

Minutes of Chesterton Parish Council
Held in the Chesterton Community Centre
Tuesday, 6th September 2022 at 7.30 pm.

Present: **Councillors:** Philip Clarke (Chair), Fiona Rowe (Vice-Chair), Andrew Thomas (Vice-Chair), Jo Rogers, Tony Thompson, Johnathan Chavda, Stephen Webster

In Attendance: Sarah Kearney (Parish Clerk), Alyson Jones, James Newhall from Wates Developers

Apologies: Pippa Hawes and Mike White (RFO)

1. Apologies for Absence – to receive apologies (Clerk)

The Council accepted Pippa Hawes and Mike White's (RFO) apologies.

2. To Approve and Sign the Minutes of the Parish Council Meeting of 5th July 2022 (Chair)

The Council unanimously **RESOLVED** that the minutes be accepted as a true and accurate record of the meeting

3. To Record Members' Declarations of Interest regarding the Agenda Items (Chair)

Nothing was declared

4. To Receive a Report from the District/County Councillor (Cllr Ian Corkin)

No update received

5. To Receive a Report from the Allotment Committee (JH/FR/JR)

5.1 **Tree Surgery Quotes** – The Council unanimously **RESOLVED** and approved and agreed to the quote for tree works. The works started on Monday 5th September and all Allotment tenants have been notified

5.2 **Bench** – this was installed last week, and the old bench has been taken away

6. To Receive a Report from the Highway Committee (AT/FR/JR/JC)

Reported:

6.1 **Speed Watch – Cllr Rogers Reported:**

Since starting speed watch in May there have been 9,221 cars which have passed through Chesterton just on the A4095.

Speed Limits	Average	Fastest	Percentage	Speeding within these zones	Cars without Mot	Cars without Tax
20 mph	28%	43%	20 mph	53.6%	25	20
30 mph	37%	50%	30 mph	38.2%		
40 mph	50%	67%	40 mph	8.3%		

6.2 **Traffic Calming for Chesterton** – a meeting is to be arranged with Dave Catling to discuss further traffic calming within Chesterton Parish Council.

6.6 **Reduce Speed Limit on A4095/The Hale from 30mph to 20mph – Cllr Rowe reported:**

The application has been submitted, however, the whole process for these changes will not happen until 2023/24

7. To Receive a Report from the Community Committee (FR/AT/TT/JR)

7.1 **Red Cow Pub** – Major works have been happening within the pub and hopefully they will be opening in mid-September.

7.2 **Audley Garden Maintenance – Taylor Wimpey –**

Cllr Rogers reported: another letter was sent, still awaiting a response from Bedford Pilgrims Housing Association

Cllr Chavda reported: Taylor Wimpey was on site recently looking at the landscaping

Chair reported: Still waiting for Judith Ward to get back to the Parish Council regarding a meeting

7.3 **Community Centre Kitchen – Cllr Rowe reported:**

Renovations plans for the Chesterton Community Centre kitchen will be available for next month's meeting.

7.4 **Neighbourhood Watch – Cllr Thompson reported:**

- Make sure you keep your house secure while you are on holiday
- Secure your garden equipment at home or on allotments
- Scam phone calls pretending to be relatives requesting money

Chair reported: There needs to be more active approach will be required to implement an effective neighbourhood watch.

7.5 **"Keep Chesterton tidy Working Group" – Cllr Rogers Reported:**

361 bags of rubbish collected since January, particularly bad during last several months.

7.6 **Emergency Action Plan – Cllr Rowe reported:** No update

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7.7 **New Residents to the Village** – 1 new resident

7.8 **Age UK Oxfordshire Scams Presentation and Support** – Cllr Tony Thompson report:

- £300 top-up on the Pension Cost of Living fuel payment – age-related
- All electricity customers will receive £400 of their energy bills during October and April next year

7.9 **Bicester Police Rural Community Meeting** – will be held at the Chesterton Community Centre on Wednesday 26th October at 7.00 pm.

7.10 **Posters for Planters** – The Council unanimously **RESOLVED** and approved posters and quote for printing

8. To Receive a Report from the Friends of Burnehyll Woodland (TT/Chair)

Cllr Thompson/Chair reported:

- Received email from David Jones regarding Survival Survey which was completed on the 967 trees which were planted in March 2022.
- 125 trees were unaccountable – could be a number of different reasons
- 32% of the trees are surviving
- 30% of the trees not sure about
- 300 trees have died – partly due to the hot and dry weather this summer

The next meeting will be on Monday 12th September at Chesterton Community Centre.

9. To Receive a Report from the Pavilion & Playing Fields Committee (FR/JR)

9.1 **New Pavilion Agreement** - New pavilion agreement was circulated to all councillors prior to the meeting.

The Council unanimously **RESOLVED** and approved and agreed to the new pavilion agreement

Cllr Rowe reported: The new pavilion agreement has been signed by all parties

10. Governance

10.1 **Risk Assessment** – new risk assessment was circulated to all councillors prior to the meeting for approval

The Council unanimously **RESOLVED** and approved and agreed to the Risk Assessment

10.2 **Meeting Dates for 2023** - meeting dates were circulated to all councillors prior to the meeting for approval

The Council unanimously **RESOLVED** and approved and agreed to next year's meeting dates

10.3 **Facebook** – Cllr Chavda reported:

Facebook has been set up for Chesterton Parish Council, this will give residents another means of information about what is happening within the village, and residents will not be able to comment.

11. To Receive the Finance Officer's Monthly Report, Discuss Other Matters, and Approve Expenditure/Income (RFO Mike White)

11.1 **Monthly Report** – (circulated prior to meeting)

Cllr Thomas reported:

It was proposed by the RFO and Cllr Thomas that the council considers investing £40,000 into Redwood Bank on the same interest rate of 2% which we received last year.

The Council unanimously **RESOLVED** and approved and agreed to the investment of £40,000 into Redwood Bank

11.2 **Receipts & Payment Report** – (circulated prior to meeting)

11.3 **Internal Audit for 2022/23** – The Clerk reported:

Require approval to appoint Elaine Anstee to complete the internal Audit for Chesterton Parish Council for 2022/23

The Council unanimously **RESOLVED** and approved and agreed for Elaine Anstee to complete the internal Audit for Chesterton Parish Council for 2022/23.

Payments for Approval - July

- 11.4 Clerk Phone Bill = £17.92
- 11.5 Payee Salaries = £1,144.67
- 11.6 Expenses = £11.25
- 11.7 Green Scythe Ltd = £622.25
- 11.8 ROSPA = £138.60
- 11.9 RSA Parish Protect Insurance = £331.45
- 11.10 Insurance / Ten Licensing = £79.26
- 11.11 Vail Williams LLP = £2,220.00
- 11.12 Barclay Card = £115.90

Payments for Approval - August

- 11.13 Clerk Phone Bill = £17.92
- 11.14 Payee Salaries = £1,132.97
- 11.15 Clerk Expenses = £11.25
- 11.16 Chris Harwood = £125.00
- 11.17 BMA Varsity Ltd = £29.52
- 11.18 Barclay Card = £257.64
- 11.19 Councillors Expenses = £18.66

The Council unanimously **RESOLVED** and approved and agreed to the above July and August payments

12. TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE (Chair/FR/JH/AT/JC/SW/TB)

- 12.1 **Wates Development** – Alyson Jones and James Newhall attended the meeting from 7.30 pm and finished at 8.30 pm
Alyson when through a presentation with all the councillors regarding the Wates development and all also show the 3 different designs which they have done for the recreational land.
The councillor discussed in great length the three designs for the recreational land and decided on the third option and will inform Wates. Due to no Planning application being submitted at this moment, the council couldn't make any comments.
- 12.2 **Great Wolf** – update from Meeting on 22nd July, there were a number of items which was raised
- Junction 10 and Middleton Stoney relief road
 - Sewage
 - Traffic infrastructure
 - Broadband
 - Stage 3 and 4 – still working on contractors
 - Traffic Management consultation plan not in place until contractors have been decided
 - Thames Water – don't know where the sewage will be going
- 12.3 **Siemens** – no update to report
- 12.4 **Lodge Farm** – Meeting to be arranged with Lone star

New Applications

- 12.5 **22/02254/F** - Evolito Limited, Unit 1, 2 & 3, Charles Shouler Way, Bicester, OX25 2DS - **Installation of external mechanical plant, liquid nitrogen container & compound, plant enclosure building, acoustic shroud & ventilation louvres in external wall of existing building**
- 12.6 **21/03610/F** - Parkside, Bicester Road, Chesterton, OX26 1UF - **Proposed rear extension, velux windows to front elevation, demolition of ex. Garage and construction of new garage with and single storey annexe to the rear garden**

Applications Pending

- 12.7 **22/02019/F** - Saxons, Street Through Little Chesterton, Chesterton, OX25 3PD - **First floor extension over garage – No Objection**
- 12.8 **22/02025/REM** - Bicester Gateway Ltd, Bicester Gateway Business Park, Wendlebury Road, Chesterton - **Reserved Matters to 16/02586/OUT - Access, layout, scale, appearance, and landscaping details for Phase 1B for up to 12 No knowledge economy units in Use Class E (former Use Class B) (14,972 sq m gross external area) with associated parking, landscaping, utilities, and access – No Objection**
- 12.9 **22/01945/REM** - Albion Land (Three) Limited, Land Adj To Promised Land Farm, Wendlebury Road, Chesterton - **Reserved matters application to 19/01746/OUT - layout, scale, appearance and landscaping details for employment development (10,195sqm GIA), with associated landscaping and infrastructure works – No Objection**
- 12.10 **22/01632/REM** - Albion Land (Three) Limited, Land Adj To Promised Land Farm, Wendlebury Road, Chesterton - **Reserved matters application to 19/01740/HYBRID - layout, scale, appearance and landscaping details for Phase 2 of the employment development (11,309sqm GIA) with associated landscaping and infrastructure works – No Objection**
- 12.11 **22/01144/F** - Tritax Symmetry Oxford North Ltd & Siemens Healthineers, OS Parcel 5700 South West Of Grange Farm, Street Through Little Chesterton, - **Full planning application for the erection of a new high quality combined research, development and production facility comprising of Class B2 floorspace and ancillary office floorspace with associated infrastructure including: formation of signal-controlled vehicular access to the A41 and repositioning of existing bus stops; ancillary workshops; staff gym and canteen; security gate house; a building for use as an energy centre (details of the energy generation reserved for future approval); loading bays; service yard; waste management area; external plant; vehicle parking; landscaping including permanent landscaped grounds; sustainable drainage details; together with the demolition of existing agricultural buildings within the red line boundary; and the realignment of an existing watercourse. – No Objection with comments**
- 12.12 **22/01489/F** – 7 Geminus Road, Chesterton, OX26 1BJ, **Two Storey Rear Extension and part Garage Conversion – No Objection**
- 12.13 **22/01853/F** – The Beeches, 8 The Woodlands, Chesterton, OX26 1TN, **Single Storey Side Extension – No Objection**
- 12.14 **22/01512/F** – 1 Green Lane, Chesterton, OX26 1UR, **Single Storey rear extension – No Objections**
- 12.15 **22/01368/F** - The Chesterton Hotel, Bicester Road, Chesterton, Oxfordshire, OX26 1UE - **Construction of an emergency service access, overflow carpark and ancillary works – No Objection**
- 12.16 **21/02735/F** - Wendlebury Park Farm, Wendlebury Road, Chesterton, Bicester, OX25 2PE - **Extension to existing commercial building and detached stables with integrated store – No Objection**
- 12.17 **21/02337/DISC** - Countryside Properties, Proposed Himley Village Northwest Bicester, Middleton Stoney Road, Bicester - **Discharge of condition 7 (phasing plan) 8 (site wide Masterplan and Design Code) 10 (Biodiversity Strategy) 11 (full surface water drainage scheme) 12 (Built for Life scheme) 13 (Future climate impacts statement) 14 (elevated levels of noise) 16 (means of vehicular accesses) 17 (means of footway and cycleway links) 18 (Travel Plan) 19 (detailed surface water drainage scheme) 20 (carbon emissions report) 21 (potential contaminative uses) 22 (Comprehensive intrusive investigation) 24 (pollution prevention scheme) 25 (ecological**

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- survey) 26 (hedgerows) 27 (Arboriculturally Method Statement (AMS)) 28 (Great Crested Newt mitigation strategy) 29 (Landscape & Habitat Management Plan) 30 (Construction Method Statement) 31 (Soil Resources Plan) 32 (archaeological Written Scheme of Investigation) 33 (programme of archaeological evaluation) 34 (foul drainage strategy) 36 (Water neutrality strategy) and 37 (Site Waste Management Plan) of 14/02121/OUT – **Sent back comments**
- 12.18 **21/02339/REM** - Countryside Properties, Proposed Himley Village Northwest Bicester, Middleton Stoney Road, Bicester - **Reserved Matters application for 14/02121/OUT, Phase 1 Development of 500 dwellings, landscaping, new vehicular, cycle and pedestrian access routes and other operations – sent back comments**

Decisions Made

- 12.19 **22/01210/DISC** - Graven Hill Development Company, Sites B C D And E, MOD Bicester, Murcott Road, Upper Arncott - **Discharge of Condition 6 (Masterplan and Design Code) of 21/03749/F – Application withdrawn**
- 12.20 **22/01370/F** - c/o Agent, Part Land South West Of Bicester Golf And Country Club Adjacent To M40 And, Akeman Street, Chesterton - **Installation of security and safety netting associated with the emerging golf training facilities – Permitted 21/07/22**
- 12.21 **21/00873/F** – Kemsley Farm, Weston-on-The-Green, - **Conversion of Barn to Farm a single dwelling house and associated works – Permitted 7/7/22**
- 12.22 **21/03177/F** - Albion Land, Axis J9 Phase 3, Howes Lane, Bicester - **Full planning application for employment development (Use Classes E(g)(iii), B2 and/or B8) and associated parking and servicing, landscaping, and associated works – Application refused 29/07/22**

13. TO LIST IMPORTANT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING (Chair/Clerk)

- Rural Services Network
- Community First Oxfordshire – Updates
- OALC – Newsletter
- CDC – Newsletter
- Bicester Police Rural Community next meeting on 26th October 2022 at 7.00pm at Chesterton Community Centre

Date of Next Meeting: Tuesday 4th October 2022 at 7.30pm