

Chesterton Parish Council

To Members of the Council: you are summoned to attend a Meeting of Chesterton Parish Council on Tuesday 14th June 2022 in Chesterton Community Centre at 7.30 pm.

Members of the public wishing to attend need to contact the Clerk before the meeting (this is due to Covid-19 restrictions otherwise you will not be able to attend). Email: clerk@chestertonparishcouncil.org.uk or Telephone: **07935221885**.

Sarah Kearney

Sarah Kearney, Clerk to Parish Council

Agenda for the meeting of CHESTERTON PARISH COUNCIL

To be held at Chesterton Community Centre on Tuesday, 14th June 2022 at 7.30 pm

At a convenient time, the Chairman will adjourn the meeting for the public's questions. This session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.

1. **TO RECEIVE COUNCILLOR APOLOGIES FOR ABSENCE** (Clerk)
2. **TO APPROVE AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING OF 3RD MAY 2022** (Chair)
3. **TO RECORD MEMBERS' DECLARATIONS OF INTEREST REGARDING THE AGENDA ITEMS** (Chair)
4. **TO RECEIVE A REPORT FROM THE DISTRICT/COUNTY COUNCILLOR** (Cllr Ian Corkin)
5. **TO RECEIVE A REPORT FROM THE ALLOTMENT COMMITTEE** (JH/FR/JR)
 - 5.1 **Purchase of Bench** – to consider and agree to purchase a new bench
 - 5.2 **Incident with the Allotment Gate** – to consider what action to be taken
6. **TO RECEIVE A REPORT FROM THE HIGHWAY COMMITTEE** (AT/FR/JR)
 - 6.1 **Village Speed Reductions for Little Chesterton** – update (Chair)
 - 6.2 **Speed Watch** – update (JR)
 - 6.2a **Purchase of another Speed Gun** – agree to purchase another speed gun
 - 6.3 **Alchester Road, Car Parking Problems** – update (AT)
 - 6.4 **OxSFRI** – update and Consultation start on 19th May – July (Chair)
 - 6.5 **Traffic Calming Gates on Bump Road** – to consider and agree to replacing these gates
7. **TO RECEIVE A REPORT FROM THE COMMUNITY COMMITTEE** (Chair/FR/AT/TT/JR/JC)
 - 7.1 **Audley Gardens Maintenance – Taylor Wimpey** – update (JR/JC)
 - 7.2 **Community Benefits** – to consider benefits from S106
 - 7.3 **Community Survey** – still waiting for some comments back from Councillor's - update (Chair/Clerk)
 - 7.4 **Neighbourhood Watch** – update (TT)
 - 7.5 **"Keep Chesterton Tidy Working Group** – update (JR)
 - 7.6 **Emergency Action Plan** – update (FR/JR)
 - 7.7 **New Residents to the Village** – update (JH)
 - 7.8 **Queen Platinum Jubilee** – update to how the events were received by residents (FR)
 - 7.9 **Age UK Oxfordshire Scams Presentation & Support** – update (TT)
8. **TO RECEIVE A REPORT FROM BURNEHYLL WOODLAND** – update (TT/Chair)
9. **TO RECEIVE A REPORT FROM THE PAVILION & PLAYING FIELDS COMMITTEE** - update (FR/JR)
10. **GOVERNANCE**
 - 10.1 **Co-opt Stephen Webster onto Planning Committee for 2022-23**
 - 10.2 **Co-opt Pippa Hawes for Little Chesterton for 2022-23**
 - 10.3 **Co-opt Tom Brewerton onto Planning Committee for 2022-23**
11. **TO RECEIVE THE FINANCE OFFICER'S MONTHLY REPORT, DISCUSS OTHER FINANCE MATTERS AND APPROVE EXPENDITURE/INCOME** – Update (RFO Mike White)
 - 11.1 **Monthly Report** - (circulated prior to meeting) update (MW)
 - 11.2 **Receipts & Payment Report** - (circulated prior to meeting) update (MW)
 - 11.3 **Signing of the External Audit Paperwork** – to be agreed and signed off by Clerk and Chair
 - 11.4a **Statement of Accounts** – to consider and approve the Statement of Accounts for the year ending 31 March 2022
 - 11.4b **Internal Audit** – to receive and review the report from the Internal Auditor
 - 11.4c **AGAR Signature Redaction** – to consider redaction of the signatures on the web version of the Annual Governance and Accountability Return to protect the signatories from 'specific and identifiable threats' of identity theft and GDPR concerns.
 - 11.4d **External Audit** – to consider the 2021/22 AGAR for submission to the External Auditor

- Annual Governance Statement - to consider the questions and respond accordingly
- Accounting Statements - to consider and agree on the accounting statement figures
- Electors' Rights – to consider and approve the dates
- Statement of Variance – to consider the draft Statement of Variance

11.5 **Banking Signatory** – agree on who will be the banking Signatory – (chair)

Payments for Approval - May

- 11.6 Clerk Phone Bill = £17.92
- 11.7 Payee Salaries = £1,067.80
- 11.8 Expenses = £11.25
- 11.9 Queen Jubilee = £14.95
- 11.10 Jo Roger Expenses = £27.00
- 11.11 Green Scythe Ltd = £404.24
- 11.12 Speed Signs = £75.77
- 11.13 Michael Leonard = £570.00
- 11.14 CAS Ltd Insurance = £1103.79
- 11.15 Mike White Expenses = £39.98
- 11.16 Barclaycard = £67.29
- 11.18 Tulu Toilets Hire = £264.00

12. TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE (Chair/FR/JH/AT/JC/SW/TB)

- 12.1 **Wates Development** – update– (Chair)
- 12.2 **Great Wolf** – update (chair)
- 12.3 **Siemens** – update meeting with Cllr Ian Corkin (chair)
- 12.4 **Lodge Farm** – update meeting with Lone Star (chair)

New Applications

- 12.5 **22/01210/DISC** - Graven Hill Development Company, Sites B C D And E, MOD Bicester, Murcott Road, Upper Arcnott - **Discharge of Condition 6 (Masterplan and Design Code) of 21/03749/F**
- 12.6 **22/01370/F** - c/o Agent, Part Land South West Of Bicester Golf And Country Club Adjacent To M40 And, Akeman Street, Chesterton - **Installation of security and safety netting associated with the emerging golf training facilities**
- 12.7 **22/01368/F** - The Chesterton Hotel, Bicester Road, Chesterton, Oxfordshire, OX26 1UE - **Construction of an emergency service access, overflow carpark and ancillary works**
- 12.8 **22/01143/F** - Stableford House, Kirtlington Road, Chesterton, OX26 1EH - **Conversion of attic loft space into habitable rooms (re-submission of planning application 21/01754/F omitting all rooflights and addition of 1200mm x 1150mm window)**

Applications Pending

- 12.9 **21/02735/F** - Wendlebury Park Farm, Wendlebury Road, Chesterton, Bicester, OX25 2PE - **Extension to existing commercial building and detached stables with integrated store – No Objection**
- 12.10 **21/02337/DISC** - Countryside Properties, Proposed Himley Village Northwest Bicester, Middleton Stoney Road, Bicester - **Discharge of condition 7 (phasing plan) 8 (site wide Masterplan and Design Code) 10 (Biodiversity Strategy) 11 (full surface water drainage scheme) 12 (Built for Life scheme) 13 (Future climate impacts statement) 14 (elevated levels of noise) 16 (means of vehicular accesses) 17 (means of footway and cycleway links) 18 (Travel Plan) 19 (detailed surface water drainage scheme) 20 (carbon emissions report) 21 (potential contaminative uses) 22 (Comprehensive intrusive investigation) 24 (pollution prevention scheme) 25 (ecological survey) 26 (hedgerows) 27 (Arboriculturally Method Statement (AMS)) 28 (Great Crested Newt mitigation strategy) 29 (Landscape & Habitat Management Plan) 30 (Construction Method Statement) 31 (Soil Resources Plan) 32 (archaeological Written Scheme of Investigation) 33 (programme of archaeological evaluation) 34 (foul drainage strategy) 36 (Water neutrality strategy) and 37 (Site Waste Management Plan) of 14/02121/OUT – Sent back comments**
- 12.11 **21/02339/REM** - Countryside Properties, Proposed Himley Village Northwest Bicester, Middleton Stoney Road, Bicester - **Reserved Matters application for 14/02121/OUT, Phase 1 Development of 500 dwellings, landscaping, new vehicular, cycle and pedestrian access routes and other operations – sent back comments**
- 12.12 **21/00873/F** – Kemsley Farm, Weston-on-The-Green, - **Conversion of Barn to Farm a single dwelling house and associated works – No Objection**
- 12.13 **21/03177/F** - Albion Land, Axis J9 Phase 3, Howes Lane, Bicester - **Full planning application for employment development (Use Classes E(g)(iii), B2 and/or B8) and associated parking and servicing, landscaping, and associated works – No Objection**

Decisions Made

- 12.14 **22/00422/NMA** – Land Adj to Promised Land farm, Wendlebury Road, Chesterton - **Non-Material amendment to 19/01740/HYBRID**
- 12.15 **22/00420/NMA** – Land Adj to Promised Land farm, Wendlebury Road, Chesterton – **Non-Material amendment to 19/01740/HYBRID Introduce a roof-mounted solar PV system**
- 12.16 **22/00046/F** - Simms Farm Kirtlington Road Chesterton OX26 1TA - **Regularisation for the change of use of the redundant agricultural building to B2 use – No Objection but comments were sent**

- 12.17 **21/04156/F** - Bicester Hotel Golf and Country Club, Akeman Street, Chesterton, OX26 1TE - **Erection of new building to accommodate a new cafe, pro shop, indoor practice room, lockers and viewing gallery**
- 12.18 **21/03164/OBL** - Great Wolf - Land Approx 1 Mile from J9 East of M40 Part of M40 Through Chesterton Parish Chesterton - **Discharge of golfing obligations associated with the Second Schedule to the Great Wolf Resort s106 (19/02550/F). Objection – Comments sent – Application permitted**
- 12.19 **21/02309/CLUE** - Simms Farm, Kirtlington Road, Chesterton, OX26 1TA - **Certificate of Lawfulness for the Existing Use of the building for light industrial process, currently a cabinet and joinery company – No Objection – Application withdrawn**
- 12.20 **21/04158/F** - Land Approx 1 Mile from J9 East of M40 Part Of M40 Through Chesterton Parish Chesterton - **Variation of condition 2 (plans) of 19/02550/F - 1. Alterations to the Family Entertainment Centre including adjustments to the number and type of leisure attractions. 2. Reconfiguration of the Conference Centre orientation and floor plan to consolidate the guest experience and improve internal circulation. 3. General internal spatial co-ordination in line with operational requirements. Generally, this is local to internal layouts but do affect a small number of external door and window positions. 4. Updates to the landscape design proposal as a result of the building footprint changes and reconfiguration of the Conference Centre and fire tender access to the site. 5. Extension of the Porte cochere as a result of shifting the building southwards 3.6m to allow for a larger drop off / set down point for arriving guest vehicles/buses. 6. Waterpark updates including slide and external terrace paving area modifications. The overall height of the waterslide is maintained below the height of the turret which remains as per the consented scheme. 7. Relocation of Great Wolf entrance statue. 8. Roof updated in line with revised roof access strategy. 9. Minor MEP and utility updates across the site. 10. Waste yard ramp dimensions updated with wider radius ramp and integrated vehicular protection zones**

13. TO LIST IMPORTANT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING (Chair/Clerk)

- Rural Services Network
- Community First Oxfordshire – Updates
- OALC – Newsletter
- CDC – Newsletter

Date of Next Meeting: Tuesday 5th July 2022 at 7.30pm