

Chesterton Parish Council

To Members of the Council: you are hereby summoned to attend a Meeting of Chesterton Parish Council to be held on Tuesday, 14th May 2024 at 7.00 pm, in Chesterton Community Centre for the purpose of transacting the business itemised below.

Members of the Public are welcome to attend and should notify the Clerk of such intention prior to the meeting. They may address the Council during the formal meeting under agenda Item “Public Participation”. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Brian Inglis

Brian Inglis
Clerk to Chesterton Parish Council
Email: clerk@chestertonparishcouncil.org.uk

Agenda for the meeting of CHESTERTON PARISH COUNCIL

to be held at Chesterton Community Centre on Tuesday, 14th May 2024 at 7.00 pm

- 1. TO CARRY OUT ELECTION OF CHAIR OF PARISH COUNCIL FOR 2024-25 (Clerk)**
 - 1.1 Chair to Sign Declaration of Acceptance of Office (Local Government Act 1972 s15(2)).
- 2. TO RECEIVE COUNCILLOR APOLOGIES FOR ABSENCE (Clerk)**
- 3. REQUESTS FOR DISPENSATIONS, DECLARATIONS OF INTEREST, GIFTS AND HOSPITALITY.**

To receive any requests for dispensations or declarations of interest from councillors relating to items on the agenda, in accordance with the council's Code of Conduct and to note any gifts or hospitality. **(Chair)**
- 4. TO CARRY OUT ELECTION OF VICE-CHAIR OF PARISH COUNCIL FOR 2024-25 (Chair)**
 - 4.1 Vice-Chair to Sign Declaration of Acceptance of Office (Local Government Act 1972 s15(2))
- 5. TO APPROVE AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING ON 9TH APRIL 2024 (Chair)**
- 6. UPDATE ON PROGRESS FROM PREVIOUS MINUTES – Reports on progress of outstanding items which do not require further decision. (Chair/Clerk)**
- 7. PUBLIC PARTICIPATION**

To receive questions from members of the public relating to items on this agenda. As per the Council's Code of Conduct and Standing Orders, this session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.
- 8. TO RECEIVE AND CONSIDER PROPOSALS FOR COMMITTEE STRUCTURE and CHAIRS for 2024-25**
- 9. TO RECEIVE AND CONSIDER PROPOSALS FOR WORKING GROUP STRUCTURE and CONVENORS for 2024-25**
- 10. TO RECEIVE A REPORT FROM THE DISTRICT and/or COUNTY COUNCILLOR**
- 11. TO RECEIVE A REPORT FROM THE ALLOTMENT COMMITTEE (JH/JR/MC)**

12. TO RECEIVE A REPORT FROM THE HIGHWAY COMMITTEE (JC/PA/CH/JR/GW)

- 12.1 Report on a new OCC initiative – Highways Engagement (JR)

13. TO RECEIVE A REPORT FROM THE COMMUNITY COMMITTEE (JR/AT/TT)

- 13.1 Keep Chesterton Tidy Working Group – Update
13.2 New Residents to the Village

14. TO RECEIVE A REPORT FROM ENVIRONMENTAL & BURNEHYLL WOODLAND COMMITTEE (JC/TT/MC)

15. TO RECEIVE A REPORT FROM THE PAVILION and PLAYING FIELD COMMITTEE (CH/JR)

16. GOVERNANCE – TO CONSIDER ADOPTING UPDATED POLICIES, AS FOLLOWS

- 16.1 DATA PROTECTION POLICY (Circulated)
16.2 DOCUMENT RETENTION and DISPOSAL POLICY and APPENDIX (Circulated)
16.3 To consider adopting and signing the NALC/SLCC CIVILITY and RESPECT PLEDGE (Circulated)
16.4 To Approve the list of Full Council Meeting dates (Circulated)

17. TO RECEIVE THE FINANCE OFFICER'S MONTHLY REPORT, DISCUSS OTHER FINANCE MATTERS AND APPROVE EXPENDITURE / INCOME – updates (RFO)

- 17.1 Monthly Report – (circulated prior to meeting)
17.2 Receipts & Payment Report - (circulated prior to meeting)

18. TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE (JH/PA/JC/SW)

- 18.1 Great Wolf - Update (SW)
18.2 Wates Development Appeal - Update (SW)

19. TO RECEIVE A REPORT on PLANNING APPLICATIONS RECEIVED (JH)

19.1 NEW APPLICATIONS

24/00792/F - Mr Tim Rotherham, 10 Chestnut Close, Chesterton OX26 1XD. Single storey side and rear extensions to create a 1 no. new dwelling. **Objection Submitted.**

24/00944/ADV - KAM Project Consultants, Unit 9, Charles Shouler Way, Bicester OX25 2DS. 2 x no 4m tall, illuminated totems. **No Objection.**

24/00948/F - Grange Farm House, Street Through Little Chesterton, Chesterton OX25 3PD. Erection of gates and bin store. **Comments Made**

19.2 APPLICATIONS PENDING CONSIDERATION

24/00139/CLUE - Great Lakes UK Limited, Great Wolf Lodge OX26 1TE. Certificate of Lawfulness of Existing Development: at the site referenced above in relation to the development which is proposed to be undertaken pursuant to planning permission number 21/04158/F. **Comments submitted.**

24/00683/F - Forseven Limited, Unit 6, Charles Shouler Way, Bicester, OX25 2DS. Installation of secure parking area and reconfiguration of existing parking spaces. **No Comment.**

24/00372/F - Bicester Sports Association, Variation of Conditions 2 (plans), 5 (Flood Risk and Drainage Statement), 7 (highway details), 8 (Secured by Design principles), 11 (parking and manoeuvring areas), 13 (vehicular electric charging spaces), 15 (bat, bird and invertebrate boxes), 16 (lighting), 18 (minibus service), 19 (soft and hard landscaping scheme), 21 (BREEAM standard), 23 (signage), 24 (Travel Plan) and 25 (external materials) and Insertion of Conditions 26 and 27 of 19/00934/F (APP/C3105/W/20/3265278). **Objection Submitted.**

23/02715/REM - Peveril Securities Ltd. Reserved matters approval for 23/01080/OUT – Details of access, appearance, landscaping, layout and scale relating to the proposed development of a Class E(g) office/commercial building and associated development and associated parking. Land north of Bicester Avenue Garden Centre, Oxford Road, Bicester. **No Comment**

23/03086/F - Countryside Properties (Bicester) Ltd. Variation of condition 4 (plans) of 13/00847/OUT - change the wording to refer to the amended parameter plans. Phase 2 SW Bicester Parcel 7849 North Of Whitelands Farm Adjoining, Middleton Stoney Road, Bicester. **No Objection**

23/02355/F – GG Oxford Investments Ltd. Central Government Registrar Waverley House Queens Avenue Bicester OX26 2PY. Demolition of existing building and construction of 33 No. apartments, together with landscaping, car parking, bin stores, secure cycle parking and associated infrastructure. Resubmission of 21/02753/F. **Objection Submitted**

23/02300/TCA – Chesterwood, Alchester Rd – T1 Larch fell. **No objection**

23/01493/REM – Cala Homes Ltd, Proposed Himley Village North West Bicester, Middleton Stoney Road, Bicester, Reserved Matters Application including access, layout, landscaping, and scale pursuant to outline planning permission 14/02121/OUT for internal primary and secondary streets along with the part discharge of conditions 12, 16, 17 and 19 for Phase 1B at Himley Village Bicester. **No Comment**

19.3 **DECISIONS MADE**

24/00550/F - Mr Ken Hutt, Top Green Cottage, Alchester Road, Chesterton OX26 1UQ. Demolition of existing garage outbuilding, conservatory, and single-storey outrigger. Erection of a single-storey rear extension, removal of a section of the boundary wall to improve vehicular access to driveway.

Comments Submitted. PERMITTED

23/03149/F - Mr & Mrs Pheasey. Variation of Condition 2 (plans) of 22/03205/F - Minor alterations to the house design. Winterbrook House, Alchester Road, Chesterton, Bicester, OX26 1UN.

No Objection. PERMITTED

21/03610/F - Parkside, Bicester Road, Chesterton, OX26 1UF - Proposed rear extension, Velux windows to front elevation, demolition of ex. Garage and construction of new garage with and single storey annexe to the rear garden – **Comments (Objections) submitted. PERMITTED**

20. **IMPORTANT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING (Clerk)**

Date of Next Meeting: Tuesday, 4th June 2024, 7pm

Chesterton Parish Council Meeting Dates 2024 (commencing 7pm at the Community Centre)
Members of the Public welcome. Please advise The Clerk if you wish to attend.

Tuesday 4th June 2024
Tuesday 3rd September 2024
Tuesday 5th November 2024

Tuesday 2nd July 2024
Tuesday 1st October 2024
Tuesday 3rd December 2024