

Minutes of Chesterton Parish Council
Held in the Chesterton Community Centre
Tuesday, 3rd January 2023 at 7.30 pm.

Councillors Present: Philip Clarke (Chair), Fiona Rowe (Vice-Chair), Andrew Thomas (Vice-Chair), Jenny Hodges, Johnathan Chavda, Tony Thompson, Jo Rogers, Pippa Hawes

In Attendance: Sarah Kearney (Parish Clerk), and 2 members from the Chesterton Playgroup

Apologies: Mike White (RFO), Stephen Webster, Ian Corkin

1. Apologies for Absence – to receive apologies (Clerk)

The Council received and accepted apologies from Mike White (RFO) and Stephen Webster

2. To Approve and Sign the Minutes of the Parish Council Meeting of 3rd December 2022 (Chair)

The Council unanimously **RESOLVED** that the minutes be accepted as a true and accurate record of the meeting and was signed by the Chairman

3. To Record Members' Declarations of Interest regarding the Agenda Items (Chair)

Nothing was declared

4. To Receive a Report from the District/County Councillor (Cllr Ian Corkin)

No report had been received from Councillor Ian Corkin (OCC)

5. To Receive a Report from the Allotment Committee (JH/FR/JR)

No further update

6. To Receive a Report from the Highway Committee (AT/FR/JR/JC)

6.1 **Speed Watch – Cllr Rogers reported:** no further update since December

6.2 **Traffic Calming for Chesterton –** no further update, due to the Christmas period. It was mentioned by Councillors that a number of cars are now parking on the grass verge along Green Lane. It was suggested that the Parish Council speak to Cllr Ian Corkin to see how to stop this from happening.

6.3 **Great Wolf Bus Service – Chair Reported:** meeting before Christmas was cancelled and has now been rescheduled for the 23rd of January 2023

6.4 **Map of Local Footpaths – Cllr Rowe reported:** she had been speaking to one of the residents in Chesterton who has shown an interest in composing a Map detailing the access to all the different footpaths within Chesterton. The full council agreed that this was a brilliant idea and Cllr Clarke would also speak to David Jones to see whether he could help.

7. To Receive a Report from the Community Committee (Chair/FR/AT/TT/JR/JC)

7.1 **Audley Gardens – Taylor Wimpey – Clerk reported:** sent an email to Andrew Lehmann and received a message saying that he has now left the company, this also included the other two contacts, Tom Slough, and Lorna Juarez. The only contact the Parish Council can speak to now is Dave Weston. An email has been sent to him asking for an update on the outstanding jobs and when the inspection will take place with Cherwell District Council. **Cllr Rogers reported:** Same issues are still happening; the car park isn't being utilised for either BPHA residents' cars or their visitors. This in turn then displaces the rest of the parking within the estate as non-BPHA residents' visitors have nowhere to park. The person from BPHA is now not answering Cllr Roger's emails or calls. The Clerk asked Cllr Rogers to send her the contact details for her to make contact

7.2 **Neighbourhood Watch / Age Uk Oxfordshire Scams Presentation & Support – Chair reported:** That he had received a letter from Cllr Thompson who wished to resign from being the Neighbourhood coordinator due to personal reasons. The Chair suggested that perhaps Cllr Thompson should stand down from all Parish Council duties given the reasons detailed in his email

until he is fit to return. Cllr Thompson stated that he still wished to attend all Full Parish Council meetings, Finance meetings, and Burnehyll Woodland meetings.

The Council unanimously **RESOLVED** and agreed to the resignation of Cllr Thompson as being Neighbourhood Coordinator and agree for the meeting to be rescheduled.

- 7.3 **Keep Chesterton Tidy Working Group** – Cllr Rogers circulated the December report prior to the meeting. Total bags collected: 443 and 33 fly tips – To see the full report go to the website <https://chestertonparishcouncil.org.uk/agenda-minutes/2022-2023>
- 7.4 **Emergency Action Plan** – no further update
- 7.5 **New Residents to the Village** - 2 new residents, Cllr Hodges will be delivering a welcome pack to them
- 7.6 **Bicester Police Rural Community Meeting** - No update – next meeting to be held at Chesterton Community Centre on 15th February 2023. **ACTION: The Clerk to contact Ken Howard to see whether Cllr Rogers could do a presentation on Litter Picking**
- 7.7 **Chesterton Playgroup – Chair reported:** The Parish Council had received a letter from Chesterton Playgroup asking whether they could be considered for a £2,000 grant. Councillors agreed that before the Parish Council could consider this grant, Chesterton Playgroup would need to supply details of their finances and operations. It was agreed by email that Chesterton Parish Council and Chesterton Playgroup set up a working group with the following people
Cllr Thomas – Vice Chair for Chesterton Parish Council
Mike White - RFO for Chesterton Parish Council
Hilary Walbank - CIO for Chesterton Playgroup
Linda Honey – Finance Officer for Chesterton Community Centre
It was suggested that Hilary Walbank would oversee this working group to investigate the Playgroup requirements. The working group is to report back to Full Parish Council for a decision.
The Clerk reported: There is some funding being investigated at the moment with County Councillor Ian Corkin for children's community groups. A quotation has been sent to Cllr Ian Corkin for several different projects for the Playgroup.
The Parish Council Chair reported: That the grant could only go towards projects and could not be used towards any running cost.

8. To Receive a Report from Burnehyll Woodland – update (TT/Chair)

The next meeting will be on the 14th of January. The following issues will be discussed and if any Councillors have any suggestions, then please notify Cllr Clarke or Cllr Thompson so these could be added to the meeting

- Opening of the Woodlands
- Access for footpaths and lay water pipes

Cllr Rowe asked whether the footpaths could have a hard surface to walk on as it is very boggy underfoot when it is wet.

9. To Receive a report from the Pavilion and Playing Fields Committee – update (FR/JR)

No further update

10. Governance

- 10.1 Full Parish Council meeting time to be changed from 7.30 pm to 7.00 pm
The Council unanimously **RESOLVED** and agreed to the Full Parish Council meeting to start at 7.00 pm, starting from February 2023

11. To Receive the Finance Officer's Monthly Report, Discuss other Finance Matters and Approve Expenditure/Income – update (RFO - MW)

- 11.1 **Monthly Report** – Circulated prior to meetings
The Council unanimously **RESOLVED** and agreed to December Finance report
- 11.2 **Receipts & Payment Report** – Circulated prior to meetings
The Council unanimously **RESOLVED** and agreed to December Receipts and Payment report
- 11.3 **Payments for Approval** – December

Clerk Phone Bill = £19.31
Payee Salaries = £2,097.96
Expenses = £256.01
Barclay Card = £178.89
Safeguard Secure Solutions = £987.00
Marchetti Garden Maintenance = £280.00
Community Heartbeat = £552.00
Microsoft = £270.72

The Council unanimously **RESOLVED** and agreed to the December payments

12. To Receive a Report from the Planning Committee (Chair/FR/JH/AT/JC/SW)

- 12.1 **Wates Development** – update (Chair) – No further update to report
- 12.2 **Great Wolf** – update (chair) – No further update to report, there is a meeting scheduled for 23rd January
- 12.3 **Siemens** – update (chair) – no further update to report
- 12.4 **Lodge Farm** – update (chair) – no further update to report

New Applications

- 12.5 **22/03812/F** – Windways, Alchester Road, **Proposed Side and rear extensions, new detached garage, and studio in rear garden with new highway access.** – **No objection, with comments**

Pending Applications

- 12.6 **22/03205/F** – Winterbrook House, Alchester Road, Chesterton – **Erection of Single Storey dwelling house** – **No Objection**
- 12.7 **22/02853/F** – Painswood, Bignell Park, Bicester Road, Chesterton – **Proposed two Storey Extension** – **No Objection**
- 12.8 **22/02600/DISC** - Bicester Sports Association, The Tudor Jones Building, Bicester Sports Association, Akeman Street, Chesterton, Oxfordshire, OX26 1TH - **Discharge of condition 5 (surface water drainage) 8 (Secured by Design principles) 10 (Construction Environmental Management Plan) 11 (parking and manoeuvring areas) of 19/00934/F** – **Submitted**
Comments
- 12.9 **22/02254/F** - Evolito Limited, Unit 1, 2 & 3, Charles Shouler Way, Bicester, OX25 2DS - **Installation of external mechanical plant, liquid nitrogen container & compound, plant enclosure building, acoustic shroud & ventilation louvres in external wall of existing building** – **comment sent back**
- 12.10 **21/03610/F** - Parkside, Bicester Road, Chesterton, OX26 1UF - **Proposed rear extension, velux windows to front elevation, demolition of ex. Garage and construction of new garage with and single storey annexe to the rear garden** – **Comment sent back**
- 12.11 **22/01368/F** – The Chesterton Hotel, Bicester Road, Chesterton, Oxfordshire, OX26 1UE – **Construction of an emergency service access, overflow carpark and ancillary works** – **No Objection**
- 12.12 **21/02735/F** – Wendlebury Park Farm, Wendlebury Road, Chesterton, Bicester, OX25 2PE – **Extension to existing commercial building and detached stables with integrated store** – **No Objection**
- 12.13 **21/02339/REM** – Countryside Properties, Proposed Himley Village Northwest Bicester, Middleton Stoney Road, Bicester – **Reserved Matters application for 14/02121/OUT, Phase 1 Development of 500 dwellings, landscaping, new vehicular, cycle and pedestrian access routes and other operations** – **sent back comments**

Decisions Made on Applications

- 12.14 **22/02966/F** – Spring Well Farm, Kirtlington Road, Chesterton – **Placement of an Eco Mobile home on our grazing land for the purposes of housing our employees.** – **Refused 20/12/23**
22/03119/F – Tritax Symmetry Oxford North Ltd and Siemens Health – **Erection of a temporary construction access road and associated works** – **Decision Permitted 20/12/22**
- 12.15 **22/02865/F** - Bicester Hotel Golf and Country Club, Akeman Street, Chesterton, Bicester, OX26 1TE - **Conversion of existing building into additional bedrooms for the existing hotel use** – **Decision Permitted**
- 12.16 **22/03029/F** – Specialised Engineering Services, Unit 3, Simms Farm, Kirtlington Road, Chesterton – **Conversion of redundant Dutch Barn to form 4 number commercial storage units, plus private garage for use by the adjacent farmhouse.**
- 12.17 **22/02777/F** - 7 Vespasian Way, Chesterton, Bicester, OX26 1BA – **Single-storey rear extension** – **Permitted**
- 12.18 **22/01632/REM** - Albion Land (Three) Limited, Land Adj To Promised Land Farm, Wendlebury Road, Chesterton - **Reserved matters application to 19/01740/HYBRID - layout, scale, appearance and landscaping details for Phase 2 of the employment development (11,309sqm GIA) with associated landscaping and infrastructure works** – **Permitted**
- 12.19 **21/02337/DISC** – Countryside Properties, Proposed Himley Village Northwest Bicester, Middleton Stoney Road, Bicester – **Discharge of condition 7 (phasing plan) 8 (site wide Masterplan and Design Code) 10 Biodiversity Strategy) 11 (full surface water drainage scheme) 12 (Built for Life scheme) 13 (Future climate impacts statement) 14 (elevated levels of noise) 16 (means of vehicular accesses) 17 (means of footway and cycleway links) 18 (Travel Plan) 19 (detailed surface water drainage scheme) 20 (carbon emissions report) 21 (potential contaminative uses) 22 (Comprehensive intrusive investigation) 24 (pollution prevention scheme) 25 (ecological survey) 26 hedgerows) 27 (Arboriculturally Method Statement (AMS)) 28 (Great Crested Newt mitigation strategy) 29 (Landscape & Habitat Management Plan) 30 (Construction Method Statement) 31 (Soil Resources Plan) 32 (archaeological Written Scheme of Investigation) 33**

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(programme of archaeological evaluation) 34 (foul drainage strategy) 36 (Water neutrality strategy) and 37 (Site Waste Management Plan) of 14/02121/OUT – **Application Withdrawn**

13. To List Important Correspondence Received Since the Last Meeting (Clerk)

- Rural Services Network
- Community First Oxfordshire – Updates
- OALC – Newsletter
- CDC – Newsletter
- Bicester Police Rural Community's next meeting is on 15th February 2023 at 7.00 pm at Chesterton Community Centre

Date of Next Meeting: Tuesday 7th January 2023 at 7.00 pm

Meeting Finished at: 9.10 pm