

Chesterton Parish Council

To Members of the Council: you are summoned to attend a Meeting of Chesterton Parish Council on Tuesday 14th December 2021 in Chesterton Community Centre at 7.30pm.

Members of the public wishing to attend need to contact Clerk prior to the meeting (this is due to Covid-19 restrictions otherwise you will not be able to attend). Email: clerk@chestertonparishcouncil.org.uk or Telephone: **07935221885**.

Sarah Kearney, Clerk to Parish Council

Agenda for the meeting of CHESTERTON PARISH COUNCIL

To be held at Chesterton Community Centre on Tuesday, 14th December 2021 at 7.30pm

At a convenient time, the Chairman will adjourn the meeting for the public's questions. This session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.

1. **TO RECEIVE COUNCILLOR APOLOGIES FOR ABSENCE** (Clerk)
2. **TO APPROVE AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING OF 2ND NOVEMBER 2021** (Chair)
3. **TO RECORD MEMBERS' DECLARATIONS OF INTEREST REGARDING THE AGENDA ITEMS** (Chair)
4. **TO RECEIVE A REPORT FROM THE DISTRICT/COUNTY COUNCILLOR** (Cllr Ian Corkin)
5. **TO RECEIVE A REPORT FROM THE ALLOTMENT COMMITTEE** (JH/FR/JR)
6. **TO RECEIVE A REPORT FROM THE HIGHWAY COMMITTEE** (AT/FR/JR)
 - 6.1 **Village Speed Reductions for Chesterton and Little Chesterton** – update (Chair)
 - 6.2 **Speed Gun** – Update (FR)
7. **TO RECEIVE A REPORT FROM THE COMMUNITY COMMITTEE** (Chair/FR/AT/TT/CC-T/JR)
 - 7.1 **Audley Gardens Maintenance – Taylor Wimpey** – update (Clerk/JR)
 - 7.2 **Height Restrictor Barrier** – update (AT)
 - 7.3 **Community Survey** – update (Chair/Clerk)
 - 7.4 **Neighbourhood Watch** – update (TT)
 - 7.5 **"Keep Chesterton Tidy Working Group** – update (JR)
 - 7.6 **Emergency Action Plan** – update (FR/JR)
 - 7.7 **New Residents to the Village** – update (JH)
 - 7.8 **Cycling Routes** – (Chair/AT)
8. **TO RECEIVE A REPORT FROM BURNEHYLL WOODLAND** – update (TT/Chair)
9. **TO RECEIVE A REPORT FROM THE PAVILION & PLAYING FIELDS COMMITTEE** - update (FR/JR)
10. **GOVERNANCE**
 - 10.1 **Co-opted Johnathan Chavda** – on to the full Council
 - 10.2 **Co-opted Pippa Hall** - on to Community Committee to represent Little Chesterton
 - 10.3 **Meeting Dates for 2022/23** – to confirm and agree (Clerk)
 - 10.4 **Parish Boundaries / Cllrs Review** - update (Chair)
 - 10.5 **Policy Reviews** – to be agreed and adopted
 - 10.2a Virtual Meeting Procedure
 - 10.2b Website Accessibility Statement
 - 10.2c Website Policy
 - 10.2d Bias in Decision Making how to recognise and avoid it
 - 10.2e Health & Safety for Employee's and Councillors
11. **TO RECEIVE THE FINANCE OFFICER'S MONTHLY REPORT, DISCUSS OTHER FINANCE MATTERS AND APPROVE EXPENDITURE/INCOME** – Update (RFO Mike White)
 - 11.1 **Monthly Report** - (circulated prior to meeting) update (MW)
 - 11.2 **Receipts & Payment Report** - (circulated prior to meeting) update (MW)
 - 11.3 **Draft Budget Review** – (circulated prior to meeting)

Payments for Approval - November

- 11.4 Clerk Phone Bill = £17.92
- 11.5 Payee Salaries = £918.44
- 11.6 Barclaycard = £221.19
- 11.7 Zoom = £14.39
- 11.8 Expenses = £274.52

- 11.9 Green Scythe Ltd = £334.80

12. TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE (Chair/FR/JH/AT/CC-T)

- 12.1 Great Wolf Email Response – update (Chair)
12.2 Bicester Sports Association – update (Chair)

New Applications

- 12.3 21/03996/F – Bignell Park Farm, Kirtlington Road, Chesterton, OX26 1UH, Erection of two agricultural buildings

Applications Pending

- 12.4 21/03791/F – 4 The Green, Chesterton, Single Storey, Rear extension – **No Objection**
12.5 21/03595/DISC – The Rookery, Bignell Park, Chesterton – Discharge of Conditions 3 (archaeological watching brief) and 4 (archaeologist present on site) of 21/02513/F – **No Objection**
12.6 21/03663/F – 20 Chestnut Close, Chesterton – Two Storey Side Extension – **No Objection**
12.7 21/00873/F – Kemsley Farm, Weston-on-The-Green, - Conversion of Barn to Farm a single dwelling house and associated works – **No Objection**
12.8 21/03400/F – Thatchover, Alchester Road, Chesterton – Re-thatching of water reed roof with straw (due to lack of supplies of water reed) – **No Objection**
12.9 21/00873/F – Kemsley Farm, Northampton, Weston-on-the-Green, Conversion of Barn to form a single dwelling house and associated works – **No Objection**
12.10 21/03177/F - Albion Land, Axis J9 Phase 3, Howes Lane, Bicester - Full planning application for employment development (Use Classes E(g)(iii), B2 and/or B8) and associated parking and servicing, landscaping, and associated works – **No Objection**
12.11 21/03164/OBL - Great Wolf - Land Approx 1 Mile from J9 East of M40 Part of M40 Through Chesterton Parish Chesterton - Discharge of golfing obligations associated with the Second Schedule to the Great Wolf Resort s106 (19/02550/F). **Objection – Comments sent**
12.12 21/02323/CLUE - Simms Farm, Kirtlington Road, Chesterton, OX26 1TA - Certificate of Lawfulness Existing - Redundant agricultural building that has been used for light industrial use for more than 10 years – **No Objection**
12.13 21/01580/F - Kemsley Farm, Northampton Road, Weston on The Green, OX25 3AA - Change of use of land from agriculture to equestrian use. Erection of a building to provide stabling for 36 ponies with associated facilities for the storage of tack, feed, and equipment to tend the land. Formation of an exercise arena and exercise track and school area. Relocation of existing site access to Akeman Street. **No objection to the above-mentioned planning application but would ask you to note our comments as follows: 1. Signage on Akeman Road 2 Provision for Cars - could not see anything on plans.**
12.14 21/02309/CLUE - Simms Farm, Kirtlington Road, Chesterton, OX26 1TA - Certificate of Lawfulness for the Existing Use of the building for light industrial process, currently a cabinet and joinery company – **No Objection**

Decisions Made

- 12.15 21/02899/F - Barnside, Alchester Road, Chesterton, OX26 1UN - Replace corrugated concrete asbestos sheeting of barn roof, adjacent to house, with an Elastomeric felt roof in slate grey. To install timber support bearers to the existing timber substructure, a new timber fascia fixed to the perimeter of the building, new tanalised timber drip batten fixed to the outside drip edge, WBP plywood laid onto the roof structure with an HP 180 base layer isolating membrane followed with one layer of HP 180 Elastomeric torch on felt and a layer of HP250 Elastomeric slate grey mineral surface torch on felt. Replacement black deep flow guttering, and downpipes connected to existing soakaway on southwestern end of barn and to a water storage system with a new soakaway attached on the north-eastern end – **No Objection**
12.16 21/02310/CLUE - Unit 3, Simms Farm, Kirtlington Road, Chesterton, Bicester, OX26 1TA - Certificate of Lawfulness of Existing Use for a redundant agricultural building for light industrial use – **No Objection**
12.17 21/03275/F – 5, Bignell View, Chesterton, OX26 1UJ, Formation of habitable room in roofspace with rear dormer and front velux rooflights – **Refused**

13. TO LIST IMPORTANT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING (Chair/Clerk)

- OCC – Bullying
- The Rural Bulletin
- Community First Newsletter
- Highways – Took Kit – 20 is plenty
- Do

Date of Next Meeting: Tuesday 4th January 2022 at 7.30pm