

Minutes of Chesterton Parish Council
Held in the Chesterton Community Centre
Tuesday, 5th July 2022 at 7.30 pm.

Present: **Councillors:** Philip Clarke (Chair), Fiona Rowe (Vice-Chair), Andrew Thomas (Vice-Chair), Jo Rogers, Tony Thompson, Johnathan Chavda
Sarah Kearney (Clerk)

Residents: 0

Apologies: Cllr Jenny Hodges, Stephen Webster, Pippa Hawes, Mike White (RFO)

1. Apologies for Absence – to receive apologies (Clerk)

The Council accepted Cllr Hodges, Stephen Webster, Pippa Hawes, and Mike White's (RFO) apologies.

2. To Approve and Sign the Minutes of the Parish Council Meeting of 14th June 2022 (Chair)

The Council unanimously **RESOLVED** that the minutes needed to be amended and will be resubmitted to be signed in the September meeting

3. To Record Members' Declarations of Interest regarding the Agenda Items (Chair)

None

4. To Receive a Report from the District/County Councillor (Cllr Ian Corkin)

No update received

5. To Receive a Report from the Allotment Committee (JH/FR/JR)

5.1 Burnehyll Woodland Allotments – Chair reported:

Chesterton Parish Council attended a meeting with Tim Screen and Peter Collins from CDC regarding the new Burnehyll Woodlands allotments, to discuss whether Chesterton Parish Council would be interested in managing this area. The Allotment Committee for CPC felt this would be too much work for the Parish Council and suggested that CDC speak to the Bicester Town Council to see whether they would be interested, as they have a number of people on the waiting list for allotments.

6. To Receive a Report from the Highway Committee (AT/FR/JR/JC)

Reported:

6.1 Village Speed Reductions for Little Chesterton – Chesterton Parish Council attended a meeting with OCC, CDC, and Cllr Ian Corkin regarding S106 money for infrastructure around Chesterton. The Parish Council were asked to make a list of all the recommendation with respect to road improvements for the Chesterton area and send these to OCC for consideration.

6.2 Speed Watch – Cllr Rogers Reported:

Cllr Rogers presented the councillors with a chart on the speed watch data from 6th May to 5th July, which detailed the number of vehicles travelling through the village and identified the speeding hotspots. Green Lane is where most of the speeding is occurring eastbound and westbound. It also detailed how many cars were going through onto the A4095.

All the data, which is taken on the speeding cars, is logged onto the TVP database and repeat offenders will be contacted by the police with further action taken. It was suggested by the councillors that Cllr Rogers compiled an article for the ABC on how the Speed Watch operates and its success to make residents aware.

6.3 Alchester Road, Car Parking Problems – Chair reported:

OCC has stated that no further consultation will happen.

6.4 OxsFRI – First informal consultation response had to be returned by the 4th of July. Chesterton Parish Council's response has been returned. See Website for CPC response

6.5 Traffic Calming Gates on Church Road - The clerk reported:

A meeting is being arranged with OCC Dave Catling

6.6 Reduce Speed Limit on A4095/The Hale from 30mph to 20mph – Cllr Rowe reported:

An application is being completed to reduce the speed limit from 30mph to 20mph along the A4095 and The Hale councillors were asked whether they would take a vote on this application for submission

The Council unanimously **RESOLVED** and agreed for this application to be submitted for speed limits to be changed from 30mph to 20mph along the A4095 and The Hale.

7. To Receive a Report from the Community Committee (FR/AT/TT/JR)

7.1 Red Cow Pub – Chesterton Parish Council held a meeting with Greene King representative who confirmed that they had new tenants taking over the pub from Monday 4th July. The pub will be shut for two weeks to make a few changes prior to opening its doors again with the Coffee Shop still operating from these premises. The Parish

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has also stressed that they will continue to support the Red Cow and would welcome an opportunity at some point to be able to meet with the new tenants to see how the Parish Council can support them.

7.2 **Audley Garden Maintenance – Taylor Wimpey – Cllr Chavda and Cllr Rogers Reported:**

A survey has been given out to all households in Audley Garden by Bedford Pilgrim Housing Association

Chair reported:

Still waiting for Judith Ward to get back to the Parish Council regarding a meeting

7.3 **Community Centre Kitchen – Cllr Rowe reported:**

There have been plans to extend the existing kitchen to include more commercial equipment. The chair suggested that there needs to be more discussion on this prior to agreeing to any works

7.4 **Community Survey – Cllr Chavda suggested that it might be ideal to put some draft questions together for a survey to go out in next month's ABC**

7.5 **Neighbourhood Watch – Cllr Thompson reported:**

- Further Scams, on credit cards and debit cards
- Watch out for courier fraud

7.6 **"Keep Chesterton tidy Working Group" – Cllr Rogers Reported:**

- Found 30 oil canisters – Police have investigated and found that these canisters were stolen, so no further action will be taken
- No Flying Tipping reported
- BSA had heavy diggers on their land, which has flattened the surface and made it easier for youngsters to drive onto this area resulting in an increase of litter being left. BSA is going to block this entrance with tyres so travellers and other car users will not be able to access it.

7.7 **Emergency Action Plan – Cllr Rowe reported:** Meeting has been arranged for 27th July at 7.30 pm Paul Mann from CDC will be attending to discuss this matter

7.8 **New Residents to the Village – No new residents**

7.9 **Age UK Oxfordshire Scams Presentation and Support – Cllr Tony Thompson report:**

No further update

8. To Receive a Report from the Friends of Burnehyll Woodland (TT/Chair)

Cllr Thompson/Chair reported:

- Next meeting will be held on Zoom Tuesday 12th July
- Burnehyll Woodland committee are still not sure when the Open Day is going to take place

9. To Receive a Report from the Pavilion & Playing Fields Committee (FR/JR)

Cllr Rowe reported:

- Pavilion agreement required further amendments. The agreement will be sent by email and approved by all councillors then minuted in the September meeting as there is no meeting in August

10. Governance

10.1 **Community Governance Review – Chair reported**

The boundary change between Bucknell and Chesterton

9 Councillors for Chesterton Parish Council

The Council unanimously **RESOLVED** and agreed to these changes

(For further details, please go to the Chesterton Parish Council Website)

11. To Receive the Finance Officer's Monthly Report, Discuss Other Matters, and Approve Expenditure/Income (RFO Mike White)

11.1 **Monthly Report – (circulated prior to meeting)**

11.2 **Receipts & Payment Report – (circulated prior to meeting)**

The Council unanimously **RESOLVED** and approved and agreed to the above items

11.3 **External Audit – The Clerk reported:**

All paperwork has been emailed over to the External Auditors and they have acknowledged the receipt of the Year-End 2021-22 documentation and will send a report at later date.

Payments for Approval - June

- 11.4 Clerk Phone Bill = £17.92
- 11.5 Payee Salaries = £1099.78
- 11.6 Expenses = £881.26
- 11.7 Cherwell Graphics = £91.00
- 11.8 Green Scythe Ltd = £897.05
- 11.9 Complete Weed Control = £362.88
- 11.10 Dynamic Designs = £184.80
- 11.11 Elaine Anstee = £104.98
- 11.12 Marchetti Garden = £865.70
- 11.13 Food for Jubilee = £700.00

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11.14 Mike Pearce = £161.74

11.15 Castle Water = £40.31

The Council unanimously **RESOLVED** and approved and agreed to the above June payments

12. TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE (Chair/FR/JH/AT/JC/SW/TB)

12.1 **Wates Development** – Waiting to confirm meeting date

12.2 **Great Wolf** – Meeting has been arranged with Stuart Adolph

12.3 **Siemens** – The clerk raised that we need to make a decision on this application as this is going to the CDC planning committee by the 14th of July. It was agreed that Chesterton Parish Council would respond with No Objection but with observations and comments.

12.4 **Lodge Farm** – The Clerk reported they are completing their various technical studies and will arrange another meeting with Councillors in September with an update.

New Applications

12.5 **22/01489/F** – 7 Geminus Road, Chesterton, OX26 1BJ, **Two Storey Rear Extension and part Garage Conversion**

12.6 **22/01853/F** – The Beeches, 8 The Woodlands, Chesterton, OX26 1TN, **Single Storey Side Extension**
The Council agreed to the above with no objection

12.7 **22/01512/F** – 1 Green Lane, Chesterton, OX26 1UR, **Single Storey rear extension**

Applications Pending

12.8 **22/01210/DISC** - Graven Hill Development Company, Sites B C D And E, MOD Bicester, Murcott Road, Upper Arncott - **Discharge of Condition 6 (Masterplan and Design Code) of 21/03749/F**

12.9 **22/01370/F** - c/o Agent, Part Land South West Of Bicester Golf And Country Club Adjacent To M40 And, Akeman Street, Chesterton - **Installation of security and safety netting associated with the emerging golf training facilities**

12.10 **22/01368/F** - The Chesterton Hotel, Bicester Road, Chesterton, Oxfordshire, OX26 1UE - **Construction of an emergency service access, overflow carpark and ancillary works**

12.11 **22/01143/F** - Stableford House, Kirtlington Road, Chesterton, OX26 1EH - **Conversion of attic loft space into habitable rooms (re-submission of planning application 21/01754/F omitting all rooflights and addition of 1200mm x 1150mm window)**

12.12 **21/02735/F** - Wendlebury Park Farm, Wendlebury Road, Chesterton, Bicester, OX25 2PE - **Extension to existing commercial building and detached stables with integrated store – No Objection**

12.13 **21/02337/DISC** - Countryside Properties, Proposed Himley Village Northwest Bicester, Middleton Stoney Road, Bicester - **Discharge of condition 7 (phasing plan) 8 (site wide Masterplan and Design Code) 10 (Biodiversity Strategy) 11 (full surface water drainage scheme) 12 (Built for Life scheme) 13 (Future climate impacts statement) 14 (elevated levels of noise) 16 (means of vehicular accesses) 17 (means of footway and cycleway links) 18 (Travel Plan) 19 (detailed surface water drainage scheme) 20 (carbon emissions report) 21 (potential contaminative uses) 22 (Comprehensive intrusive investigation) 24 (pollution prevention scheme) 25 (ecological survey) 26 (hedgerows) 27 (Arboriculturally Method Statement (AMS)) 28 (Great Crested Newt mitigation strategy) 29 (Landscape & Habitat Management Plan) 30 (Construction Method Statement) 31 (Soil Resources Plan) 32 (archaeological Written Scheme of Investigation) 33 (programme of archaeological evaluation) 34 (foul drainage strategy) 36 (Water neutrality strategy) and 37 (Site Waste Management Plan) of 14/02121/OUT – Sent back comments**

12.14 **21/02339/REM** - Countryside Properties, Proposed Himley Village Northwest Bicester, Middleton Stoney Road, Bicester - **Reserved Matters application for 14/02121/OUT, Phase 1 Development of 500 dwellings, landscaping, new vehicular, cycle and pedestrian access routes and other operations – sent back comments**

12.15 **21/00873/F** – Kemsley Farm, Weston-on-The-Green, - **Conversion of Barn to Farm a single dwelling house and associated works – No Objection**

12.16 **21/03177/F** - Albion Land, Axis J9 Phase 3, Howes Lane, Bicester - **Full planning application for employment development (Use Classes E(g)(iii), B2 and/or B8) and associated parking and servicing, landscaping, and associated works – No Objection**

Decisions Made

None

13. TO LIST IMPORTANT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING (Chair/Clerk)

- Rural Services Network
- Community First Oxfordshire – Updates
- OALC – Newsletter
- CDC – Newsletter
- Bicester Police Rural Community Meeting on 29th June 2022 at 7.30pm

Date of Next Meeting: Tuesday 6th September 2022 at 7.30pm

The Meeting Closed at 9.30 pm