

DRAFT

Minutes of Chesterton Parish Council Meeting at Chesterton Community Centre Tuesday, 6th February 2024 at 7.00 pm.

Councillors Present: Paul Andrews, Johnathan Chavda, Chris Hawes, Jo Rogers, Andrew Thomas (Chair), Tony Thompson, Gary Warland.
In Attendance: Brian Inglis (Clerk), Mike White (RFO), Stephen Webster (Co-Opted Planning Committee), Nigel Simpson (Cherwell DC Councillor)
Public Attendance: 1 Member of the Public

1. Apologies for Absence

The Council accepted apologies from Cllr Jenny Hodges and Cllr Mel Cantwell.

2. Requests for Dispensations, Declarations of Interest, Gifts and Hospitality

To receive any requests for dispensations or declarations of interest from Councillors relating to items on the agenda, in accordance with the council's Code of Conduct and to note any gifts or hospitality. None received.

3. To Approve the Minutes of the Parish Council Meeting of 9th January 2024

Unanimously accepted as a true and accurate record of the meeting and duly signed by the Chair.

4. Update on Progress from Previous Minutes.

1. The Clerk reported that the formal letter had been sent to OCC Director of Highways following the previous meeting, without acknowledgement.
2. Cllr Chavda reported that the Speedwatch signs were now in situ around entrance points to the village.
3. Cllrs Rogers and Warland reported on positive progress with Highways on the access issues at old A4095.
4. Cllr Hawes reported that the sourcing of advice and quotations to address the hedging between the playing field and Church Road is ongoing and he will report back to the March meeting. (Action – Cllr Hawes)
5. Cllr Warland lodged an application with the Police and Crime Commissioner's fund for a grant towards crime prevention measures in the parish and will report back to the March meeting. (Action – Cllr Warland)

5. Public Participation

A member of the public circulated details of a planning application he intends to lodge with CDC, giving some background and history to the land in question and answering questions to the satisfaction of the councillors. He was thanked for his input and left the meeting before the next item.

6. To Receive a Report from the District / County Councillor

District Cllr Nigel Simpson gave a concise report on district and wider county affairs.

7. To Receive a Report from the Allotment Committee

Cllr Rogers gave a report on various matters, including ongoing maintenance work at the allotments.

8. To Receive a Report from the Highway Committee

1. Community Speed Watch. Cllr Rogers gave an update. This is ongoing, but there is a need for more volunteers.
2. Snagging List received from OCC, circulated on 24/11/23. Cllr Rogers gave an update on progress.
3. The Sewage Fountain. The Chair reported on activity around this pumping station during recent periods of heavy rainfall, and that he had been assured by Councillor Ian Corkin that he (Cllr Corkin) will escalate this matter to Victoria Prentis MP, with a request that she in turn will raise it with Thames Water for action.

9. To Receive a Report from the Community Committee

1. Keep Chesterton Tidy Working Group. Cllr Rogers gave an update on activity and statistics covering January 2024, as previously circulated to councillors
2. There are two new residents in the village who will be given a welcome pack in due course.

10. To Receive a Report from Environmental/Burnehyll Woodland Committee

Cllr Thompson gave a report on recent activity at Burnehyll Woodland.

11. To Receive a report from the Pavilion and Playing Fields Committee

Cllr Chavda reported that a meeting has been arranged with Steve Honey, Chairman of Football Club, for Monday 12th February to discuss wording of future agreements between the parties, to be discussed at the next Finance Committee and reported on by Cllr Chavda at the March council meeting. (Action – Cllr Chavda)

12. Governance

1. Cllr Andrews is currently drawing up a draft Data Protection Policy, to be circulated prior to the March meeting (Action – Cllr Andrews)

13. To Receive the Finance Officer's Monthly Report, Discuss other Finance Matters and Approve Expenditure/Income

1. Draft Minutes of January Finance Committee Meeting, circulated prior to the meeting were accepted.
2. Monthly Report, circulated prior to meeting was discussed, with all councillors in agreement.
3. Receipts & Payment Report, circulated prior to meeting was discussed, with all councillors in agreement.

14. To receive a report from the CIO (Chesterton Community Partnership) meeting

Cllr Thompson reported on the most recent meeting of trustees and commented on ongoing matters.

1. The Chair reported on a meeting between the Finance Committee and Trustees of the CIO on 5th February 2024. The contents and wording of the lease agreement between the parties were discussed, together with roles and responsibilities currently undertaken by both parties. Finance Committee to review these matters at its next meeting and make recommendations at the March council meeting. (Action – Chair/Cllr Chavda)

15. To Receive a Report from the Planning Committee

1. Stephen Webster reported that there has been no movement on Great Wolf since the last meeting but lines of communication are still open.
2. Stephen Webster gave an update on the first day of the Wates Development Appeal, having circulated his comments to councillors previously. He was thanked for his considerable contribution to this.
3. Stephen Webster reported that there have been no developments regarding the Cherwell Local Plan (2040) since the last meeting but emphasised the need for contact and dialogue between the Parish Council and CDC to be maintained, and for expert professional advice to be sought on planning matters.
4. Stephen Webster reported on a useful recent meeting between himself, Cllrs Chavda and Thomas and two local landowners, when various planning issues had been discussed. A similar future meeting will be held.
5. The Chair reported on a meeting which he and Cllr Chavda attended with Bloombridge Development Partners, at which they were given an update on ongoing local operations. Contact between the parties will continue.

The Chair then led a discussion on new and ongoing planning applications as detailed on the agenda.

The meeting Finished at: 8:42pm.

Date of Next Meeting: Tuesday, 5th March 2024, 7pm

Signed: Date:
(Chair / Vice-Chair)

Chesterton Parish Council Meeting Dates 2023-2024 (commencing 7pm at the Community Centre):

Tuesday 2nd May 2023	Tuesday 9 th April 2024
Tuesday 6th June 2023	Tuesday 23 rd April 2024 (Annual Parish Mtg)
Tuesday 4th July 2023	Tuesday 7 th May 2024
Tuesday 5th September 2023	Tuesday 4 th June 2024
Tuesday 3rd October 2023	Tuesday 2 nd July 2024
Tuesday 7th November 2023	Tuesday 3 rd September 2024
Tuesday 12th December 2023	Tuesday 1 st October 2024
Tuesday 9th January 2024	Tuesday 5 th November 2024
Tuesday 6th February 2024	Tuesday 3 rd December 2024
Tuesday 5 th March 2024	

Members of the Public are welcome to attend meetings of Chesterton Parish Council.