

# Chesterton Parish Council

Email: [clerk@chestertonparishcouncil.org.uk](mailto:clerk@chestertonparishcouncil.org.uk) or Telephone: 07831 119533.

**To Members of the Council:** you are summoned to attend a Meeting of Chesterton Parish Council on Tuesday 4<sup>th</sup> July 2023 in Chesterton Community Centre at 7.00 pm.

**Members of the Public:** are invited to attend

*Sarah Kearney*

**Sarah Kearney, Clerk to Parish Council**

## Agenda for the meeting of CHESTERTON PARISH COUNCIL

**To be held at Chesterton Community Centre on Tuesday, 4<sup>th</sup> July 2023 at 7.00 pm**

Members of the public wishing to attend need to contact the Clerk before the meeting.

- 1. TO RECEIVE COUNCILLOR APOLOGIES FOR ABSENCE (CLERK)**
- 2. TO RECORD MEMBERS' DECLARATIONS OF INTEREST REGARDING THE AGENDA ITEMS (CHAIR)**
- 3. TO APPROVE AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING OF 6TH JUNE 2023 (CHAIR)**
- 4. PUBLIC PARTICIPATIONS** – to receive questions from members of the public relating to items on the agenda, by the Council's Code of Conduct and Standing Orders. This session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes
- 5. TO RECEIVE A REPORT FROM THE DISTRICT/COUNTY COUNCILLOR**
- 6. TO RECEIVE A REPORT FROM THE ALLOTMENT COMMITTEE**
  - 6.1 Grant for Community Payment Scheme** – to consider and agree on a grant of £20.00 to buy seeds for the Allotment plot (JR)
- 7. TO RECEIVE A REPORT FROM THE HIGHWAY COMMITTEE**
  - 7.1 Speed Watch** – update (JR)
  - 7.2 S106 payments for Chesterton** – update
  - 7.3 Closure to A4095** – update
  - 7.4 Letter of Complaint regarding Green Lane parking on the Grass Verge** – to discuss what action can be taken
- 8. TO RECEIVE A REPORT FROM THE COMMUNITY COMMITTEE**
  - 8.1 "Keep Chesterton Tidy Working Group** – update
  - 8.2 Emergency Action Plan** – update
  - 8.3 New Residents to the Village** – update
  - 8.4 Bicester Police Rural Community Meeting** – update
  - 8.5 Bus Stop Bottom Green/Community Payback Scheme** – update
- 9. TO RECEIVE A REPORT FROM BURNEHYLL WOODLAND** – UPDATE (TT)
- 10. TO RECEIVE A REPORT FROM THE PAVILION & PLAYING FIELDS COMMITTEE** - update (JR)
  - 10.1 Pavilion agreement for 2023-24** – to agree on Insurance amount to be charged, and then update agreement and to be signed by all parties.
- 11. GOVERNANCE**
  - 11.1 Internal Audit** – Action Plan and Report to be agreed
  - 11.2 Elaine Anstee Internal Audit 2023-24** – to consider and agree to have Elaine for next year's Internal Audit
  - 11.3 Full Parish Council Meeting Dates 2024** – to consider and agree
- 12. TO RECEIVE THE FINANCE OFFICER'S MONTHLY REPORT, DISCUSS OTHER FINANCE MATTERS AND APPROVE EXPENDITURE/INCOME** – updates (RFO Mike White)
  - 12.1 Finance Meeting** – Minutes circulated prior to the meeting
  - 12.2 Monthly Report** – (circulated prior to meeting) update (MW)
  - 12.3 Receipts & Payment Report** - (circulated prior to meeting) update (MW)
  - 12.4 Reconciled Bank Statement** – to consider and agreed and signed by Chair and Vice-Chair
  - 12.5 Invoices for payment** – to consider the below invoice for payment

**Payments for Approval – June**

Clerk Monthly Mobile Bill = £19.31  
Salaries = £1,676.03  
Expenses = £34.15  
Parish Election Charges = £100.  
Complete Weed Control = £374.40

Barclaycard = £34.29  
Training = £132.00  
Green Scythe Ltd = £819.60  
Elaine Anstee = £100.00

### 13. TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE

- 13.1 **Wates Development** – update– (Chair)
- 13.2 **Great Wolf** – update
- 13.3 **Siemens** – update (chair)
- 13.4 **Richard Cutler** – update (chair)
- 13.5 **Lone Star** – update (JH)
- 13.6 **Telecommunication Mast Appeal** – (JH)

#### New Applications

- 13.7 **23/01493/REM** – Cala Homes Ltd, Proposed Himley Village Nth West Bicester, Middleton Stoney Road, Bicester, **Reserved Matters Application including access, layout, landscaping and scale pursuant to outline planning permission 14/02121/OUT for internal primary and secondary streets along with the part discharge of conditions 12, 16, 17 and 19 for Phase 1B at Himley Village Bicester.**
- 13.8 **23/01648/F** - Greves House, Manor Farm Lane, Chesterton, OX26 1UD - **Erection of a free-standing garden room**

#### Applications Pending

- 13.9 **23/01311/F** – Albion Land, Unit 5, Charles Shoulder Way, Bicester, OX25 2DS, **Use of Unit as a Electric Vehicle Sericing Centre or for uses in Use Classes E(g)(i) and/or E(g)(ii) and/or E(g)(iii). NO OBJECTION**
- 23/01080/OUT** – Peveril Securities Ltd and Sladen Estates Ltd, Land North of Bicester Avenue Garden Centre, Oxford Road, Bicester, **Variation of Condition 4 (approved plans and documents), Condition 30 (highway design) and Condition 34 (employment floor space limit) of 17/02534/OUT 0 see supporting Planning Statement for full details**
- 13.10 **23/00725/F** - Kemsley Farm, Nothampton Road, Weston-On-The-Green, OX25 3AA – **Construction of double garage with home office in roof space above**
- 13.11 **23/00658/F** – Mulsanne, Alchester Road, Chesterton, Bicester, OX26 1UN – **Two storey rear extension, single storey front extension, remove chimney, repair and renew front dormers and associated alterations.**
- 13.12 **23/00173/OUT** - Land South Of, Green Lane, Chesterton - **Outline planning application for up to 147 homes, public open space, flexible recreational playing field area and sports pitches with associated car parking, alongside landscaping, ecological enhancements, SuDs, green/blue and hard infrastructure, with vehicular and pedestrian/cycle accesses, and all associated works (all matters reserved except for means of access) OBJECTION WITH REPORT**
- 13.13 **23/00170/REM** - Cala Homes (Cotswolds) Ltd - Proposed Himley Village North West Bicester, Middleton Stoney Road, Bicester - **Reserved Matters Application pursuant to Outline planning permission 14/02121/OUT for infrastructure comprising two junctions to providing vehicular and pedestrian access into the site from Middleton Stoney Road and two initial sections of internal road**
- 13.14 **22/02600/DISC** - Bicester Sports Association, The Tudor Jones Building, Bicester Sports Association, Akeman Street, Chesterton, Oxfordshire, OX26 1TH - **Discharge of condition 5 (surface water drainage) 8 (Secured by Design principles) 10 (Construction Environmental Management Plan) 11 (parking and manoeuvring areas) of 19/00934/F – Submitted Comments**
- 13.15 **21/03610/F** - Parkside, Bicester Road, Chesterton, OX26 1UF - **Proposed rear extension, velux windows to front elevation, demolition of ex. Garage and construction of new garage with and single storey annexe to the rear garden – Comment sent back**
- 13.16 **22/01368/F** – The Chesterton Hotel, Bicester Road, Chesterton, Oxfordshire, OX26 1UE – **Construction of an emergency service access, overflow carpark and ancillary works – No Objection**
- 13.17 **21/02735/F** – Wendlebury Park Farm, Wendlebury Road, Chesterton, Bicester, OX25 2PE – **Extension to existing commercial building and detached stables with integrated store – No Objection**

#### Decisions Made

- 13.18 **22/03812/F** – Windways, Alchester Road, **Proposed Side and rear extensions, new detached garage, and studio in rear garden with new highway access – NO OBJECTION**
- 13.19 **23/00310/F** – 8 Banks Furlong, Chesterton, Bicester, OX26 1UG – **Side and rear two storey extension NO OBJECTION**

### 14. TO LIST IMPORTANT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING (Clerk)

- Rural Services Network
- Community First Oxfordshire – Updates
- OALC – Newsletter
- CDC – Newsletter
- Email from a resident on Green Lane

Date of Next Meeting: Tuesday 5<sup>th</sup> September 2023 at 7.00 pm

Meeting Finished at: