

Minutes of Chesterton Parish Council
Held in the Chesterton Community Centre
Tuesday, 4th April 2023 at 7.00 pm.

Councillors Present: Philip Clarke (Chair), Fiona Rowe (Vice-Chair), Andrew Thomas (Vice-Chair), Jenny Hodges, Johnathan Chavda, Jo Rogers, Tony Thompson, and Cllr Barry Wood

In Attendance: Sarah Kearney (Parish Clerk), Mike White (RFO), Pippa Hawes, 2 Residents

Apologies: Stephen Webster and Cllr Ian Corkin

1. Apologies for Absence – to receive apologies (Clerk)

The Council accepted Cllr Ian Corkin and Stephen Webster apologies.

2. To Approve and Sign the Minutes of the Parish Council Meeting of 7th March 2023 (Chair)

The Council unanimously **RESOLVED** that the minutes be accepted as a true and accurate record of the meeting and was signed by the Chairman

3. To Record Members' Declarations of Interest regarding the Agenda Items (Chair)

Nothing was declared

4. To Receive a Report from the District/County Councillor (Cllr Ian Corkin)

Cllr Barry Wood attended at 7.10 pm and left at 8.15 pm

Cllr Barry Wood attended the meeting and thanked Cllr Clarke and Cllr Rowe for their long-standing service to Chesterton Parish Council and wished them both all the best in their retirement.

5. To Receive a Report from the Allotment Committee (JH/FR/JR)

- All new tenancy agreements have been sent out for 2023-24
- Few on the waiting list, will be able to accommodate these on the existing plots that have been released, in the process of completing this.
- Complaint regarding livestock on one of the plots, presently being investigated with the Allotment holder.

6. To Receive a Report from the Highway Committee (AT/FR/JR/JC)

- 6.1 **Speed Watch – Cllr Rowe reported:** There haven't been any speed watch sessions at present due to the weather conditions. Will be monitoring Green Lane more closely once the A4095 is closed for utility works starting on 24th April 2023.
- 6.2 **Traffic Calming for Chesterton** – A meeting was held with Dave Catling on 8th March regarding S106, where the Parish Council was informed that OCC was looking for funding of £10,000 to complete works on "No Gated Road for Little Chesterton". Councillors and the Clerk attended a meeting at Heyford Village Hall with OCC and Cllr Ian Corkin regarding the S106 Traffic Calming donation, and were told by OCC they have secured an extra £10,000 to complete the "No Gated Road at Little Chesterton". Presently waiting on confirmation as to when the formal consultation will start.
- 6.3 **Closure to Green Lane and A4095** – The Parish Council has received information from OCC Highways that Green Lane will be closed from the 19th of April 2023 due to resurfacing of the road. In addition, the A4095 will be closed for approximately 11 weeks commencing 24th April 2023, due to the installation of utility services for Great Wolf Lodge which will link into Kingsmere. For more information, please click on this link <https://chestertonparishcouncil.org.uk/highways-information/>

7. To Receive a Report from the Community Committee (Chair/FR/AT/TT/JR/JC)

- 7.1 **Audley Gardens – Taylor Wimpey – Cllr Chavda reported:** No further update apart from Wild meadow area has been cut.
- 7.2 **Neighbourhood Watch / Age Uk Oxfordshire Scams Presentation & Support – Clerk reported:** No update
- 7.3 **Keep Chesterton Tidy Working Group – Cllr Rowe Reported on the behalf of Cllr Rogers:**
Total of bags to date collected: 178
Total of bags for March: 60.5
Fly Tips to end of March: 9
No Cylinders
- 7.4 **Emergency Action Plan – No update**
- 7.5 **New Residents to the Village - 1 new resident, Cllr Hodges has been trying to contact the new resident and drop off a welcome pack and cake, but the resident hasn't been at home.**
- 7.6 **Bicester Police Rural Community Meeting – No update, still waiting on minutes from the last meeting.**
- 7.7 **Chesterton Playgroup – Chair reported:** they are still waiting on their accounts to come back from Auditors. Chesterton Parish Council have also asked for copies of their accounts from the previous two years which we are presently waiting for. Once the information is received a meeting will be arranged. **Cllr Rowe Reported:** she is concerned that children's play equipment had been cable tied in front of radiators blocking heat and posing a danger to children, also concerned about the kitchen being used as a storage area for paperwork. Issue to be discussed at Trustees Meeting on 24th April
- 7.8 **Land of the A4095/Hale – Chair reported:** A letter has been sent to the owners inquiring about purchasing this land. No response received to date
- 7.9 **Community Payback Scheme – Cllr Rowe reported:** Waiting on the Area officer to arrange a date for the works. Cllr Thomas and Cllr Rowe walked around the Church yard to make a list of what jobs required completing.

8. To Receive a Report from Burnehyll Woodland – update (TT/Chair)

In February 331 hedges were planted around the orchard area leaving three gaps to install gates.

Maintenance Claims - £300 per hectare for 100 years also claims of £8,500 per hectare to help towards planting.

9. To receive a report from Park Homes –

Nothing to report

10. To Receive a report from the Pavilion and Playing Fields Committee – update (FR/JR)

- 10.1 **Pavilion agreement for 2023-24 to be considered and agreed**
Cllr Thompson questioned section 8 on the agreement as to why there wasn't a contributing figure amount stated on the agreement. Cllr Rowe said this was being discussed at present with the Parish Council and Pavilion. The Council unanimously **RESOLVED** and agreed that this agreement shouldn't be agreed until the contributing amount had been agreed by both parties and stated in the agreement.

11. Governance

- 11.1 **Elections – Clerk reported:** all paperwork has been completed and delivered to Cherwell District Council. The Councillors will be receiving a letter from CDC confirming their appointment as Councillors over the next few days.
- 11.2 **Annual Parish Council Meeting on 20th April 2023 – Clerk reported:** All clubs had been contacted for community reports which have started to arrive back ready for the meeting.

12. To Receive the Finance Officer's Monthly Report, Discuss other Finance Matters and Approve Expenditure/Income – update (RFO - MW)

- 12.1 Finance Meeting – Circulated minutes prior to the meeting
- 12.2 **Monthly Report** – Circulated prior to the meeting

- The Council unanimously **RESOLVED** and agreed to the February Finance report
- 12.3 **Receipts & Payment Report** – Circulated prior to the meeting
 - 12.4 **Reconciled Bank Statement** – to be agreed and signed
 - 12.5 **Payments for Approval** – March
 - Clerk Phone Bill = £19.31
 - Payee Salaries = £1306.82
 - Expenses = £595.65
 - Barclay Card = £120.45
 - OALC Subscription = £215.75
 - Castle Water = £379.75
 - HPS = £64.38

The Council unanimously **RESOLVED** and agreed to the March payments and accounts

13. To Receive a Report from the Planning Committee (Chair/FR/JH/AT/JC/SW)

- 13.1 **CDC Local Plan 2040** – The Local plan has been put on hold until after the Elections
- 13.2 **Wates Development – Chair reported:** – Chesterton Parish Council has completed their report regarding the Planning Application for Wates Development and has been submitted onto the portal system.
- 13.2 **Great Wolf – Chair and Clerk reported:** Had a meeting with Great Wolf, OCC, and Fitzgerald regarding the Traffic Construction, signage within Chesterton, and the closure of A4095.
- 13.3 **Siemens – The Clerk reported:** Confirmed that they will be funding some of the No Gated Road Project but there will be a shortfall of £10,000, which now has been confirmed OCC has found this money to complete the works.
- 13.4 **Richard Cutler** – meeting scheduled with them in April
- 13.5 **Lone Star – Chair reported:** Lone Star has asked for a meeting with the CDC planning department and would like Chesterton Parish Council to be a part of this.

New Applications

- 13.7 **23/00725/F** - Kemsley Farm, Nothampton Road, Weston-On-The-Green, OX25 3AA – **Construction of double garage with home office in roof space above**
- 13.8 **23/00658/F** – Mulsanne, Alchester Road, Chesterton, Bicester, OX26 1UN – **Two storey rear extension, single storey front extension, remove chimney, repair and renew front dormers and associated alterations.**
- 13.9 **23/00310/F** – 8 Banks Furlong, Chesterton, Bicester, OX26 1UG – **Side and rear two storey extension**

Applications Pending

- 13.10 **23/00173/OUT** - Land South Of, Green Lane, Chesterton - **Outline planning application for up to 147 homes, public open space, flexible recreational playing field area and sports pitches with associated car parking, alongside landscaping, ecological enhancements, SuDs, green/blue and hard infrastructure, with vehicular and pedestrian/cycle accesses, and all associated works (all matters reserved except for means of access)** **OBJECTION WITH REPORT**
- 13.11 **23/00170/REM** - Cala Homes (Cotswolds) Ltd - Proposed Himley Village North West Bicester, Middleton Stoney Road, Bicester - **Reserved Matters Application pursuant to Outline planning permission 14/02121/OUT for infrastructure comprising two junctions to providing vehicular and pedestrian access into the site from Middleton Stoney Road and two initial sections of internal road**
- 13.12 **22/03812/F** – Windways, Alchester Road, **Proposed Side and rear extensions, new detached garage, and studio in rear garden with new highway access – NO OBJECTION**
- 13.13 **22/02600/DISC** - Bicester Sports Association, The Tudor Jones Building, Bicester Sports Association, Akeman Street, Chesterton, Oxfordshire, OX26 1TH - **Discharge of condition 5 (surface water drainage) 8 (Secured by Design principles) 10 (Construction Environmental Management Plan) 11 (parking and manoeuvring areas) of 19/00934/F – Submitted Comments**
- 13.14 **21/03610/F** - Parkside, Bicester Road, Chesterton, OX26 1UF - **Proposed rear extension, velux windows to front elevation, demolition of ex. Garage and construction of new garage with and single storey annexe to the rear garden – Comment sent back**
- 13.15 **22/01368/F** – The Chesterton Hotel, Bicester Road, Chesterton, Oxfordshire, OX26 1UE – **Construction of an emergency service access, overflow carpark and ancillary works – No Objection**
- 13.16 **21/02735/F** – Wendlebury Park Farm, Wendlebury Road, Chesterton, Bicester, OX25 2PE – **Extension to existing commercial building and detached stables with integrated store – No Objection**

Decisions Made

- 13.17 **22/02853/F** – Painswood, Bignell Park, Bicester Road, Chesterton – **Proposed two Storey Extension – No Objection**
- 13.18 **22/02254/F** - Evolito Limited, Unit 1, 2 & 3, Charles Shouler Way, Bicester, OX25 2DS - **Installation of external mechanical plant, liquid nitrogen container & compound, plant enclosure building, acoustic shroud & ventilation louvres in external wall of existing building – comment sent back**

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- 13.19 **21/02339/REM** – Countryside Properties, Proposed Himley Village Northwest Bicester, Middleton Stoney Road, Bicester – Reserved Matters application for **14/02121/OUT**, Phase 1 Development of 500 dwellings, landscaping, new vehicular, cycle and pedestrian access routes and other operations – **Withdrawn**

14. TO LIST IMPORTANT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING (Chair/Clerk)

- Rural Services Network
- Community First Oxfordshire – Updates
- OALC – Newsletter
- CDC – Newsletter
- Letter from Lady regarding the damage to Community Barrier
- Annual Emergency Planning Unit Town and Parish Survey 2023 – Deadline 1st April to return

Date of Next Meeting: Wednesday 10th May 2023 at 7.00 pm

The meeting Finished at: 8.26pm