

Chesterton Parish Council

To Members of the Council: you are hereby summoned to attend a Meeting of Chesterton Parish Council to be held on Tuesday, 2nd July 2024 at 7.00 pm, in Chesterton Community Centre for the purpose of transacting the business itemised below.

Members of the Public are welcome to attend and should notify the Clerk of such intention prior to the meeting. They may address the Council during the formal meeting under agenda Item “Public Participation”. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Brian Inglis

Brian Inglis
Clerk to Chesterton Parish Council
Email: clerk@chestertonparishcouncil.org.uk

Agenda for the meeting of CHESTERTON PARISH COUNCIL

to be held at Chesterton Community Centre on Tuesday, 2nd July 2024 at 7.00 pm

1. TO RECEIVE COUNCILLOR APOLOGIES FOR ABSENCE

2. REQUESTS FOR DISPENSATIONS, DECLARATIONS OF INTEREST, GIFTS AND HOSPITALITY

To receive any requests for dispensations or declarations of interest from councillors relating to items on the agenda, in accordance with the council's Code of Conduct and to note any gifts or hospitality.

3. TO APPROVE AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING ON 4TH JUNE 2024

4. UPDATE ON PROGRESS FROM PREVIOUS MINUTES – Report on progress of items which do not require further decision.

5. PUBLIC PARTICIPATION

To receive questions from members of the public relating to items on this agenda. As per the Council's Code of Conduct and Standing Orders, this session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.

6. TO RECEIVE A REPORT FROM THE DISTRICT and/or COUNTY COUNCILLOR

7. TO RECEIVE A REPORT FROM THE ALLOTMENT COMMITTEE

7.1 Termination Notices Issued

8. TO RECEIVE A REPORT FROM THE HIGHWAY COMMITTEE

8.1 Chesterton Speed Reduction Measures – OCC Decisions Meeting on 20th June 2024

9. TO RECEIVE A REPORT FROM THE COMMUNITY COMMITTEE

9.1 Keep Chesterton Tidy Working Group

9.2 New Residents to the Village

10. TO RECEIVE A REPORT FROM ENVIRONMENTAL & BURNEHYLL WOODLAND COMMITTEE

11. TO RECEIVE A REPORT FROM THE PAVILION, PLAYING FIELD and PLAY EQUIPMENT WORKING GROUP

- 11.1 Annual RoSPA inspection

12. GOVERNANCE

- 12.1 To consider adopting an updated s137 Grant Award Policy and Application Form (circulated prior to the meeting).

13. TRAINING

- 13.1 To consider current training opportunities for Councillors, Clerk and RFO, as advertised by OALC.

14. REVIEW of PARISH WEBSITE and DOMAIN NAME

- 14.1 To consider a summer councillor review of existing parish council website, and alternatives.
14.2 To consider switching domain from .org to .gov as per NALC recommendation (2024 NALC briefing paper circulated prior to the meeting).

15. TO RECEIVE THE FINANCE OFFICER'S MONTHLY REPORT, DISCUSS OTHER FINANCE MATTERS AND APPROVE EXPENDITURE / INCOME – updates (RFO)

- 15.1 To approve the RFO Monthly Report for June 2024 (circulated prior to meeting)
15.2 To approve the Receipts & Payment Report for June 2024 (circulated prior to meeting)
15.3 To agree and sign Bank Balance to Receipts and Summary schedule for June 2024
15.4 Annual Governance and Accountability Return 2023/24 and Internal Audit Update
15.5 Update on Banking and Investment arrangements

16. TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE

- 16.1 Great Wolf, Siemens (Symmetry Park) and Wates - Update (SW)

17. TO RECEIVE A REPORT on PLANNING APPLICATIONS RECEIVED (JH)

- 17.1 **NEW APPLICATIONS received from Cherwell DC**
24/01372/F - Albion Land (Three) Limited, Bicester Gateway Business Park, Wendlebury Road, Chesterton. Employment development (Use Classes E(g)i and/or E(g)ii and/or E(g)iii), and associated infrastructure, access (including diverted public right of way), parking, and landscaping. **No objection**
- 17.2 **DECISIONS MADE by Cherwell DC**
24/00944/ADV - KAM Project Consultants, Unit 9, Charles Shouler Way, Bicester OX25 2DS. 2 x no 4m tall, illuminated totems. **No Objection. PERMITTED**
24/00139/CLUE - Great Lakes UK Limited, Great Wolf Lodge OX26 1TE. Certificate of Lawfulness of Existing Development: at the site referenced above in relation to the development which is proposed to be undertaken pursuant to planning permission number 21/04158/F.
Comments submitted. PERMITTED
- 17.3 **APPLICATIONS PENDING CONSIDERATION by Cherwell DC**
24/01286/F - Mr and Mrs Hulbert, Half Mile House, Chesterton, Bicester, OX25 3PD. Single storey extension to rear. **No Objection**
24/00948/F - Grange Farm House, Street Through Little Chesterton, Chesterton OX25 3PD. Erection of gates and bin store. **Comments Made**
24/00372/F - Bicester Sports Association, Variation of Conditions 2 (plans), 5 (Flood Risk and Drainage Statement), 7 (highway details), 8 (Secured by Design principles), 11 (parking and manoeuvring areas), 13 (vehicular electric charging spaces), 15 (bat, bird and invertebrate boxes), 16 (lighting), 18 (minibus service), 19 (soft and hard landscaping scheme), 21 (BREEAM standard), 23 (signage), 24 (Travel Plan) and 25 (external materials) and Insertion of Conditions 26 and 27 of 19/00934/F (APP/C3105/W/20/3265278). **Objection Submitted.**
23/02715/REM - Peveril Securities Ltd. Reserved matters approval for 23/01080/OUT – Details of access, appearance, landscaping, layout and scale relating to the proposed development of a Class E(g) office/commercial building and associated development and associated parking. Land north of Bicester Avenue Garden Centre, Oxford Road, Bicester. **No Comment**

23/03086/F - Countryside Properties (Bicester) Ltd. Variation of condition 4 (plans) of 13/00847/OUT - change the wording to refer to the amended parameter plans. Phase 2 SW Bicester Parcel 7849 North Of Whitelands Farm Adjoining, Middleton Stoney Road, Bicester. **No Objection**

23/02355/F – GG Oxford Investments Ltd. Central Government Registrar Waverley House Queens Avenue Bicester OX26 2PY. Demolition of existing building and construction of 33 No. apartments, together with landscaping, car parking, bin stores, secure cycle parking and associated infrastructure. Resubmission of 21/02753/F. **Objection Submitted**

23/02300/TCA – Chesterwood, Alchester Rd – T1 Larch fell. **No objection**

23/01493/REM – Cala Homes Ltd, Proposed Himley Village North West Bicester, Middleton Stoney Road, Bicester, Reserved Matters Application including access, layout, landscaping, and scale pursuant to outline planning permission 14/02121/OUT for internal primary and secondary streets along with the part discharge of conditions 12, 16, 17 and 19 for Phase 1B at Himley Village Bicester. **No Comment**

18. IMPORTANT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING (Clerk)

- 18.1 Email from Atkins Realis on behalf of East West Rail Alliance (rec'd 25/6/24)
- 18.2 Cherwell DC Parish Bulletin (rec'd 24/6/24)

Date of Next Meeting: Tuesday, 3rd September 2024, 7pm

Chesterton Parish Council Meeting Dates 2024 (commencing 7pm at the Community Centre)
Members of the Public welcome. Please advise The Clerk if you wish to attend.

Tuesday 2nd July 2024
Tuesday 3rd September 2024
Tuesday 5th November 2024

August – No Meeting
Tuesday 1st October 2024
Tuesday 3rd December 2024