

CHESTERTON PARISH COUNCIL

QUARTERLY FINANCE COMMITTEE MEETING MINUTES

Held in the Chesterton Community Centre

Thursday, 17th November 2022 at 2.00 pm

Present: Cllrs: Philip Clarke (Chair), Andrew Thomas (Vice Chair), Fiona Rowe, Tony Thompson, Mike White (RFO), Sarah Kearney (Clerk)

Apologies: Johnathan Chavad

1. Apologies for absence – (Clerk)

The Finance Committee received and accepted apologies from Johnathan Chavad

2. Agree October 2022 reconciliation

The Finance Committee **RESOLVED** and accepted the reconciliation of the Financial Accounts to the Bank Statements for October 2022.

3. External Auditors Reports - Moore's

The Finance Committee examined the external auditor's report which they had received from Moore's for the end-year account for 2020-21.

The Finance Committee **RESOLVED** and approved and noticed comments.

4. Revised October Report to agree with comments in Auditor's report

RFO went through with the Financial Committee the revised report and indicated what the auditor required.

The Finance Committee **RESOLVED** and approved the new revised report layout

5. Detailed Analysis with Budget 2022/23 and proposed Budget 2023/24

RFO circulated a detailed report for the 2022/23 budgets and then went through the proposed budgets for 2023/24

The Finance Committee **RESOLVED** and agreed that the precept for 2023/24 will be kept the same as last year, so there will be no increase.

6. Asset Register

RFO presented the Asset register, which the committee went through to see whether anything had to be submitted or deleted.

The Finance Committee **RESOLVED** and agreed that the register was correct

7. Salaries

NALC has confirmed the Salary increase for 1st April 2022/23. This has been agreed by the finance committee to back pay the Clerk and RFO from 1st April 2022 to November 2022.

8. Two Expenditure items

8.1a Fencing – replacement section for the fencing which has been damaged, the club has agreed to pay £2,500 towards the cost.

- 8.2b CCTV System for Chesterton Community Centre – Due to the damages which we have received with the gate barrier and the damage on the field. For security reasons It was decided to install CCTV cameras. Two companies quoted which included the 3 cameras' outside, 1 camera in main hall and monitors.

1st Quote £2,000

2nd Quote £950.00

The preferred quote was agreed £2,000 due to the company was recommended to us and local

The finance committee **RESOLVED** and agreed to proceed with 8.1a and 8.2b as soon as possible.

9. Pensions Regulator

The finance committee **RESOLVED** and agreed the Pensions Regulator confirmation statement of enrolment.