

DRAFT

Minutes of Chesterton Parish Council Meeting at Chesterton Community Centre Tuesday, 5th March 2024 at 7.00 pm.

Councillors Present: Paul Andrews, Johnathan Chavda, Chris Hawes, Jenny Hodges, Andrew Thomas, Tony Thompson, Gary Warland.
In Attendance: Brian Inglis (Clerk), Mike White (RFO), Stephen Webster (Co-Opted Planning Committee)
Public Attendance: 2 Members of the Public

1. Apologies for Absence

The Council accepted apologies from Cllr Jo Rogers, Cllr Mel Cantwell and Cherwell District Cllr Nigel Simpson.

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

To receive any requests for dispensations or declarations of interest from Councillors relating to items on the agenda, in accordance with the council's Code of Conduct and to note any gifts or hospitality. None received.

3. To Approve and Sign the Minutes of the Parish Council Meeting of 6th February 2024 -

The minutes were unanimously accepted as a true and accurate record of the meeting and were duly signed by the Chair.

4. Update on Progress from Previous Minutes – Reports of progress of outstanding items which do not require further decision.

Ref 4.1 - The Clerk reported that just a few hours before the meeting, he had received a response from OCC to the letter of 23rd January and he would circulate to councillors for their information.

Ref 4.4 - Cllr Hawes reported on a survey of the trees and hedging bordering the playing fields and a verbal estimate he had been given following this, to allow full council to have a sense of rough costs of carrying out work in this area. It was agreed to take further advice and seek firm quotations for this work.

Ref 4.5 – Cllr Warland reported that the application for a grant through the PCC had been turned down.

Ref 11 – Cllr Chavda reported that the updated Pavilion Agreement is under construction and would be presented to the finance committee on 27th March.

Ref 14.1 – The Chair reported on progress on an updated rental agreement between Parish Council and CIO, noting that The Clerk had received confirmation on the afternoon of the meeting that the Village Hall is owned by Chesterton Community Partnership and as such, the agreement between PC and CIO would not contain any reference to the Village Hall. There followed a lengthy discussion on the matter, with The Chair noting that he had reminded the Chair of CIO Trustees of the ownership status of the Village Hall. The Chair allowed both members of the public to speak at this point, as they had indicated some interest in Village Hall matters.

5. Public Participation – 2 Members of the Public left the meeting after item 4, at 7:24pm.

6. To Receive a Report from the District / County Councillor

District Cllr Nigel Simpson had submitted a report, which The Clerk would circulate to councillors.

7. To Receive a Report from the Allotment Committee

7.1 - The Clerk has prepared Renewal Notices, with valuable assistance from Jackie Williams, and these will be sent out in the next few days.

Cllr Hodges gave a concise report on pre-season activity and work scheduled to be carried out.

8. To Receive a Report from the Highway Committee

8.1 Cllr Chavda gave an update on continued issues of speeding up and down The Hale, and progress on the ongoing 20 and 40 mph implementation process, with formal consultation set to begin soon.

8.3 Snagging List received from OCC, circulated on 24/11 – progress is ongoing.

8.3 Sewage Fountain – The Chair reported that a meeting has been arranged between Cllr Ian Corkin, representatives of Thames Water and local Parish Council clerks and chairs, for Friday 15th March in Chesterton Community Centre. The Parish Council will be represented by Cllr Rogers and Fiona Rowe, with The Clerk also due to be in attendance.

9. To Receive a Report from the Community Committee

9.1 Cllr Chavda gave a report on community matters, including February activity of Keep Chesterton Tidy Working Group and the Community Speed Watch team

9.2 There are no new residents in the village.

10. To Receive a Report from Environmental/Burnehyll Woodland Committee

10.1 Cllr Thompson gave a report on recent activity on the Burnehyll Woodland site, plans for the future, an update on grants received and gave credit to everyone involved in this project to date.

10.2 The Chair reported that he had been in discussion with a resident who is willing to take the position of Pathways Officer and would hopefully confirm very soon.

11. To Receive the Finance Officer's Monthly Report, Discuss other Finance Matters and Approve Expenditure/Income

14.1 Finance Committee Meeting Minutes February 2024 (circulated prior to the meeting). Accepted.

14.2 Monthly Report (circulated prior to meeting) Discussed, to satisfaction of councillors.

14.3 Receipts & Payment Report - (circulated prior to meeting). Scrutinised, all councillors in agreement.

It was RESOLVED to carry out repairs to an area of damaged hedge and fencing at the play area, including installation of a new gate, using funds specifically set aside for this purpose. (Action – Cllr Chavda)

12. Annual Parish Meeting – Tuesday 23rd April 2024

The Clerk will be approaching local groups for input / annual reports towards this event, following the process from last year's event, which included a report from The Chair. The event to be publicised among residents, via Facebook, Parish Website and ABC Magazine (Action – Clerk / Chair)

13. To Receive a Report from the Planning Committee

13.1 Great Wolf – Stephen Webster (SW) gave an update on progress.

13.2 Wates Development Appeal – SW reported that this appeal has now finished and updated councillors on his view of the proceedings, which he had attended.

13.3 Emerging Cherwell Local Plan (2040) – SW gave an update as he understands it. It was RESOLVED that legal advice and guidance would be taken as part of the Parish Council's participation in this.

13.4 Neighbourhood Plan Application – SW gave an update, reporting that this is progressing well.

14. To Receive A Report On Planning Applications Received

Cllr Hodges gave an update on one new planning application. After discussion, it was RESOLVED that an objection would be submitted on **24/00372/F** by the due date. (Action – Clerk)

Cllr Hodges then gave an update on several pending and decided planning applications.

15. Important Correspondence Received Since The Last Meeting – None Received

The meeting Finished at: 8:53pm.

The Chair reminded councillors to consider content for the next edition of ABC magazine. (Action - All)

Date of Next Meeting: Tuesday, 9th April 2024, 7pm

Signed: Date:
(Chair)

Chesterton Parish Council Meeting Dates 2024
All meetings commence at 7pm at Chesterton Community Centre

Tuesday 9th April 2024
Tuesday 23rd April 2024 (Annual Parish Meeting)
Tuesday 7th May 2024 (Annual Council Meeting)
Tuesday 4th June 2024
Tuesday 2nd July 2024
August – No Meeting
Tuesday 3rd September 2024
Tuesday 1st October 2024
Tuesday 5th November 2024
Tuesday 3rd December 2024

Members of the Public welcome to attend.