

Chesterton Parish Council

To Members of the Council: you are summoned to attend a Meeting of Chesterton Parish Council on Tuesday 2nd November 2021 in Chesterton Community Centre at 7.30pm.

Members of the public wishing to attend need to contact Clerk prior to the meeting (this is due to Covid-19 restrictions otherwise you will not be able to attend). Email: clerk@chestertonparishcouncil.org.uk or Telephone: **07935221885**.

Sarah Kearney

Sarah Kearney, Parish Council Clerk

Agenda for the meeting of CHESTERTON PARISH COUNCIL

To be held at Chesterton Community Centre on Tuesday, 2nd November 2021 at 7.30pm

At a convenient time, the Chairman will adjourn the meeting for the public's questions. This session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.

1. **TO RECEIVE COUNCILLOR APOLOGIES FOR ABSENCE** (Clerk)
 2. **TO APPROVE AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING OF 12TH OCTOBER 2021** (Chair)
 3. **TO RECORD MEMBERS' DECLARATIONS OF INTEREST REGARDING THE AGENDA ITEMS** (Chair)
 4. **TO RECEIVE A REPORT FROM THE DISTRICT/COUNTY COUNCILLOR** (Cllr Ian Corkin)
 5. **TO RECEIVE A REPORT FROM THE ALLOTMENT COMMITTEE** (JH/FR/JR)
 6. **TO RECEIVE A REPORT FROM THE HIGHWAY COMMITTEE** (AT/FR/JR)
 - 6.1 **Village Speed Reductions for Chesterton and Little Chesterton** – update (Chair)
 - 6.2 **Speed Gun** – Update (Clerk)
 7. **TO RECEIVE A REPORT FROM THE COMMUNITY COMMITTEE** (Chair/FR/AT/TT/CC-T/JR)
 - 7.1 **Audley Gardens Maintenance – Taylor Wimpey** – update (Clerk/JR)
 - 7.2 **Height Restrictor Barrier** – update (AT)
 - 7.3 **Community Survey** – update (Chair/Clerk)
 - 7.4 **Neighbourhood Watch** – update (TT)
 - 7.5 **"Keep Chesterton Tidy Working Group** – update (JR)
 - 7.6 **Emergency Action Plan** – update (FR/JR)
 - 7.7 **New Residents to the Village** – update (JH)
 - 7.8 **Food Waste Brown Bin Bags** – update (FR)
 - 7.9 **Firework Display on Bottom Green** – Red Cow would like permission to use the Green (FR)
 - 7.10 **Community Afternoon Tea** – Update (FR/AT)
 - 7.11 **Research of ownership for the parcel of land on The Hale** – Update (Chair/FR)
 8. **TO RECEIVE A REPORT FROM BURNEHYLL WOODLAND** – update (TT/Chair)
 9. **TO RECEIVE A REPORT FROM THE PAVILION & PLAYING FIELDS COMMITTEE** - update (FR/JR)
 10. **GOVERNANCE**
 - 10.1 **Councillor Vacancy** – update (Clerk)
 - 10.2 **Policy Reviews** – to be agreed and adopted
 - 10.2a Dignity at Work / Anti Bullying Policy
 - 10.2b Member: Officer Protocol
 - 10.2c Vacancy Procedure
 11. **TO RECEIVE THE FINANCE OFFICER'S MONTHLY REPORT, DISCUSS OTHER FINANCE MATTERS AND APPROVE EXPENDITURE/INCOME** – Update (RFO Mike White)
 - 11.1 **Monthly Report** - (circulated prior to meeting) update (MW)
 - 11.2 **Receipts & Payment Report** - (circulated prior to meeting) update (MW)
 - 11.3 **Internal Audit Report 2020/21** – (circulated prior to meeting)
 - 11.4 **Independent & Parish Remuneration Panel for 2021/22** – update (chair)
- Payments for Approval - October**
- 11.5 Clerk Phone Bill = £17.92
 - 11.6 Payee Salaries = £
 - 11.7 Barclaycard = £492.19
 - 11.8 Complete Weed Control = £324.00
 - 11.9 Marchetti Garden Maintenance = £140.00
 - 11.10 Zoom = £14.39

- 11.11 Green Scythe Ltd = £468.00
- 11.12 Roger N Cross = £199.98
- 11.13 Navitas Designs = £119.98
- 11.14 SLCC Membership = £85.00
- 11.15 Marchetti Garden Maintenance = £
- 11.16 Halford = £23.00
- 11.17 Marchetti Garden Maintenance = £110.00
- 11.18 Marchetti Garden Maintenance = £40.00
- 11.19 OALC = £120.00
- 11.20 In Stitches = £120.00
- 11.21 Expenses = £

12. TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE (Chair/FR/JH/AT/CC-T)

- 12.1 Great Wolf Email Response – update (Chair)
- 12.2 Bicester Sports Association – update (Chair)

New Applications

- 12.3 21/03400/F – Thatchover, Alchester Road, Chesterton – **Re-thatching of water reed roof with straw (due to lack of supplies of water reed)**
- 12.4 21/00873/F – Kemsley Farm, Northampton, Weston-on-the-Green, **Conversion of Barn to form a single dwelling house and associated works**
- 12.5 21/03275/F – 5 Bignell View, Chesterton, OX26 1UJ - **Formation of habitable room in roof space with rear dormer and front velux rooflights – Objections comments sent**
- 12.6 21/03177/F - Albion Land, Axis J9 Phase 3, Howes Lane, Bicester - **Full planning application for employment development (Use Classes E(g)(iii), B2 and/or B8) and associated parking and servicing, landscaping, and associated works**
- 12.7 21/02899/F - Barnside, Alchester Road, Chesterton, OX26 1UN - **Replace corrugated concrete asbestos sheeting of barn roof, adjacent to house, with an Elastomeric felt roof in slate grey. To install timber support bearers to the existing timber substructure, a new timber fascia fixed to the perimeter of the building, new tanalised timber drip batten fixed to the outside drip edge, WBP plywood laid onto the roof structure with an HP 180 base layer isolating membrane followed with one layer of HP 180 Elastomeric torch on felt and a layer of HP250 Elastomeric slate grey mineral surface torch on felt. Replacement black deep flow guttering, and downpipes connected to existing soakaway on southwestern end of barn and to a water storage system with a new soakaway attached on the north-eastern end – No Objection**
- 12.8 21/02310/CLUE - Unit 3, Simms Farm, Kirtlington Road, Chesterton, Bicester, OX26 1TA - **Certificate of Lawfulness of Existing Use for a redundant agricultural building for light industrial use**

Applications Pending

- 12.9 21/03029/TEL56 - Telecommunications Cabinet Cwl18723 H3g Network the Hale Chesterton - **Proposed 20.0m Phase 8 Monopole C/W wraparound Cabinet at base and associated ancillary works. - Objection**
- 12.10 21/02840/TCA - Keepers Cottage, Manor Farm Lane, Chesterton, OX26 1UD - **T1 & T2 Acer- fell. Both trees are on the grass verge and causing damage to the stone boundary – No Objection**
- 12.11 21/03164/OBL - Great Wolf - Land Approx 1 Mile from J9 East of M40 Part of M40 Through Chesterton Parish Chesterton - **Discharge of golfing obligations associated with the Second Schedule to the Great Wolf Resort s106 (19/02550/F). Objection – Comments sent**
- 12.12 21/02310/CLUE - Simms Farm, Unit 2, Kirtlington Road, Chesterton, Bicester, OX26 1TA - **Certificate of Lawfulness of Existing Use for a redundant agricultural building for light industrial use – No Objection**
- 12.13 21/02317/F - Bignell Park Barns, Kirtlington Road, Chesterton, OX26 1TD - **Demolition of agricultural buildings (some with existing office/storage use) and construction of new offices, associated car parking and landscaping – No Objection**
- 12.14 21/02323/CLUE - Simms Farm, Kirtlington Road, Chesterton, OX26 1TA - **Certificate of Lawfulness Existing - Redundant agricultural building that has been used for light industrial use for more than 10 years – No Objection**
- 12.15 21/02135/F - The Chesterton Hotel Bicester Road Chesterton OX26 1UE - **Variation of condition 2 (plans) of 18/01529/F - wish to better the overall internal space and design to achieve an improved use out of the function room - Chesterton Parish Council have no objection to this planning application. Just some comments as follows: *CPC would of course expect all development works to be carried out in accordance with an approved consent (this of course applies across the board) in this case it is the 2018 consent. *Conditioned to landscaping scheme (to include screening) must be submitted for approval *Would like to see timescale for the whole programme - start date and finishing date *Would like to see the application for the overflow car park as soon as possible to stop**

grass verges being used.

***CPC welcome and support local business**

- 12.16 **21/01580/F** - Kemsley Farm, Northampton Road, Weston on The Green, OX25 3AA - **Change of use of land from agriculture to equestrian use. Erection of a building to provide stabling for 36 ponies with associated facilities for the storage of tack, feed, and equipment to tend the land. Formation of an exercise arena and exercise track and school area. Relocation of existing site access to Akeman Street. Chesterton Parish Council have no objection to the above-mentioned planning application but would ask you to note our comments as follows: 1. Signage on Akeman Road 2 Provision for Cars - could not see anything on plans.**
- 12.17 **21/00873/F** – Kemsley Farm, Northampton Road, Weston-On-The-Green, OX25 3AA, - **Extension to and conversion of barn to form a single swelling house and associated works - No objection but provision of bats needed and concern over lowering the proposed ground floor because of the water table and nearby stream.**

Decisions Made

- 12.18 **21/02254/SCOP** - Axis J9 Phase 1 OS Parcel 4200 Adjoining Middleton Road and Empire Road Bicester - **Scoping Opinion - with respect to the scope of the Environmental Impact Assessment (EIA) in relation to development proposals of approximately 7 hectares of land. Permitted**
- 12.19 **21/02408/F** - Spring Well Farm, Kirtlington Road, Chesterton, OX26 1TW - **Proposed Covered Riding Surface – Permitted**
- 12.20 **21/02723/OUT** - Bicester Gateway Business Park, Wendlebury Road, Chesterton, OX26 2PA - **Variation of condition 16 (phasing plan) of 20/00293/OUT - To remove the requirement to deliver the mixed use co-working hub as part of the first residential phase - Permitted**
- 12.21 **21/02544/F** – Bignell Garden House, Bicester Road, Chesterton, OX26 1UF – **Conversion of detached outbuilding to provide ancillary residential accommodation Home Office/Studio. Permitted**
- 12.22 **21/02958/ADV** - KAM Project Consultants - **Land Adj to Promised Land Farm, Wendlebury Road, Chesterton - Various illuminated and non-illuminated advertisements – Permitted**
- 12.23 **21/02360/F** - 17 Augustan Road, Chesterton - **Proposed two Storey side/rear extension & single storey rear extension – Permitted**
- 12.24 **21/02711/F** - The Long Barn, Manor Farm Lane, Chesterton, OX26 1UD - **Extension and new concealed roof structure to central single Stoney 'link' element. Replacement and additional doors and fenestration together with the internal reconfiguration of rooms and ancillary external works. – No Objection**
- 12.25 **21/03217/NMA** - Land Adj to Promised Land Farm Wendlebury Road Chesterton - **Non-material amendment to 20/02779/REM - Amendments relate to design enhancements which are necessary to secure Building Regulations Compliance and/or tenant alterations (the units are due to be let to tenants imminently). Updates to the drawing references in Conditions 1, 2, 3 are required to reflect the amended plans. The description of development will also need to be amended, such that it refers to the new GIA of the development. – Permitted**

13. TO LIST IMPORTANT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING (Chair/Clerk)

- **Local Plan Review** – Need to respond by 10th November
- **OCC – Aim & Strategic Priorities**
- **The Rural Bulletin**
- **Community First Oxfordshire** – Annual Meeting 1st November
- **Cherwell Parish Liaison meeting** - 10th November at 6.00pm – 8.00pm

Date of Next Meeting: Tuesday 7th December 2021 at 7.30pm