Standing Orders, this session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.
- 6. To Receive A Report From Our District and/or County Councillor(s)**
- 7. Vacancies On Parish Council (Clerk)**
To mark the death of Cllr Tony Thompson, and to acknowledge his contribution to the Parish Council.
To consider any applications for Co-option to the Parish Council.
- 8. To Receive A Report From The Allotment Committee (Cllr Hodges - Chair)**
 - 8.1 To consider any changes to be made to the Allotment Holder Tenancy Agreement
 - 8.2 To set the charges for allotment rental for 2025/26
- 9. To Receive A Report From The Highways Committee (Cllr Chavda - Chair)**
 - 9.1 Update on the Gated Road/Bollards at Little Chesterton
- 10. To Receive A Report From The Environment And Burnehyll Woodland Committee**

11. To Receive A Report From The Community Committee

- 11.1 Report from the Keep Chesterton Tidy working group.
- 11.2 Report from the Community Speedwatch team.

12. To Receive A Report From The Pavilion, Playing Field And Play Area Group (Cllr Chavda - Chair)

- 12.1 Play area maintenance and inspections – update.

13. To Receive The RFO's Monthly Reports, Discuss Other Finance Matters And Approve Expenditure / Income (Michael White - RFO)

- 13.1 To approve the RFO Monthly Report for January 2025 (circulated prior to meeting)
- 13.2 To approve the Receipts & Payment Report for January 2025 (circulated prior to meeting)
- 13.3 To consider the Interim Report from the Internal Auditor (circulated prior to meeting), and to agree any actions or implementations.
- 13.4 To consider adding another councillor to the Finance Committee

14. Training (Clerk)

To consider current councillor training opportunities, as advertised by OALC and SLCC (link circulated).

15. Governance (Clerk)

To consider adopting the NALC model Sexual and General Harassment Policy and Procedure (circulated prior to meeting), to comply with new legislation contained in s40A Equality Act 2010.

16. To Receive An Update On The Progress Of A Chesterton Neighbourhood Plan (Stephen Webster)

17. To Receive A Report From The Planning Committee (Stephen Webster)

- 17.1 Great Wolf Development / Siemens (Symmetry Park) Development – update on progress
- 17.2 Cherwell Local Plan 2042 – update on Consultation Period

18. To Receive A Report On Planning Applications Received (Cllr Hodges)

- 18.1 **NEW APPLICATIONS received from Cherwell DC since previous meeting (None)**
- 18.2 **DECISIONS MADE by Cherwell DC since previous meeting (None)**
Note: Appn No **23/02355/F** has been allowed on Appeal, following refusal by Cherwell DC on 29/7/24
- 18.3 **APPLICATIONS PENDING CONSIDERATION by Cherwell DC**
23/03086/F - Countryside Properties (Bicester) Ltd. Variation of condition 4 (plans) of 13/00847/OUT - change the wording to refer to the amended parameter plans. Phase 2 SW Bicester Parcel 7849 North Of Whitelands Farm Adjoining, Middleton Stoney Road, Bicester. **No Objection.**
24/01372/F - Albion Land (Three) Limited, Bicester Gateway Business Park, Wendlebury Road, Chesterton. Employment development (Use Classes E(g)i and/or E(g)ii and/or E(g)iii), and associated infrastructure, access (including diverted public right of way), parking, and landscaping. **No objection**

19. Important Correspondence Received Since The Last Meeting (Clerk)

None Received

20. Reminder To Submit Content For ABC Magazine To Chair By 15th February 2025 (Chair)

Parish Council Meeting Dates 2024/25 (commencing 7pm at the Community Centre)

Members of the Public are welcome to attend.

Tuesday 4th March 2025 - Tuesday 1st April 2025

The Annual Parish Meeting will be held on Tuesday 22nd April 2025