

Minutes of Chesterton Parish Council Meeting No. 2021-11

Held Via Zoom on Tuesday, 6th April 2021 at 7.30pm.

Present: Cllrs: Philip Clarke (Chair), Caroline Chipperfield-Twiddy, Jenny Hodges, Jo Rogers, Fiona Rowe (Vice Chair), Andrew, Thomas, Tony Thompson, Mike White (RFO), Sarah Kearney (Clerk), (Cllr Ian Corkin)

Residents: 2

1. To Received Councillor Apologies for Absence (Clerk)

No Apologies required.

2. To Approve and Sign the Minutes of the Parish Council Meeting of 2nd March 2021 (Chair)

The Council unanimously **RESOLVED** that the minutes be accepted as a true and accurate record of the meeting. Motion proposed by Tom Thompson and seconded by Jenny Hodges.

3. To Record Members' Declarations of Interest regarding the Agenda Items (Chair)

None

4. To Receive a Report from the District/County Councillor (Cllr Ian Corkin)

Upon joining the meeting at 7.30pm Cllr Corkin delivered his report and left at 8.30pm:

- **Banbury Road Roundabout** – Junction of A4095 / B4100. There is consultation regarding growth in Bicester and the amount of traffic which comes through using this roundabout. Highways are look at three different options which as the following:
 - Traffic light signals
 - Two Lanes in / but not two lanes out
 - Dutch roundabout – which is liked by cyclist and pedestrian although not a good option for motor vehicles.

Cllr Ian Corkin suggested that CPC send feedback on this project – **ACTION: AT/FR/Chair**

- **A41 Corridor Review** – This has been cancelled, re-arranging date around the 6th May.
- **Expressway** – Has been cancelled.
- **Village Speed Reductions** – The meeting with OCC, CPC and Cllr Ian Corkin was very productive and highlighted that further funding should come from OCC Highways towards this project. Cllr Ian Corkin update was that OCC are looking at designs and consulting with TVP. CPC need to do informal consultation with residents. **ACTION: Chair/Clerk**
- **Rural Bus Service** – Cllr Ian Corkin is meeting with the bus company this week, regarding bus services through different villages, he wanted to know whether Chesterton would be interested in being included in any of these routes. **ACTION: Chair let Cllr Corkin know if we are interested**
- **Flooding** – Further works on flooding around Tubbs Yard and surrounding areas. There are road works required which should be happening in the next few months due to new financial year budget.
- **Community Orchards** – Cllr Ian Corkin, reported a few people are interested in planting Community Orchard. Cllr Ian Corkin stressed he is interested and would put some financial support behind this, as another way of bringing communities together. Would require some land for planting and a community group to take ownership. Suggested that bottom end of Allotment might be good place if CPC was interested.
- **Virtual Meetings** – These are finishing in May. Might be idea to still broadcast meeting on Zoom for residents to join.
- **Councillor Priority Funding** – This now coming to end as to re-elections in May. Money been available for the last three years which Chesterton has funded the following:
 - Allotments - £500
 - Printer for Community Hall Office - £495.00

- Chesterton Football Club - £500

5. To Receive a Report from the Allotment Committee (JH/FR/JR)

- Cllr Fiona Rowe reported that there been several problems with children trying to access chicken huts, asking for combination lock numbers, taking eggs, leaving door open on polytunnel. Clerk has reported this to the Police. Email has advised the allotment tenant holders to contact police on either 101 if children are causing a problem, or 999 if criminal damage is being done.
- Dog mess is still a problem.
- All allotment plots have been rented out and most of the yearly rent have been received.

6. To Receive a Report from the Community Committee (FR/AT/TT/CC-T/JR)

- 6.1 **Audley Gardens Footpath** – Work started, and several trees had been cut down. Cllr Ian Corkin added that work should be finished by end June.
- 6.2 **Village Speed Reduction** – On going progress. Cllr Ian Corkin and OCC are funding some of this and CPC will pick up the remaining cost which could be around £7,000.
- 6.3 **Height Restrictor Barrier** – The Height Restrictor and Security Barrier been installed; additional fencing will be added either side in the next several months. Looking at rota for gate to be open and shut morning and evening as Cllr Andrew Thomas is undertaking temporary at present.
- 6.4 **Bus Shelter/Free Library Conversion** – Community has welcomed the Library and several people within Chesterton and Bicester are using the facilities. There is a rota to keep the library clean and tidy. A door will be installed in June/July as it was suggested to leave this open during the Covid-19 period to let fresh air circulate inside. Cllr Andrew Thomas is looking at similar project for the bottom green Bus Shelter.
- 6.5 **Bicester Police Rural Community meeting** – Cllr Andrew Thomas tried to attend a meeting but due to technical problems was not able. From the minutes of meeting most Parishes discussed Speeding issues and 20 plenty schemes.
- 6.6 **VE Day Bench & Planter** – Clerk has circulated picture of two Bench Planters which are going to be brought for the parish and placed at top and bottom green. This was discussed and agreed at the Financial meeting on 25th March.
- 6.7 **Outbreak Management Funding** – This funding was given to the Parish Council to support ongoing Covid Projects. This can cover, elderly, vulnerable, and local groups i.e., Lunch Club and Evergreens. £2,000 has been awarded and under strict guidelines this money must be used on Covid related projects otherwise the money will be reclaimed back from CDC. Items for Funding are:
 - Community Information Sheet
 - Vulnerable within their homes
 - Volunteers Drivers help with the PPE.
 - Restarting the community Activities
 Needs to be spent by end June.

7. Neighbourhood Watch (TT)

Cllr Tony Thompson would like us to investigate this scheme again. Clerk reported that Neighbourhood watch scheme had been in touch and would like to attend one of our monthly meetings to discuss this further.

The Council unanimously **RESOLVED** that Neighbourhood Watch Representative should be invited to the June meeting.

8. Neighbourhood Plan (CC-T)

Cllr Caroline Chipperfield-Twiddy reported to CPC that if we were part of the Neighbourhood Plan it could have made a difference to the Great Wolf situation. It was proposed by Cllr Caroline Chipperfield-Twiddy that we might investigate Neighbourhood Plan going forward which could help future developments around Chesterton. It was then suggested by Cllr Caroline Chipperfield-Twiddy that she was happy to do some primary work on who would be interested, cost, what

processes are required, views of the villagers and how to communicate this. Chair was also happy to invite Diane and Jonathan to next meeting to hear their views on the scheme.

The Council unanimously **RESOLVED** that Cllr Caroline Chipperfield-Twiddy could do further research into Neighbourhood Plan and bring further details to next month meeting.

9. Alchester Road Parking

Cllr Andrew Thomas reported that we received several email complaints during the last several months regarding the school car parking in front of driveways. Cllr Andrew Thomas suggested that CPC needed to rearrange another consultation meeting with Country Council before the End August.

The Council unanimously **RESOLVED** that Meeting needed to be rearranged to take further action on this. **ACTION: (AT) TO CONTACT COUNTY COUNCIL TO ARRANGE MEETING**

10. To Receive a Report from the Friends of Burnehyll Woodland (TT/Chair)

This is ongoing progress working group meeting cancelled and waiting for the rearranged meeting date. The Master Plan has been agreed but concerns were raised about perimeter security, motorised vehicles, litter, and anti-social behaviour this is being followed up by email to Ian Corkin. Tim Screen the Landscape Architect has forwarded the Master Plan to friends of Burnehyll Woodlands several months ago. There are also concerns over the footpath 161/2 which is being moved further into the field. It has been agreed with other working party members that a meeting is required urgently to discuss all these relevant problems. Cllr Ian Corkin has now been involved to arrange meeting.

11. To Receive a Report from the Pavilion & Playing Fields Committee (Chair/FR/JR)

Cllr Fiona Rowe and Cllr Jo Rogers attended the Annual Meeting on 3rd March and reported back that Steve Honey had been re-elected for Chairman and Fiona Rowe re-elected for Vice Chairman. It was also agreed at the Annual meeting that separate bank account for the sinking fund which the Football Club would pay CPC a yearly amount of money towards any major works that might be required on the Pavilion.

12. To Review and Approve Policies (Clerk)

12.1 Freedom of Information and Publication Scheme

12.2 GDPR Policy

To be presented at the next meeting to be approved and agreed.

13. To Receive a Report from the Great Wolf (CC-T)

Cllr Caroline Chipperfield-Twiddy reported that Great Wolf working group and supporting Parish Chairman's had around up meeting a week after the Great Wolf inquiry. Flooding issue were discussed and had some advice from the UK Institute of Hydrology. Cllr Caroline Chipperfield-Twiddy also reported that she has sent out number of thank you letter to all that were involved. It was also reported that once Alison Dyson has heard the result from Carter-Jonas she will inform Cllr Caroline Chipperfield-Twiddy who will then email all the Councillors.

14. National British Spring Clean (JR)

Cllr Jo Rogers reported that CPC have register to National British Spring Clean which will be held on Sunday 30th May 2021, also recruited another three volunteers to the clear up team this week.

15. To Receive the Finance Officer's Monthly Report, Discuss Other Matters, and Approve Expenditure/Income (RFO Mike White)

To discuss and accept the Finance Officer's Report for March 2021 (previously circulated):
No queries arose, and a resolution was subsequently passed to accept the financial report.

Payments Approved.

15.1 Clerk Phone Bill = £17.68

15.2 Payee Salaries = £905.57

- 15.3 A Thomas Expenses = £102.26
 - 15.4 OALC Yearly Subscription = £210.63
 - 15.5 Banbury Ornithological Society = £35.00
 - 15.6 Oxfordshire First Yearly Subscription = £55.00
 - 15.7 Colour Railing – Security Fencing = £440.00
 - 15.8 Barclaycard = £203.36
- The Council unanimously **RESOLVED** that all payment are approved.

16. Planning Applications (Chair)

New Applications

- 16.1 **21/00494/F** – Spring Well Farm, Kirtlington Road, Chesterton, OX26 1TW – Demolition of existing timber stables building, erection of new single storey building, and conversion of existing cart shed building to farm ancillary accommodation to main farm residence.
- 16.2 **21/00873/F** – Kemsley Farm, Northampton Road, Weston-On-The-Green, OX25 3AA, - Extension to and conversion of barn to form a single swelling house and associated works.

Applications Pending

- 16.3 **21/00449/F** – The Old Post Office, Bignell View, Chesterton, OX26 1UQ – Demolition of the existing dwelling set in a conservation area; replacement with new dwelling and associated external works.
- 16.4 **21/00148/F** – Simms Farm – Replacement of agricultural barn destroyed by fire plus small internal mezzanine area. **No Objections but concerns over height of new building as measurements seems scarce on the plans.**
- 16.5 **21/00298/F** – High Gaggles – Proposed Single Storey side and rear extension, 1st Floor rear extension and demolish part garage. **No objections, providing no 1st floor windows overlook children's playground.**
- 16.6 **20/0030/REF** – Great Lakes Uk Ltd – Appeal via Inquiry – Redevelopment of part of golf course to provide new leisure resort, waterpark, entertainment centre, hotel, conferencing facilities, restaurants + parking. **Objections. Refusal. Appeal/Inquiry 9/2/21.**
- 16.7 **20/01251/F** – Bicester Sports Association Akeman Street – Erection of new single storey building for a new rifle & pistol shooting range and new cricket score box – **Objection.**
- 16.8 **19/02941/F** – Mr E Tett – Huish House, Home Farm Close – change of use from agricultural to residential. **Objection. (Still awaiting CDC confirmation of refusal).**

Decisions Made

- 16.9 **21/00360/F** – 11, Lander Close – Proposed Side Extension and Porch Extension. **Permitted.**
- 16.10 **20/02653/F** – The Chesterton Hotel – Variation of condition 2 (plans) **18/01529/F** – better the overall internal space and design to achieve an improved use of the function room.
Refused

17. To Receive a Report on New Residents (JH)

None to report

18. To List Important Correspondence Received Since the Last Meeting (Chair/Clerk)

None

The Meeting Closed at 9.30pm

Date of Next Meeting: Tuesday, 11th May 2021 at 7.30pm