

Chesterton Parish Council

To Members of the Council: you are hereby summoned to attend a Meeting of Chesterton Parish Council to be held on **Tuesday, 1st October 2024 at 7.00 pm, in Chesterton Community Centre** for the purpose of transacting the business itemised below.

Members of the Public are welcome to attend and should notify the Clerk of such intention prior to the meeting. They may address the Council during the formal meeting under agenda Item “Public Participation”. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Brian Inglis

Brian Inglis
Clerk to Chesterton Parish Council
Email: clerk@chestertonparishcouncil.org.uk

Agenda for the meeting of CHESTERTON PARISH COUNCIL

to be held at Chesterton Community Centre on Tuesday, 1st October 2024 at 7 pm

- 1. TO RECEIVE COUNCILLOR APOLOGIES FOR ABSENCE (Clerk)**
- 2. REQUESTS FOR DISPENSATIONS, DECLARATIONS of INTEREST, GIFTS and HOSPITALITY**
To receive any requests for dispensations or declarations of interest from councillors relating to items on the agenda, in accordance with the council’s Code of Conduct and to note any gifts or hospitality.
- 3. TO APPROVE AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING ON 3RD SEPTEMBER 2024**
- 4. UPDATE on PROGRESS FROM PREVIOUS MINUTES – items which do not require further decision. (Clerk)**
- 5. PUBLIC PARTICIPATION**
To receive questions from members of the public relating to items on this agenda. As per the Council’s Code of Conduct and Standing Orders, this session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.
- 6. TO RECEIVE a REPORT FROM our DISTRICT and/or COUNTY COUNCILLOR**
- 7. VACANCY on PARISH COUNCIL (Clerk)**
To consider any applications for Co-option to the Parish Council.
- 8. TO RECEIVE a REPORT FROM the ALLOTMENT COMMITTEE (Cllr Hodges)**
 - 8.1 Maintenance, Inspections, Improvement Notices, Terminations, New Tenants and Waiting List.
 - 8.2 Allotment Competition.
- 9. TO RECEIVE a REPORT FROM the HIGHWAYS COMMITTEE (Cllr Chavda)**
 - 9.1 Update on the impact of the Road Closure on A4095 due to Great Wolf works, and to receive a report from The Clerk on responses received to letters to Great Wolf, its contractor and OCC Highways.
- 10. TO RECEIVE A REPORT FROM ENVIRONMENTAL & BURNEHYLL WOODLAND COMMITTEE (Cllr Thompson)**

11. TO RECEIVE A REPORT FROM THE COMMUNITY COMMITTEE (Cllr Thomas)

- 11.1 Report from the Keep Chesterton Tidy working group.
- 11.2 Report from the Community Speedwatch team.
- 11.3 To consider a response to resident correspondence regarding parking in Orchard Rise (circulated)
- 11.4 To consider a response to resident correspondence regarding Chesterton Hotel (circulated)
- 11.5 To approve an updated “Welcome to Chesterton” handout for new residents (circulated)

12. TO RECEIVE a REPORT FROM the PAVILION, PLAYING FIELD and PLAY EQUIPMENT GROUP (Cllr Chavda)

- 12.1 Play area maintenance and inspections – update.

13. TO RECEIVE the RFO’s MONTHLY REPORTS, DISCUSS OTHER FINANCE MATTERS and APPROVE EXPENDITURE / INCOME (RFO)

- 13.1 To approve the RFO Monthly Report for September 2024 (circulated prior to meeting)
- 13.2 To approve the Receipts & Payment Report for September 2024 (circulated prior to meeting)
- 13.3 External Audit Report and Notice of Conclusion of Audit
- 13.4 To receive a report on Internet Security and Defibrillators
- 13.5 To consider Grant Applications received (circulated)
- 13.6 To approve the renewal of annual subscription to the National Allotment Society
- 13.7 To approve the renewal of annual subscription to CPRE – The Countryside Charity
- 13.8 To approve the renewal of Clerk’s annual membership to the SLCC

14. TO RECEIVE an UPDATE on the PROGRESS of a CHESTERTON NEIGHBOURHOOD PLAN (S Webster)

15. GOVERNANCE (Chair / Clerk)

- 15.1 To consider adopting the Oxfordshire Councils’ Councillor Code of Conduct (circulated)
- 15.2 To consider adopting NALC Model Standing Orders, unchanged following Annual Review.
- 15.3 To consider adopting an updated Communications Policy (due for review, circulated)

16. TRAINING (Chair / Clerk)

- 16.1 To consider current councillor training opportunities, as advertised by OALC and SLCC (link circulated).
- 16.2 To receive a report on training courses attended since last meeting.

17. REVIEW of PARISH WEBSITE (Chair)

To consider alternatives to the existing parish council website, following councillor review.

18. TO RECEIVE a REPORT FROM the PLANNING COMMITTEE (S Webster)

- 18.1 Great Wolf (General Progress – not including A4095 Works)
- 18.2 Siemens (Symmetry Park)

19. TO RECEIVE an UPDATE from the CHESTERTON VILLAGE FAIR WORKING GROUP (Cllr Hawes)

20. TO CONSIDER the FUTURE USE of THE ANNEXE and the MAINTENANCE / UPKEEP of the CAR PARK and SURROUNDING AREA of the COMMUNITY CENTRE (Chair)

To consider the formation of a new Working Group, and if so, the appointment of Chair and members.

21. TO RECEIVE a REPORT on PLANNING APPLICATIONS RECEIVED (Cllr Hodges)

21.1 NEW APPLICATIONS received from Cherwell DC since previous meeting

24/02345/ADV - The Red Cow The Green Chesterton OX26 1UU. Installation of replacement signs to include 1x fascia sign, 1x set of individual letters, 1x double sided panel to existing gibbet, 1x amenity board and 1x menu case. **No Objection**

21.2 DECISIONS MADE by Cherwell DC since previous meeting

23/02715/REM - Peveril Securities Ltd. Reserved matters approval for 23/01080/OUT – Details of access, appearance, landscaping, layout and scale relating to the proposed development of a Class E(g) office/commercial building and associated development and associated parking. Land north of Bicester Avenue Garden Centre, Oxford Road, Bicester. **No Comment. PERMITTED**

24/01143/F - Wendlebury Park Farm, Wendlebury Road, Chesterton, Bicester, OX25 2PE. Change of use of vacant land presently used for ad hoc storage to provide additional external B2/B8 storage area.

No Comment. APPLICATION REFUSED

24/01741/F - 17 Fortescue Drive, Chesterton, Bicester, OX26 1UT. First floor side extension with associated alterations. **No Objection. PERMITTED**

24/01932/F - Plum Tree Cottage, Bignell View, Chesterton OX26 1UQ. Conversion of existing outbuilding to a home office. **No Objection. PERMITTED**

24/02092/TCA - Stone Cottage, Bignell View, Chesterton, OX26 1UQ. T1 x Juniper, - crown dieback, tall shrub, fell to near ground level. T2 x S/Birch - Clear adjacent structure to create 1.5m clearance. T3 x Small Cherry - low vitality, fell to near ground level. T4 x Sorbus - Clear adjacent structure to create 1m clearance. T5 x Juniper, a small shrub, fell to near ground level. **No Comment. PERMITTED**

21.3 **APPLICATIONS PENDING CONSIDERATION by Cherwell DC**

23/01496/DISC - Cala Homes (Cotswolds) Ltd. Proposed Himley Village, Middleton Stoney Road. Discharge of Condition 8 (Site Wide Masterplan and Design Code) of 14/02121/OUT. **No Comment**

23/01586/REM - Cala Homes (Cotswolds) Ltd. Proposed Himley Village, Middleton Stoney Road. Reserved Matters Application pursuant to Outline planning permission 14/02121/OUT for the erection of 123 dwellings (including 37 affordable dwellings), parking, landscaping and other associated infrastructure including the part compliance of conditions 12 (Building for Life 12), 13 (future climate risks statement), 14 (noise assessment), 16 (means of vehicular access), 17 (means of pedestrian/cycle links), 18 (Travel Plan) and 19 (detailed surface water drainage scheme) at Phase 2A. **No Comment**

23/03086/F - Countryside Properties (Bicester) Ltd. Variation of condition 4 (plans) of 13/00847/OUT - change the wording to refer to the amended parameter plans. Phase 2 SW Bicester Parcel 7849 North Of Whitelands Farm Adjoining, Middleton Stoney Road, Bicester. **No Objection**

24/00948/F - Grange Farm House, Street Through Little Chesterton, Chesterton OX25 3PD. Erection of gates and bin store. **No Objection**

24/01372/F - Albion Land (Three) Limited, Bicester Gateway Business Park, Wendlebury Road, Chesterton. Employment development (Use Classes E(g)i and/or E(g)ii and/or E(g)iii), and associated infrastructure, access (including diverted public right of way), parking, and landscaping. **No objection**

24/01875/F - Forseven Limited, Unit 7, Charles Shouler Way, Bicester, OX25 2DS. Installation of secure parking area and reconfiguration of existing parking spaces. **No Objection.**

24/01927/F - All Bright Cleaner Ltd, Bicester Avenue Garden Centre, Oxford Road, Bicester, OX25 2NY. Hand car wash comprising 2 drying parasols, office unit, polycarbonate screening. **No Comment**

24/01999/F - The Thatched Cottage, Bignell View, Chesterton, Bicester, OX26 1UQ. Remove existing outbuildings and erect new ancillary accommodation. **Objection Submitted.**

22. IMPORTANT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING (Clerk)

22.1 OCC Councillor Ian Corkin – Request for information on Section 106 Schemes (Circulated)

23. REMINDER to SUBMIT CONTENT for ABC MAGAZINE to CHAIR by 15th OCTOBER 2024 (Chair)

Date of Next Meeting: Tuesday, 5th November 2024, 7pm

**Chesterton Parish Council Meeting Dates 2024/25 (commencing 7pm at the Community Centre)
Members of the Public welcome. Please advise Brian Inglis (Parish Clerk) if you wish to attend.**

clerk@chestertonparishcouncil.org.uk

Tuesday 5th November 2024

Tuesday 7th January 2025

Tuesday 4th March 2025

Tuesday 3rd December 2024

Tuesday 4th February 2025

Tuesday 1st April 2025

Annual Parish Meeting – Tuesday 22nd April 2025