

Chesterton Parish Council

To Members of the Council: you are hereby summoned to attend a Meeting of Chesterton Parish Council to be held on Tuesday, 4th June 2024 at 7.00 pm, in Chesterton Community Centre for the purpose of transacting the business itemised below.

Members of the Public are welcome to attend and should notify the Clerk of such intention prior to the meeting. They may address the Council during the formal meeting under agenda Item “Public Participation”. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Brian Inglis

Brian Inglis
Clerk to Chesterton Parish Council
Email: clerk@chestertonparishcouncil.org.uk

Agenda for the meeting of CHESTERTON PARISH COUNCIL

to be held at Chesterton Community Centre on Tuesday, 4th June 2024 at 7.00 pm

- 1. TO RECEIVE COUNCILLOR APOLOGIES FOR ABSENCE (Clerk)**
- 2. REQUESTS FOR DISPENSATIONS, DECLARATIONS OF INTEREST, GIFTS AND HOSPITALITY (Chair)**
To receive any requests for dispensations or declarations of interest from councillors relating to items on the agenda, in accordance with the council's Code of Conduct and to note any gifts or hospitality.
- 3. TO APPROVE AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING ON 14TH MAY 2024 (Chair)**
- 4. UPDATE ON PROGRESS FROM PREVIOUS MINUTES – Reports on progress of outstanding items which do not require further decision. (Chair/Clerk)**
- 5. PUBLIC PARTICIPATION**
To receive questions from members of the public relating to items on this agenda. As per the Council's Code of Conduct and Standing Orders, this session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.
- 6. TO RECEIVE A REPORT FROM THE DISTRICT and/or COUNTY COUNCILLOR**
- 7. TO RECEIVE A REPORT FROM THE ALLOTMENT COMMITTEE (JH/JR/MC)**
- 8. TO RECEIVE A REPORT FROM THE HIGHWAY COMMITTEE (JC/PA/CH/JR/GW)**
 - 8.1 Little Chesterton – Gated Road and Speed Restriction – Update (PA)
- 9. TO RECEIVE A REPORT FROM THE COMMUNITY COMMITTEE (JR/AT/TT)**
 - 9.1 Keep Chesterton Tidy Working Group – Update (JR)
 - 9.2 Meeting on 28th May 2024 to discuss low value *ad hoc* maintenance and upkeep tasks around village, not covered by existing contracts – Report, and proposal to adopt a To-Do list/Priority list (JR)
 - 9.3 New Residents to the Village (JH)
- 10. TO RECEIVE A REPORT FROM ENVIRONMENTAL & BURNEHYLL WOODLAND COMMITTEE (JC/TT/MC)**

11. TO RECEIVE A REPORT FROM MEETING OF CIO TRUSTEES on THURSDAY 30th MAY 2024 (TT)
12. TO RECEIVE A REPORT FROM THE PAVILION, PLAYING FIELD and PLAY EQUIPMENT WORKING GROUP
 - 12.1 ROSPA inspections and contract update (JC)
13. GOVERNANCE
 - 13.1 To consider adopting an updated DATA PROTECTION POLICY (circulated prior to the meeting)
14. TO RECEIVE THE FINANCE OFFICER'S MONTHLY REPORT, DISCUSS OTHER FINANCE MATTERS AND APPROVE EXPENDITURE / INCOME – updates (RFO)
 - 14.1 Finance Committee Meeting Minutes from 28th May (circulated prior to the meeting)
 - 14.2 RFO Monthly Report (circulated prior to meeting)
 - 14.3 Receipts & Payment Report (circulated prior to meeting)
 - 14.4 To consider adopting updated NALC Model Financial Regulations (circulated prior to meeting)
 - 14.5 To consider adopting updated Risk Assessment (circulated prior to meeting)
15. TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE (JH/PA/JC/SW)
 - 15.1 Great Wolf - Update (SW)
 - 15.2 Wates Development Appeal - Update (SW)
16. TO RECEIVE A REPORT on PLANNING APPLICATIONS RECEIVED (JH)
 - 16.1 **NEW APPLICATIONS**

24/01286/F - Mr and Mrs Hulbert, Half Mile House, Chesterton, Bicester, OX25 3PD. Single storey extension to rear. **No Comment**
 - 16.2 **APPLICATIONS PENDING CONSIDERATION**

24/00944/ADV - KAM Project Consultants, Unit 9, Charles Shouler Way, Bicester OX25 2DS. 2 x no 4m tall, illuminated totems. **No Objection.**

24/00948/F - Grange Farm House, Street Through Little Chesterton, Chesterton OX25 3PD. Erection of gates and bin store. **Comments Made**

24/00139/CLUE - Great Lakes UK Limited, Great Wolf Lodge OX26 1TE. Certificate of Lawfulness of Existing Development: at the site referenced above in relation to the development which is proposed to be undertaken pursuant to planning permission number 21/04158/F. **Comments submitted.**

24/00372/F - Bicester Sports Association, Variation of Conditions 2 (plans), 5 (Flood Risk and Drainage Statement), 7 (highway details), 8 (Secured by Design principles), 11 (parking and manoeuvring areas), 13 (vehicular electric charging spaces), 15 (bat, bird and invertebrate boxes), 16 (lighting), 18 (minibus service), 19 (soft and hard landscaping scheme), 21 (BREEAM standard), 23 (signage), 24 (Travel Plan) and 25 (external materials) and Insertion of Conditions 26 and 27 of 19/00934/F (APP/C3105/W/20/3265278). **Objection Submitted.**

23/02715/REM - Peveril Securities Ltd. Reserved matters approval for 23/01080/OUT – Details of access, appearance, landscaping, layout and scale relating to the proposed development of a Class E(g) office/commercial building and associated development and associated parking. Land north of Bicester Avenue Garden Centre, Oxford Road, Bicester. **No Comment**

23/03086/F - Countryside Properties (Bicester) Ltd. Variation of condition 4 (plans) of 13/00847/OUT - change the wording to refer to the amended parameter plans. Phase 2 SW Bicester Parcel 7849 North Of Whitelands Farm Adjoining, Middleton Stoney Road, Bicester. **No Objection**

23/02355/F – GG Oxford Investments Ltd. Central Government Registrar Waverley House Queens Avenue Bicester OX26 2PY. Demolition of existing building and construction of 33 No. apartments, together with landscaping, car parking, bin stores, secure cycle parking and associated infrastructure. Resubmission of 21/02753/F. **Objection Submitted**

23/02300/TCA – Chesterwood, Alchester Rd – T1 Larch fell. **No objection**

23/01493/REM – Cala Homes Ltd, Proposed Himley Village North West Bicester, Middleton Stoney Road, Bicester, Reserved Matters Application including access, layout, landscaping, and scale pursuant to outline planning permission 14/02121/OUT for internal primary and secondary streets along with the part discharge of conditions 12, 16, 17 and 19 for Phase 1B at Himley Village Bicester. **No Comment**

16.3 **DECISIONS MADE**

24/00683/F - Forseven Limited, Unit 6, Charles Shouler Way, Bicester, OX25 2DS. Installation of secure parking area and reconfiguration of existing parking spaces. **No Comment. PERMITTED**
24/00792/F - Mr Tim Rotherham, 10 Chestnut Close, Chesterton OX26 1XD. Single storey side and rear extensions to create a 1 no. new dwelling. **Objection Submitted. REFUSED**

17. **IMPORTANT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING (Clerk)**

- 17.1 East West Rail – Business Update (circulated prior to meeting)
- 17.2 Oxford Aviation Services (Oxford Airport) – Stakeholder Engagement (circulated prior to meeting)

Date of Next Meeting: Tuesday, 2nd July 2024, 7pm

Chesterton Parish Council Meeting Dates 2024 (commencing 7pm at the Community Centre)
Members of the Public welcome. Please advise Brian Inglis (Clerk) if you wish to attend.

Tuesday 2nd July 2024
Tuesday 3rd September 2024
Tuesday 5th November 2024

August – No Meeting
Tuesday 1st October 2024
Tuesday 3rd December 2024