

Chesterton Parish Council

To Members of the Council: you are summoned to attend a Meeting of Chesterton Parish Council on Tuesday 6th July 2021 in Chesterton Community Centre at 7.30pm.

Members of the public wishing to attend need to contact Clerk prior to the meeting (this is due to Covid-19 restrictions otherwise you will not be able to attend). Email: clerk@chestertonparishcouncil.org.uk or Telephone: 07935221885.

Sarah Kearney, Parish Council Clerk

Agenda for the meeting of CHESTERTON PARISH COUNCIL

To be held at Chesterton Community Centre on Tuesday, 6th July 2021 at 7.30pm

At a convenient time, the Chairman will adjourn the meeting for the public's questions. This session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.

1. **TO RECEIVE COUNCILLOR APOLOGIES FOR ABSENCE** (Clerk)
2. **TO APPROVE AND SIGN THE MINUTES OF THE PARISH COUNCIL MEETING OF 1ST JUNE 2021** (Chair)
3. **TO RECORD MEMBERS' DECLARATIONS OF INTEREST REGARDING THE AGENDA ITEMS** (Chair)
4. **TO RECEIVE A REPORT FROM THE DISTRICT/COUNTY COUNCILLOR** (Cllr Ian Corkin)
5. **TO RECEIVE A REPORT FROM THE ALLOTMENT COMMITTEE** (JH/FR/JR)
6. **TO RECEIVE A REPORT FROM THE HIGHWAY COMMITTEE** (AT/FR/JR)
 - 6.1 **Alchester Road Parking** – update (AT/FR)
7. **TO RECEIVE A REPORT FROM THE COMMUNITY COMMITTEE** (Chair/FR/AT/TT/CC-T/JR)
 - 7.1 **Audley Gardens Footpath** – update (Chair)
 - 7.2 **Village Speed Reductions** – update (Chair)
 - 7.3 **Height Restrictor Barrier** – update (AT)
 - 7.4 **Newsletter** – To consider the feedback from the consultation (Chair/Clerk)
 - 7.5 **Bicester Police Rural Community Resilience Group** – update (CC-T)
 - 7.6 **Community Survey** – To consider and agree the Community Survey to go out September (Chair)
 - 7.7 **Neighbourhood Watch** – To consider what action to be taken (TT/CC-T)
 - 7.8 **"Keep Chesterton Tidy Working Group** – update (JR)
 - 7.9 **Emergency Action Plan** – To consider what action to be taken (FR/JR)
 - 7.10 **SRFI – Strategic Rail freight Interchange Consultation** – To consider report (chair/AT)
 - 7.11 **New Residents to the Village** – update (JH)
8. **TO RECEIVE A REPORT FROM CHERWELL PARISH LIAISON MEETING** – update (Chair)
9. **TO RECEIVE A REPORT GYPSY & TRAVELLER ENCAMPMENT** – update (Chair)
10. **TO RECEIVE A REPORT FROM BURNEHYLL WOODLAND** – update (TT/Chair)
11. **TO RECEIVE A REPORT FROM THE PAVILION & PLAYING FIELDS COMMITTEE** - update (FR/JR)
12. **TO REVIEW AND APPROVE POLICIES** (Clerk)
 - 12.1 Complaints Policy
 - 12.2 Gifts and Hospitality Policy
 - 12.3 Internal Financial Controls Policy
13. **THE GREAT WOLF**
 - 13.1 **Finalise The Great Wolf Account** – To consider and agree to close the account – (Chair)
 - 13.2 **The Great Wolf** – To agree to dissolve the Committee – (Chair)
14. **TO RECEIVE THE FINANCE OFFICER'S MONTHLY REPORT, DISCUSS OTHER FINANCE MATTERS AND APPROVE EXPENDITURE/INCOME** – Update (RFO Mike White)

Payments for Approval

- 14.1 Clerk Phone Bill = £17.92
- 14.2 Payee Salaries = £1,326.38
- 14.3 Barclaycard = £14.39
- 14.4 Sarah Expenses - £213.98

- 14.5 Green Scythe Ltd - £622.20
- 14.6 Marchetti Garden Maintenance = £320.00
- 14.7 Screwfix - £27.96
- 14.8 Prysecbros Ltd - £324.00
- 14.9 OALC Training Course - £100.00
- 14.10 Flower Naturally - £100.00
- 14.11 Navitas - £108.00

15. TO RECEIVE A REPORT FROM THE PLANNING COMMITTEE (Chair/FR/JH/AT/CC-T)

New Applications

- 15.1 **21/02073/F** The Rookery, Bignell Park, Bicester Road, Chesterton, Bicester, OX26 1UF - **Two-storey infill extension, removal of two-storey and single-storey lean-to extensions. Reconfiguration of existing side elevation fenestration and proposed single-storey window bay. Associated landscaping works. Proposed roof light, existing roof light removed.**

Applications Pending

- 15.2 **21/01902/F** - Stonehaven, Alchester Road, Chesterton, OX26 1UN - **Variation of condition 2 (plans) and 3 (window material) of 20/03085/F - amend the plans for a new proposed location of oil tank and to amend window material to "timber look uPVC" – NO OBJECTIONS**
- 15.3 **21/01580/F** - Kemsley Farm, Northampton Road, Weston on The Green, OX25 3AA - **Change of use of land from agriculture to equestrian use. Erection of a building to provide stabling for 36 ponies with associated facilities for the storage of tack, feed, and equipment to tend the land. Formation of an exercise arena and exercise track and school area. Relocation of existing site access to Akeman Street. Chesterton Parish Council have no objection to the above-mentioned planning application but would ask you to note our comments as follows: 1. Signage on Akeman Road 2 Provision for Cars - could not see anything on plans.**
- 15.4 **21/01754/F** - Stableford House, Stableford Lane, Chesterton, Bicester, OX26 1EH - **The conversion of attic loft space into habitable rooms - Comments and Observations: Due to the proximity of the neighbouring property Vicarage Farm, the north facing aspect of this application seriously compromises the privacy of Vicarage Farm. We request that no windows should be permitted to overlook Vicarage Farm window for bedroom 8 should be on gabled end, Velux window in attic store should all be in south side of property. A further window in attic store could be on gabled end. The Plans submitted are not accurate as two velux windows on front of property not shown. Also, existing windows on 1st floor of north elevation though frosted are opening, should they not be fixed as overlooking neighbouring property?**
- 15.5 **21/01757/TEL56** - Three, Telecommunications Mast, Land Adjacent and Southwest Of Linkslade, Middleton Stoney Road, Bicester - **The removal of existing 2.5m headframe supporting 3 no. antennas and replaced with a 5.0m tower section and 3.0m replacement headframe supporting 3 no. replacement antennas and ancillary development thereto including the installation of 3 no. MHA' – NO OBJECTION**
- 15.6 **21/00927/TCA** - High Gaggles, Alchester Road, Chesterton OX26 1UN - **T1 x Unknown Species to be removed. 3 big spots in the tree and overhanging the school.**
- 15.7 **21/00873/F** – Kemsley Farm, Northampton Road, Weston-On-The-Green, OX25 3AA, - **Extension to and conversion of barn to form a single dwelling house and associated works - No objection but provision of bats needed and concern over lowering the proposed ground floor because of the water table and nearby stream.**
- 15.8 **20/01251/F** – Bicester Sports Association Akeman Street – Erection of new single storey building for a new rifle & pistol shooting range and new cricket score box – **Appeal.**

Decisions Made

- 15.9 **21/00762/CLUE** – Park House, Bignell Park, Chesterton, OX26 1UH - **Certificate of Lawfulness of existing Development for the formation of a basement which sits under Park House (use Class C3) - Permitted**
- 15.10 **21/00993/F** – 8 Banks Furlong, Chesterton, OX26 1UG – Side & Rear Extension - **Refused**

TO LIST IMPORTANT CORRESPONDENCE RECEIVED SINCE THE LAST MEETING (Chair/Clerk)

Parish Liaison Meeting, Strategic Rail freight Interchange

Date of Next Meeting: Tuesday 7th September 2021 at 7.30pm