

Minutes of Chesterton Parish Council
Held in the Chesterton Community Centre
Tuesday, 3rd February 2023 at 7.00 pm.

Councillors Present: Philip Clarke (Chair), Fiona Rowe (Vice-Chair), Andrew Thomas (Vice-Chair), Jenny Hodges, Johnathan Chavda, Tony Thompson, and Jo Rogers

In Attendance: Sarah Kearney (Parish Clerk), Mike White (RFO), Pippa Hawes, Stephen Webster, 2 members from the Park Homes, 1 member from Red Cow Pub, and 5 Residents from Chesterton and 1 from Little Chesterton

Apologies: No Apologies Received

1. Apologies for Absence – to receive apologies (Clerk)

No Apologies Received

2. To Approve and Sign the Minutes of the Parish Council Meeting of 3rd January 2023 (Chair)

The Council unanimously **RESOLVED** that the minutes be accepted as a true and accurate record of the meeting and was signed by the Chairman

3. To Record Members' Declarations of Interest regarding the Agenda Items (Chair)

Nothing was declared

4. To Receive a Report from the District/County Councillor (Cllr Ian Corkin)

No report had been received from Councillor Ian Corkin (OCC)

5. To Receive a Report from the Allotment Committee (JH/FR/JR)

No problem with the Allotments – as its very quiet this time of the year

5.1 **Footpath across the Fortescue Drive and Audley Garden** – There was an incident on the Allotment footpath last month when a resident slipped on ice and broke her arm. She reported this to Chesterton Parish Council who confirmed that the path wasn't the responsibility of the Parish Council as this was an Oxfordshire County Council responsibility. The Parish Council reported this incident to OCC who are now sending out a Technical Officer to see whether there is a fault with the path surface. Nevertheless, they have reassured the Parish Council that they didn't expect to find any faults as the footpath was only installed recently and signed off last year. Waiting on a report from OCC. Chesterton Parish Council has sought legal advice to see whether they should put out a salt bin or notices to warn residents of the possible slippery surface. The Parish Council have been advised against this otherwise the Parish Council are taking responsibility for the path.

6. To Receive a Report from the Highway Committee (AT/FR/JR/JC)

6.1 **Speed Watch – Cllr Rogers reported:** 30 speeders, and these were all new and not repeat offenders. The average speed in the 20 zones was recorded at 28mph, the average speed in the 30 zones was recorded at 37mph and the average speed in the 40 was recorded at 50mph. On one occasion the speed watch committee recorded 457 vehicles in 70 minutes coming through in one direction on the A4095

6.2 **Traffic Calming for Chesterton** – Just waiting on details from OCC Dave Catling and confirmation on S106 money towards any projects which are being discussed.

6.3 **Great Wolf Bus Service – Chair Reported:** Had a meeting with Great Wolf and OCC Dave Harrison regarding a proposal for bus service to include Chesterton and Great Wolf which is a part of the S106 agreement. OCC has secured £1.6m from Great Wolf to procure a public service which will operate at least hourly and will be available to Chesterton residents, although bus stop locations will need to be determined. OCC are still in discussions with different bus companies, regarding routes and

charges. Great Wolf will have a separate shuttle bus which will be for GW customers and staff workers.

- 6.4 **Map of Local Footpaths** – Andy Johnson has shown interest in compiling a leaflet for Chesterton Parish Council to show different walking routes around the area for residents and the general public to use.

7. To Receive a Report from the Community Committee (Chair/FR/AT/TT/JR/JC)

- 7.1 **Audley Gardens – Taylor Wimpey – Cllr Rogers reported:** Same issues are still happening; the car park isn't being utilised for either BPHA residents' cars or their visitors. This in turn then displaces the rest of the parking within the estate as non-BPHA residents' visitors have nowhere to park. The person from BPHA has contacted Cllr Rogers regarding the problem. The maintenance team for Taylor Wimpey this month have fenced around the dry attenuation pond.
- 7.2 **Neighbourhood Watch / Age UK Oxfordshire Scams Presentation & Support – Clerk reported:** Email sent to the Neighbourhood Watch information group requesting a representative to attend the Community Centre to set up the Neighbourhood Watch Scheme as the information is purely website based only. Presently struggling to find a representative to come to Chesterton Community Centre to speak about the Neighbourhood Watch scheme.
- 7.3 **Keep Chesterton Tidy Working Group – Cllr Rogers Reported:** 70 Black bags of rubbish have been collected since January this year which is up on last year's figures. There were also 3 fly-tipping incidents.
- 7.3a **Park and Ride Litter Problem** – There has been a real problem with litter coming from the Park and Ride area. This has been reported to Bicester Town Council, who informed us that this ground belongs to OCC. The Parish Council managed to contact OCC to ask whether there could be another two rubbish bins located at the back of the car park near Burnehyll Woodlands where all the rubbish is being left. OCC and CDC have agreed, and these will be installed sometime this month. It was suggested at the meeting that Bicester Village be contacted, and a meeting arranged to see whether they could assist with the litter problem. **ACTION: Clerk to arrange a meeting**
- 7.4 **Emergency Action Plan** – no further update, the plan will be available at a future meeting
- 7.5 **New Residents to the Village** - 1 new resident
- 7.6 **Bicester Police Rural Community Meeting** - No update – next meeting to be held at Chesterton Community Centre on 15th February 2023 from 7.00 pm
- 7.7 **Chesterton Playgroup – Chair reported:** There is a meeting arranged for 25th February to establish how the £2,000 grant will be implemented within the playgroup as this grant can't be used against running costs.
- The Clerk reported:** It has been confirmed that we have been awarded £1,600 funding for new fencing for the Village Hall

8. To Receive a Report from Burnehyll Woodland – update (TT/Chair)

The next meeting will be held on 14th February to discuss further actions

- 1,600 trees are to be planted this weekend

9. To receive a report from Park Homes – update from 2 residents

It has been reported, that during the wet period of January, Park Homes residents experienced flooding issues. Fallen trees in the ditches that run alongside the Park Homes would seem to be the cause. Park Homes residents committee have spoken to the landowner and made him aware of the situation on several occasions, but no action has been taken to date. The residents have asked the Parish Council if they could help to resolve this problem.

Cllr: Clarke reported: Firstly, the Park Homes are situated on private land, so the responsibility sits with the Landowner. The Parish Council is fully aware that landowners have an obligation to make sure that all ditches on their land have been kept clear of any obstructions so rainwater can easily flow away and not cause flooding. It was also reported that last year our County Councillor gave a letter to Parish Council to send to landowners to remind them that this is their responsibility to resolve. The Parish Council have agreed to send a letter out to the Park Home landowner, but before this happens, the Parish Council would like to double-check who owns this ditch. **ACTION: The clerk is to arrange a meeting on-site with Park Home Residents and also contact the land register for boundaries.**

10. To Receive a report from the Pavilion and Playing Fields Committee – update (FR/JR)

No further update

11. Governance

- 11.1 **Elections** – Cllr Clarke and Cllr Rowe will be standing down after 14 and 12 years of service respectively. There will be vacancies to fill on the 4th of May. If you are interested in becoming a councillor, please could you contact the Clerk at the following email:
Clerk@chestertonparishcouncil.org.uk
Failure to fill these seats will result in Cherwell District Council allocating Councillors to represent Chesterton Parish Council, which may not be in the best interest of the Parish.

12. To Receive the Finance Officer's Monthly Report, Discuss other Finance Matters and Approve Expenditure/Income – update (RFO - MW)

- 12.1 **Monthly Report** – Circulated prior to meetings
The Council unanimously **RESOLVED** and agreed to the January Finance report
- 12.2 **Receipts & Payment Report** – Circulated prior to meetings
The Council unanimously **RESOLVED** and agreed to January Receipts and Payment report
- 12.3 **Payments for Approval** – January
Clerk Phone Bill = £19.31
Payee Salaries = £1,306.83
Expenses = £361.14
Barclay Card = £341.08
OALC = £36.00
Secure-A-Field = £6,685.58
Bicester Merchant Branch = £231.56
Darke & Taylor = £135.00
Banbury Ornithological Society = £35.00
Complete Weed Control = £362.88
Marchetti Garden Maintenance = £1,220.00
The Council unanimously **RESOLVED** and agreed to the January payments

13. To Receive a Report from the Planning Committee (Chair/FR/JH/AT/JC/SW)

- 13.1 **Wates Development** – update (Chair) – A number of items were discussed regarding the planning application at this point no discussion has been made on the application. The planning committee have a meeting on 15th February to discuss this further.
- 13.2 **Great Wolf** – update (chair) – See Section 6.2 regarding the meeting for the Bus Service. **Cllr Rowe reported:** there is still work happening at the weekends around Stableford Lane, and still require information about signage on the A4095 – an email has been sent to GW. An email has also been sent to CDC regarding the management plan
- 13.3 **Siemens** – update (chair) – have emailed Jonathan Dawes for an update and still waiting for details. Some works have started to clear hedges etc for construction traffic to access the site via Grange Farm.
- 13.4 **Richard Cutler** – update (chair) – From Bloombridge has now confirmed that 274 units have been approved to build across from the Holiday Express Inn

New Applications

- 13.5 **23/00173/OUT** - Land South Of, Green Lane, Chesterton - **Outline planning application for up to 147 homes, public open space, flexible recreational playing field area and sports pitches with associated car parking, alongside landscaping, ecological enhancements, SuDs, green/blue and hard infrastructure, with vehicular and pedestrian/cycle accesses, and all associated works (all matters reserved except for means of access)**
- 13.6 **23/00170/REM** - Cala Homes (Cotswolds) Ltd - Proposed Himley Village North West Bicester, Middleton Stoney Road, Bicester - **Reserved Matters Application pursuant to Outline planning permission 14/02121/OUT for infrastructure comprising two junctions to providing vehicular and pedestrian access into the site from Middleton Stoney Road and two initial sections of internal road**

Applications Pending

- 13.6 22/03812/F – Windways, Alchester Road, **Proposed Side and rear extensions, new detached garage, and studio in rear garden with new highway access – NO OBJECTION**
- 13.7 22/02853/F – Painswood, Bignell Park, Bicester Road, Chesterton – **Proposed two Storey Extension – No Objection**
- 13.8 22/02600/DISC - Bicester Sports Association, The Tudor Jones Building, Bicester Sports Association, Akeman Street, Chesterton, Oxfordshire, OX26 1TH - **Discharge of condition 5 (surface water drainage) 8 (Secured by Design principles) 10 (Construction Environmental Management Plan) 11 (parking and manoeuvring areas) of 19/00934/F – Submitted Comments**
- 13.9 22/02254/F - Evolito Limited, Unit 1, 2 & 3, Charles Shouler Way, Bicester, OX25 2DS - **Installation of external mechanical plant, liquid nitrogen container & compound, plant enclosure building, acoustic shroud & ventilation louvres in external wall of existing building – comment sent back**
- 13.10 21/03610/F - Parkside, Bicester Road, Chesterton, OX26 1UF - **Proposed rear extension, velux windows to front elevation, demolition of ex. Garage and construction of new garage with and single storey annexe to the rear garden – Comment sent back**
- 13.11 22/01368/F – The Chesterton Hotel, Bicester Road, Chesterton, Oxfordshire, OX26 1UE – **Construction of an emergency service access, overflow carpark and ancillary works – No Objection**
- 13.12 21/02735/F – Wendlebury Park Farm, Wendlebury Road, Chesterton, Bicester, OX25 2PE – **Extension to existing commercial building and detached stables with integrated store – No Objection**
- 13.13 21/02339/REM – Countryside Properties, Proposed Himley Village Northwest Bicester, Middleton Stoney Road, Bicester – **Reserved Matters application for 14/02121/OUT, Phase 1 Development of 500 dwellings, landscaping, new vehicular, cycle and pedestrian access routes and other operations – sent back comments**

Decisions Made

- 13.14 22/03205/F – Winterbrook House, Alchester Road, Chesterton – **Erection of Single Storey dwelling house – Application Approved**

13. TO LIST IMPORTANT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING (Chair/Clerk)

- Rural Services Network
- Community First Oxfordshire – Updates
- OALC – Newsletter
- CDC – Newsletter
- Bicester Police Rural Community's next meeting is on 15th February 2023 at 7.00 pm at Chesterton Community Centre
- Letter received from – Resident from Little Chesterton regarding No gated Road – dealt with by Clerk
- Letter received from – Resident from Chesterton regarding GW – dealt with by Chairman

Date of Next Meeting: Tuesday 7th March 2023 at 7.00 pm

Agenda Items are to be sent to the Clerk by Monday 20th February

The meeting Finished at: 8.40 pm