

Minutes of Chesterton Parish Council
Held in the Chesterton Community Centre
Tuesday, 4th January 2022 at 7.30pm.

Present: **Councillors:** Philip Clarke (Chair), Fiona Rowe (Vice Chair), Cllr Thomas (Vice Chair), Jo Rogers
Jenny Hodges, Tony Thompson, Johnathan Chavda,
Sarah Kearney (Clerk), Mike White (RFO), Stephen Webster

Residents: 1

Apologies: Pippa Hawes

1. Apologies for Absence – to received apologies (Clerk)

The Council accepted Pippa Hawes apologies.

2. To Approve and Sign the Minutes of the Parish Council Meeting of 14th December 2021 (Chair)

The Council unanimously **RESOLVED** that the minutes be accepted as a true and accurate record of the meeting. Motion proposed by Cllr Thomas and seconded by Cllr Rogers.

3. To Record Members' Declarations of Interest regarding the Agenda Items (Chair)

None

4. To Receive a Report from the District/County Councillor (Cllr Ian Corkin)

No update

5. To Receive a Report from the Allotment Committee (JH/FR/JR)

Reported:

- 5.1 Insulation from the Gate needs to be repaired (to reduce noise when closing)– **ACTION: Cllr Rowe to arrange**
- 5.2 Will not be renewing allotment plot number 27 tenancy for 2022 – tenant has been notified

6. To Receive a Report from the Highway Committee (AT/FR/JR)

Reported:

- 6.1 **Village Speed Reductions for Chesterton and Little Chesterton**
 - 6.1a **Chesterton** – The proposed Speed Reductions for Chesterton have now been completed. CPC are aware that the 20mph limit on Green Lane is frequently exceeded by drivers and might be beneficial if the police monitor this section – **ACTION: Clerk to contact TVP to see whether this could be monitored**
 - 6.1b **Little Chesterton** – CPC have asked Cllr Ian Corkin for a high-level meeting with OCC highways to discuss this further – waiting for confirmation of meeting date. Email received from OCC Dave Catling who will be visiting Little Chesterton with a colleague to commence works ready for the consultations process to be confirmed
- 6.2 **Radar Speed Gun** – CPC have purchased a Radar Gun and organising training for volunteers who will be monitoring traffic speeds throughout Chesterton. **ACTION: Clerk to arrange training with TVP**

7. To Receive a Report from the Community Committee (FR/AT/TT/JR)

- 7.1 **Removal of The Red Cow Public House from the Asset of Community Value Register – Reported:** Cllr Hodges informed that the council need to reapply for The Red Cow Public House to go back onto the Asset of Community Value Register. Just waiting for the application forms to be sent.
The Council unanimously **RESOLVED** that they would like to keep The Red Cow Public House on the Asset of Community Value Register.
- 7.2 **Audley Garden Maintenance – Taylor Wimpey – Reported: Cllr Chavda and Rogers** – All works completed by Taylor Wimpey as advised. Cllr Chavda stressed that there are number of car problems around the estate.
ACTION: Chair to ring Pilgrim
- 7.3 **Height Restrictor Barrier – Cllr Thomas reported:** Installation date should have been on 31st December, but nobody turned up. Cllr Thomas phone all day yesterday still no further update on installation date.
- 7.4 **Community Survey** – Draft for February meeting
- 7.5 **Neighbourhood Watch – Cllr Thompson reported:** No update – Residents to be aware of scams that are presently circulating.
- 7.6 **"Keep Chesterton tidy" Working Group – Reported: Cllr Rogers:** Still a large amount of rubbish left on the Burnehyll Woodland after the Travellers – **ACTION: Clerk to email CDC.** There is a considerable amount of rubbish around the The Holiday Inn and contractors' equipment in the ditches. **ACTION: Cllr Hodges / Cllr Rowe contacting New Holiday Inn and Clerk to contact Richard Cutler.**
- 7.7 **Emergency Action Plan – Cllr Rowe reported:** To finish the Emergency Action Plan, then meeting to be arranged with the volunteers.

Meeting No: 08/21 on 4th January 2022

- 7.8 **New Residents to the Village** – One new resident – **ACTION: Cllr Rowe to deliver Welcome Pack**
- 7.9 **Cycling Routes** – Cllr Clarke and Cllr Rowe had a meeting with County Councillor Andrew Gant from OCC regarding urgent need for a footpath/cycleway on the A4095 to Vendee Drive. **ACTION: Clerk to send details to Cllr Thomas on cycling groups.**

8. To Receive a Report from the Friends of Burnehyll Woodland (TT/Chair)

Cllr Thompson reported:

- No update
- Chair will be sending email to Tim Screen – thanking him and the working parties
- Security still an issue
- Cllr Chavda asked if the portaloo could be removed if it is not being used – **ACTION: Cllr Thompson to follow up with CDC**

9. To Receive a Report from the Pavilion & Playing Fields Committee (FR/JR)

Cllr Rowe reported:

- Joyriders have been on the Playing fields for second time and this time police have caught the person who was responsible. An invoice has been raised and sent to the police to follow up with the joyrider for the damages caused.
- The Pavilion immersion heater printed circuit board has now been replaced. Invoice has been submitted for £585.00 – which will be paid out of the Pavilion Sinking Fund.

10. Governance

10.1 **Policy Reviews** – to be agreed amendment:

10.1a Financial Regulations

The Council unanimously **RESOLVED** and agreed to the amendment

11. To Receive the Finance Officer's Monthly Report, Discuss Other Matters, and Approve Expenditure/Income (RFO Mike White)

11.1 **Monthly Report** – (circulated prior to meeting)

11.2 **Receipts & Payment Report** – (circulated prior to meeting)

11.3 **Budget and Proposed Precept** – Chair presented the figure of the precept and budget to the councillors. Deadline for the form to be returned is 14th January 2022.

The Council unanimously **RESOLVED** and agreed to the precept amount for 2022 – 2023 which is required. Motion proposed by Cllr Thomas and seconded by Cllr Rowe.

Payments Approved

December Payments

- 11.4 Clerk Phone Bill = £17.92
- 11.5 Payee Salaries = £1,030.66
- 11.6 Barclaycard = £103.48
- 11.7 Zoom = £14.39
- 11.8 Expenses = £139.41
- 11.9 Marchetti Garden Maintenance = £120.00
- 11.10 Navitas Design = £59.99
- 11.11 Kingsmere Plumbing and Heating Ltd - £585.16

The Council unanimously **RESOLVED** to the Monthly report, Receipts, Payment and Audit report to be accepted.

12. To Receive a Report from the Planning Committee (Chair/FR/JH/JR/AT/TT/SW/TB)

- 12.1 **Great Wolf email response – Exchange of emails** over the Christmas period between CPC and Great Wolf regarding the works on the Golf Course. Update from Cherwell District Council as follows: CDC are happy with the works Great Wolf are currently doing as they see them as prep works. The golf course scheme revised details will go out to consultation in the several weeks so likely to get approval in late January. GW have come forward with several “minor” amendment applications however CDC have said they need to submit a full application as cumulatively which amount to a need for a full application.

New Applications

- 12.2 **21/04159/F** - 5 Bignell View, Chesterton, OX26 1UJ - **Formation of habitable room in roof space with rear dormer and front velux rooflights - resubmission of 21/03275/F**
- 12.3 **21/04156/F** - Bicester Hotel Golf and Country Club, Akeman Street, Chesterton, OX26 1TE - **Erection of new building to accommodate a new cafe, pro shop, indoor practice room, lockers and viewing gallery**

Applications Pending

- 12.4 **21/03996/F** – Bignell Park Farm, Kirtlington Road, Chesterton, OX26 1UH, **Erection of two agricultural buildings**
- 12.5 **21/03791/F** – 4 The Green, Chesterton, **Single Storey, Rear extension – No Objection**

Meeting No: 08/21 on 4th January 2022

- 12.6 **21/03595/DISC** – The Rookery, Bignell Park, Chesterton – **Discharge of Conditions 3 (archaeological watching brief) and 4 (archaeologist present on site) of 21/02513/F – No Objection**
- 12.7 **21/00873/F** – Kemsley Farm, Weston-on-The-Green, - **Conversion of Barn to Farm a single dwelling house and associated works – No Objection**
- 12.8 **21/03400/F** – Thatchover, Alchester Road, Chesterton – **Re-thatching of water reed roof with straw (due to lack of supplies of water reed) – No Objection**
- 12.9 **21/03177/F** - Albion Land, Axis J9 Phase 3, Howes Lane, Bicester - **Full planning application for employment development (Use Classes E(g)(iii), B2 and/or B8) and associated parking and servicing, landscaping, and associated works – No Objection**
- 12.10 **21/03164/OBL** - Great Wolf - Land Approx 1 Mile from J9 East of M40 Part of M40 Through Chesterton Parish Chesterton - **Discharge of golfing obligations associated with the Second Schedule to the Great Wolf Resort s106 (19/02550/F). Objection – Comments sent**
- 12.11 **21/01580/F** - Kemsley Farm, Northampton Road, Weston on The Green, OX25 3AA - **Change of use of land from agriculture to equestrian use. Erection of a building to provide stabling for 36 ponies with associated facilities for the storage of tack, feed, and equipment to tend the land. Formation of an exercise arena and exercise track and school area. Relocation of existing site access to Akeman Street. No objection to the above-mentioned planning application but would ask you to note our comments as follows: 1. Signage on Akeman Road 2 Provision for Cars - could not see anything on plans.**
- 12.12 **21/02309/CLUE** - Simms Farm, Kirtlington Road, Chesterton, OX26 1TA - **Certificate of Lawfulness for the Existing Use of the building for light industrial process, currently a cabinet and joinery company – No Objection**

Decisions Made

- 12.13 **21/03663/F** – 20 Chestnut Close, Chesterton – **Two Storey Side Extension – No Objection**

13. To List Important Correspondence Received Since the Last Meeting (Chair/Clerk)

- **OCC – Bullying**
- **The Rural Bulletin**
- **Community First Newsletter**
- **Highways – Took Kit – 20 is plenty**

The Meeting Closed at 9.00pm

Date of Next Meeting: Tuesday, 1st February 2022 at 7.30pm