

Chesterton Parish Council

To Members of the Council: you are hereby summoned to attend a Meeting of Chesterton Parish Council to be held on Tuesday, 5th September 2023 at 7.00 pm, in Chesterton Community Centre for the purpose of transacting the business itemised below.

Members of the Public are welcome to attend and should notify the Clerk of such intention prior to the meeting. They may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Jackie Williams

Jackie Williams

Clerk to Parish Council (Acting)

Email: clerk@chestertonparishcouncil.org.uk

Agenda for the meeting of CHESTERTON PARISH COUNCIL

To be held at Chesterton Community Centre on Tuesday, 5th September 2023 at 7.00 pm

1. TO RECEIVE COUNCILLOR APOLOGIES FOR ABSENCE (Clerk)

2. REQUESTS FOR DISPENSATIONS, DECLARATIONS OF INTEREST, GIFTS AND HOSPITALITY.

To receive any requests for dispensations or declarations of interest from councillors relating to items on the agenda, in accordance with the council's Code of Conduct and to note any gifts or hospitality. **(Chair)**

3. TO APPROVE AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING OF 4TH JULY 2023 (Chair)

4. UPDATE ON PROGRESS FROM PREVIOUS MINUTES – Reports on progress of outstanding items which do not require further decision. (All)

5. PUBLIC PARTICIPATIONS

To receive questions from members of the public relating to items on this agenda. As per the Council's Code of Conduct and Standing Orders, this session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.

6. TO RECEIVE A REPORT FROM THE DISTRICT and/or COUNTY COUNCILLOR

7. TO RECEIVE A REPORT FROM THE ALLOTMENT COMMITTEE (JH/JR/MC)

8. TO RECEIVE A REPORT FROM THE HIGHWAY COMMITTEE (JC/PA/CH/JR/GW)

8.1 2023 NHT Public & Public Representatives Satisfaction Survey - forwarded 6/8 (JC)

8.2 Speed Watch Update –(JR)

9. TO RECEIVE A REPORT FROM THE COMMUNITY COMMITTEE (JR/AT/TT)

9.1 Keep Chesterton Tidy Working Group update (JR)

9.2 Resident Letter re poor condition of "No Parking" lines outside school (JR)

9.3 Church/Wobbly Rd Hedge Cutting (JR)

9.4 Grant Funding for EV Charging Points – Expression of Interest (OCC) (JC)

9.5 Gigaclear Ultra-Fast Full Fibre Broadband Meeting (JC)

9.6 New Residents to the Village Update (JH)

10. TO RECEIVE A REPORT FROM ENVIRONMENTAL & BURNEHYLL WOODLAND COMMITTEE – (JC/TT/MC)

11. TO RECEIVE A REPORT FROM THE PAVILION & PLAYING FIELDS COMMITTEE (JC/RFO/CH)

11.1 Pavilion agreement for 2023-24 – to agree on Insurance amount to be charged, and then update agreement, to be signed by all parties. (RFO)

11.2 Geminus Road Play Equipment – ROSPA Inspection/Maintenance/Repair Agreement Update (JC)

12. GOVERNANCE (CLERK/AT/RFO)

- 12.1 To record the archiving of old minutes and allotment records in OCC County Vaults. (Clerk)
- 12.2 To resolve to agree revised Standing Orders Policy as distributed prior to meeting.
- 12.3 To resolve to agree the Financial Regulations Policy as distributed prior to meeting.
- 12.4 Also to resolve to agree that the Parish Council delegates its responsibility under the Finance Regulations, where shown, to the Finance Committee.

13. TO RECEIVE THE FINANCE OFFICER'S MONTHLY REPORT, DISCUSS OTHER FINANCE MATTERS AND APPROVE EXPENDITURE/INCOME – updates (RFO Mike White)

- 13.1 Finance Committee Meeting Minutes 25th July and 29th August – (circulated prior to the meeting)
- 13.2 Monthly Report – (circulated prior to meeting) update (MW)
- 13.3 Receipts & Payment Report - (circulated prior to meeting) update (MW)
- 13.4 Reconciled Bank Statement – to consider, agree and be signed by Chair and Vice-Chair
- 13.5 Agreement of July + August's Account Balance to Bank Accounts (MW)

14. TO RECEIVE A REPORT ON THE EMERGING 2040 LOCAL PLAN (SW)

15. TO CONSIDER A RESPONSE TO THE EWR "STOP THE OXCAM ARC" PETITION (emailed 28/8) (AT/FR)

16. TO CONSIDER/RESOLVE TO AGREE* GRANT/FUNDING APPLICATIONS (Chair/Vice-Chair/JR)

- 16.1 Rebecca McNaught, OCC (email 15/8) - Possible £20K Funding for Chesterton Footpaths 1+2. *
- 16.2 Tim Darch, OCC (email 10/8) - Grant for New and Improved Community Transport Provision.
- 16.3 TVP Community Groups (email 22/8) - Invite to apply for grant funding to help prevent local crime.
- 16.4 OCC Councillor Priority Fund (email 5/7) - open until 30/11/24.

17. TO CONSIDER A CHESTERTON PARISH PLAN VS NEIGHBOURHOOD PLAN (AT/SW)

- 17.1 Village Re-Classification Research (SW)

18. TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE (JH/PA/JC/SW)

- 18.1 Great Wolf Update (SW/JC)
- 18.2 Lonestar Planning Meeting 14/08 Update (SW/JC)
- 18.3 Hawkwell – Bucknell Parish Council Request for Support (email 14/8)

New Applications

- 18.4 **23/01938/F** – Resubmission of 23/00658/F (permitted) Mulsanne, Alchester Rd, Chesterton, Bicester, OX26 1UN. Two storey rear extension, remove chimney, repair front dormers and associated alterations. **No objection.**
- 18.5 **23/02300/TCA** – Chesterwood, Alchester Rd – T1 Larch fell. **No Objection**
- 18.6 **23/01711/REM** - Reserved matters approval for 17/02534/OUT - Proposed construction of a sub-station with all associated works. Land north of Bicester Avenue Garden Centre, Oxford Rd, Bicester.

Applications Pending

- 18.7 **23/01493/REM** – Cala Homes Ltd, Proposed Himley Village Nth West Bicester, Middleton Stoney Road, Bicester, Reserved Matters Application including access, layout, landscaping, and scale pursuant to outline planning permission 14/02121/OUT for internal primary and secondary streets along with the part discharge of conditions 12, 16, 17 and 19 for Phase 1B at Himley Village Bicester.
- 18.8 **23/00170/REM** - Cala Homes (Cotswolds) Ltd - Proposed Himley Village Northwest Bicester, Middleton Stoney Road, Bicester - Reserved Matters Application pursuant to Outline planning permission 14/02121/OUT for infrastructure comprising two junctions to providing vehicular and pedestrian access into the site from Middleton Stoney Road and two initial sections of internal road.
- 18.9 **23/01080/OUT** – Peveril Securities Ltd and Sladen Estates Ltd, Land North of Bicester Avenue Garden Centre, Oxford Road, Bicester, Variation of Condition 4 (approved plans and documents), Condition 30 (highway design) and Condition 34 (employment floor space limit) of 17/02534/OUT 0 see supporting Planning Statement for full details.

- 18.10 **21/03610/F** - Parkside, Bicester Road, Chesterton, OX26 1UF - Proposed rear extension, Velux windows to front elevation, demolition of ex. Garage and construction of new garage with and single storey annexe to the rear garden – **Comment submitted.**
- 18.11 **22/01368/F** – The Chesterton Hotel, Bicester Road, Chesterton, Oxfordshire, OX26 1UE – Construction of an emergency service access, overflow carpark and ancillary works – **No Objection**
- 18.12 **21/02735/F** – Wendlebury Park Farm, Wendlebury Road, Chesterton, Bicester, OX25 2PE – Extension to existing commercial building and detached stables with integrated store – **No Objection**

Decisions Made

- 18.13 **23/00173/OUT** - Land South Of, Green Lane, Chesterton - Outline planning application for up to 147 homes, public open space, flexible recreational playing field area and sports pitches with associated car parking, alongside landscaping, ecological enhancements, SuDs, green/blue and hard infrastructure, with vehicular and pedestrian/cycle accesses, and all associated works (all matters reserved except for means of access) **Objection with Report. Refused.**
- 18.14 **23/00725/F** - Kemsley Farm, Northampton Road, Weston-On-The-Green, OX25 3AA – Construction of double garage with home office in roof space above. **No objection. Permitted.**
- 18.15 **23/01438/F** – 16 Augustan Rd, Proposed two storey Side/Rear & Single Storey Rear Extension. **No objection but comments. Permitted.**
- 18.16 **23/01648/F** - Greves House, Manor Farm Lane, Chesterton, OX26 1UD - Erection of a free-standing garden room. **No objection but comments. Permitted.**
- 18.17 **23/01311/F** – Albion Land, Unit 5, Charles Shoulder Way, Bicester, OX25 2DS, Use of Unit as a Electric Vehicle Servicing Centre or for uses in Use Classes E(g)(i) and/or E(g)(ii) and/or E(g)(iii). **No Objection. Permitted.**

19. TO LIST IMPORTANT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING (Clerk)

- Rural Services Network, August Bulletins
- Community First Oxfordshire Newsletter Aug 23
- Cherwell Parishes Bulletin July 23
- CPRE Newsletter Aug 23
- TVP Email 14/8 re: work commencing on new forensic laboratory.
- Neighbourhood Police Update 10/8 (emailed via Cllr Nigel Simpson)
- OALC July Newsletter
- SLCC News Bulletin 3/8

20. DATE FOR RECEIPT OF ITEMS FOR THE NEXT AGENDA (Clerk)

Date of Next Meeting: Tuesday, 3rd October 2023, 7pm