

Chesterton Parish Council

To Members of the Council: you are hereby summoned to attend a Meeting of Chesterton Parish Council to be held on **Tuesday, 3rd September 2024 at 7.00 pm, in Chesterton Community Centre** for the purpose of transacting the business itemised below.

Members of the Public are welcome to attend and should notify the Clerk of such intention prior to the meeting. They may address the Council during the formal meeting under agenda Item “Public Participation”. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Brian Inglis

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Clerk to Chesterton Parish Council

Email: clerk@chestertonparishcouncil.org.uk

Agenda for the meeting of CHESTERTON PARISH COUNCIL

to be held at Chesterton Community Centre on Tuesday, 3rd September 2024 at 7 pm

1. TO RECEIVE COUNCILLOR APOLOGIES FOR ABSENCE

2. REQUESTS FOR DISPENSATIONS, DECLARATIONS of INTEREST, GIFTS and HOSPITALITY

To receive any requests for dispensations or declarations of interest from councillors relating to items on the agenda, in accordance with the council's Code of Conduct and to note any gifts or hospitality.

3. TO APPROVE AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING ON 2ND JULY 2024

4. UPDATE on PROGRESS FROM PREVIOUS MINUTES – items which do not require further decision.

5. PUBLIC PARTICIPATION

To receive questions from members of the public relating to items on this agenda. As per the Council's Code of Conduct and Standing Orders, this session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.

6. TO RECEIVE a REPORT FROM our DISTRICT and/or COUNTY COUNCILLOR

7. VACANCY on PARISH COUNCIL

To consider any applications for Co-option to the Parish Council

8. TO RECEIVE a REPORT FROM the ALLOTMENT COMMITTEE

8.1 To consider options for the management of trees on the allotments, and to consider a quotation in hand (circulated ahead of the meeting)

8.2 Ongoing Maintenance, Inspections, Improvement Notices, Enquiries, Terminations and Waiting List

8.3 To consider an additional member of the Allotment Committee

9. TO RECEIVE a REPORT FROM the HIGHWAYS COMMITTEE

9.1 Update on the impact of the bollards at Little Chesterton.

9.2 Update on the impact of the Road Closure on A4095 due to Great Wolf works.

9.3 Report from The Clerk on a meeting with OCC Highways Engagement Officer on 13th August.

10. TO RECEIVE A REPORT FROM THE COMMUNITY COMMITTEE

- 10.1 Report from the Keep Chesterton Tidy working group.
- 10.2 Report from the Community Speedwatch team.

11. TO RECEIVE A REPORT FROM ENVIRONMENTAL & BURNEHYLL WOODLAND COMMITTEE

12. TO RECEIVE a REPORT FROM the PAVILION, PLAYING FIELD and PLAY EQUIPMENT WORKING GROUP

- 12.1 Annual RoSPA Report, received 12th July 2024
- 12.2 Play area maintenance and inspections – update.

13. TO RECEIVE an UPDATE on the PROGRESS of a CHESTERTON NEIGHBOURHOOD PLAN

- 13.1 To consider the formation of a Working Group, and if so, the appointment of Chair and members.

14. GOVERNANCE

- 14.1 To consider adopting an updated Dispensations Procedure Guide and Form (due for review, circulated prior to the meeting)
- 14.2 To consider adopting an updated Gifts and Hospitality Policy (due for review, circulated prior to the meeting)
- 14.3 To consider signing up to the Oxfordshire Councils Charter (link circulated prior to the meeting)

15. TRAINING

- 15.1 To consider current councillor training opportunities, as advertised by OALC and SLCC (link circulated prior to the meeting).
- 15.2 To approve training dates for The Clerk (Circulated prior to the meeting).

16. REVIEW of PARISH WEBSITE

- 16.1 To consider alternatives to the existing parish council website, following councillor review.

17. TO RECEIVE the RFO's MONTHLY REPORTS, DISCUSS OTHER FINANCE MATTERS and APPROVE EXPENDITURE / INCOME

- 17.1 To approve the RFO Monthly Report for July/August 2024 (circulated prior to meeting)
- 17.2 To approve the Receipts & Payment Report for July/August 2024 (circulated prior to meeting)

18. TO RECEIVE a REPORT FROM the PLANNING COMMITTEE

- 18.1 Great Wolf (General Progress – not including A4095 Works)
- 18.2 Siemens (Symmetry Park)
- 18.3 Wates Development

19. TO CONSIDER the FORMATION of a CHESTERTON VILLAGE FAIR WORKING GROUP.

To consider the formation of a new Working Group for the purpose of carrying out feasibility study and consultation exercise on such an event in future, and if so, the appointment of Chair and members.

20. TO CONSIDER the FUTURE USE of THE ANNEXE and the MAINTENANCE / UPKEEP of the CAR PARK and SURROUNDING AREA of the COMMUNITY CENTRE.

To consider the formation of a new Community Centre Working Group, and if so, the appointment of Chair and members.

21. TO RECEIVE a REPORT on PLANNING APPLICATIONS RECEIVED (JH)

- 21.1 **NEW APPLICATIONS received from Cherwell DC since previous meeting**
 - 23/01496/DISC** - Cala Homes (Cotswolds) Ltd. Proposed Himley Village, Middleton Stoney Road. Discharge of Condition 8 (Site Wide Masterplan and Design Code) of 14/02121/OUT. **No Comment**
 - 23/01586/REM** - ****Re- Consultation**** Cala Homes (Cotswolds) Ltd. Proposed Himley Village, Middleton Stoney Road. Reserved Matters Application pursuant to Outline planning permission 14/02121/OUT for the erection of 123 dwellings (including 37 affordable dwellings), parking, landscaping and other associated infrastructure including the part compliance of conditions 12 (Building for Life 12), 13 (future climate risks statement), 14 (noise assessment), 16 (means of vehicular access), 17 (means of pedestrian/cycle links), 18 (Travel Plan) and 19 (detailed surface water drainage scheme) at Phase 2A. **No Comment**

24/01143/F - Wendlebury Park Farm, Wendlebury Road, Chesterton, Bicester, OX25 2PE. Change of use of vacant land presently used for ad hoc storage to provide additional external B2/B8 storage area. **No Comment**

24/01741/F - 17 Fortescue Drive, Chesterton, Bicester, OX26 1UT. First floor side extension with associated alterations. **No Objection**

24/01875/F - Forseven Limited, Unit 7, Charles Shouler Way, Bicester, OX25 2DS. Installation of secure parking area and reconfiguration of existing parking spaces. **Comments made, No Objection.**

24/01927/F - All Bright Cleaner Ltd, Bicester Avenue Garden Centre, Oxford Road, Bicester, OX25 2NY. Hand car wash comprising 2 drying parasols, office unit, polycarbonate screening. **No Comment**

24/01932/F - Plum Tree Cottage, Bignell View, Chesterton OX26 1UQ. Conversion of existing outbuilding to a home office. **No Objection**

24/01999/F - The Thatched Cottage, Bignell View, Chesterton, Bicester, OX26 1UQ. Remove existing outbuildings and erect new ancillary accommodation. **Objection Submitted.**

24/02092/TCA - Stone Cottage, Bignell View, Chesterton, OX26 1UQ. T1 x Juniper, - crown dieback, tall shrub, fell to near ground level. T2 x S/Birch - Clear adjacent structure to create 1.5m clearance. T3 x Small Cherry - low vitality, fell to near ground level. T4 x Sorbus - Clear adjacent structure to create 1m clearance. T5 x Juniper, a small shrub, fell to near ground level. **No Comment**

21.2 DECISIONS MADE by Cherwell DC since previous meeting

24/01286/F - Half Mile House, Chesterton, Bicester, OX25 3PD. Single storey extension to rear. **No Objection – PERMITTED**

24/01721/F - Olive Cottage, Bignell View, Chesterton, OX26 1UQ. Single storey flat roof side extension. **No Objection – PERMITTED**

24/00372/F - Bicester Sports Association, Variation of Conditions 2 (plans), 5 (Flood Risk and Drainage Statement), 7 (highway details), 8 (Secured by Design principles), 11 (parking and manoeuvring areas), 13 (vehicular electric charging spaces), 15 (bat, bird and invertebrate boxes), 16 (lighting), 18 (minibus service), 19 (soft and hard landscaping scheme), 21 (BREEAM standard), 23 (signage), 24 (Travel Plan) and 25 (external materials) and Insertion of Conditions 26 and 27 of 19/00934/F (APP/C3105/W/20/3265278). **Objection Submitted – PERMITTED**

23/02355/F – GG Oxford Investments Ltd. Central Government Registrar Waverley House Queens Avenue Bicester OX26 2PY. Demolition of existing building and construction of 33 No. apartments, together with landscaping, car parking, bin stores, secure cycle parking and associated infrastructure. Resubmission of 21/02753/F. **Objection Submitted – REFUSED**

23/01493/REM – Cala Homes Ltd, Proposed Himley Village, Middleton Stoney Road. Reserved Matters Application including access, layout, landscaping, and scale pursuant to outline planning permission 14/02121/OUT for internal primary and secondary streets along with the part discharge of conditions 12, 16, 17 and 19 for Phase 1B at Himley Village Bicester. **No Comment - PERMITTED**

21.3 APPLICATIONS PENDING CONSIDERATION by Cherwell DC

24/01372/F - Albion Land (Three) Limited, Bicester Gateway Business Park, Wendlebury Road, Chesterton. Employment development (Use Classes E(g)i and/or E(g)ii and/or E(g)iii), and associated infrastructure, access (including diverted public right of way), parking, and landscaping. **No objection**

24/00948/F - Grange Farm House, Street Through Little Chesterton, Chesterton OX25 3PD. Erection of gates and bin store. **Comments Made, No Objection**

23/02715/REM - Peveril Securities Ltd. Reserved matters approval for 23/01080/OUT – Details of access, appearance, landscaping, layout and scale relating to the proposed development of a Class E(g) office/commercial building and associated development and associated parking. Land north of Bicester Avenue Garden Centre, Oxford Road, Bicester. **No Comment**

23/03086/F - Countryside Properties (Bicester) Ltd. Variation of condition 4 (plans) of 13/00847/OUT - change the wording to refer to the amended parameter plans. Phase 2 SW Bicester Parcel 7849 North Of Whitelands Farm Adjoining, Middleton Stoney Road, Bicester. **No Objection**

23/02300/TCA – Chesterwood, Alchester Rd – T1 Larch fell. **No objection**

22. IMPORTANT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING (Clerk)

- 22.1 Chair of Bucknell Parish Council – Regarding proposed development (09/07/24)
- 22.2 Cherwell DC – Notice of Consultation Period on planned CIL Charging Structure (11/07/24)
- 22.3 Real Estate Communications – Regarding proposed development (09/08/24)
- 22.4 Oxfordshire County Council – Winter Preparedness 2024/25 (22/08/24)

23. REMINDER to SUBMIT CONTENT for ABC MAGAZINE to CHAIR by 15th SEPTEMBER 2024

Date of Next Meeting: Tuesday, 1st October 2024, 7pm

**Chesterton Parish Council Meeting Dates 2024/25 (commencing 7pm at the Community Centre)
Members of the Public welcome. Please advise Brian Inglis (Parish Clerk) if you wish to attend.
clerk@chestertonparishcouncil.org.uk**

Tuesday 3rd September 2024
Tuesday 5th November 2024
Tuesday 7th January 2025
Tuesday 4th March 2025

Tuesday 1st October 2024
Tuesday 3rd December 2024
Tuesday 4th February 2025
Tuesday 1st April 2025

Annual Parish Meeting – Tuesday 22nd April 2025