

Minutes of Chesterton Parish Council Meeting No. 2020-09

Held Via Zoom on Tuesday, 2nd March 2021 at 7.30pm.

Present: Cllrs: Philip Clarke (Chair), Caroline Chipperfield-Twiddy, Jenny Hodges, Jo Rogers, Fiona Rowe (Vice Chair), Andrew, Thomas, Tony Thompson, Mike White (RFO), Sarah Kearney (Clerk), (Cllr Ian Corkin)

Residents: 1

1. To Received Councillor Apologies for Absence (Clerk)

No Apologies required.

2. To Approve and Sign the Minutes of the Parish Council Meeting of 2nd February 2021 (Chair)

The Council unanimously resolved that the minutes be accepted as a true and accurate record of the meeting. Motion proposed by Jenny Hodges and seconded by Fiona Rowe.

3. To Record Members' Declarations of Interest regarding the Agenda Items (Chair)

None

4. Presentation from the Dementia Friendly Manager

A representative from the Dementia Society joined our meeting to highlight the needs of more awareness around people suffering with dementia in our community. A training session of 45 minutes to be arrange for any Councillors who wish to attend. **Action: Clerk to arrange Training session**

5. To Receive a Report from the District/County Councillor (Cllr Ian Corkin)

Upon joining the meeting at 8.58pm Cllr Corkin delivered his report and left at 9.15pm:

- **Village Speed Reductions** – The meeting with OCC, CPC and Cllr Ian Corkin was very productive and highlighted that further funding should come from OCC Highways towards this project.
- **Audley Garden** – Confirmed that work had started, and path will be OCC responsibility as public highway.

6. To Receive a Report from the Highways Committee (Chair/FR/JR/AT/JR)

- 6.1 **Village Speed Reductions** – Chair confirm that CPC had a meeting with Cllr Ian Corkin and Mike Wesley OCC. With further funding from OCC Highways budget to be agreed. This project will take some time, at least 18 months or more. OCC has started the process. This will cover the following 20mph Limit on Alchester Road and Green Lane and signing cost, 40mph Limit on The Hale from junction with Audley Gardens plus the weight limit.

7. To Receive a Report from the Allotment Committee (JH/FR/JR)

- 7.1 To review and agree yearly increase on Allotment rent for Full Plot and Half Plot - The Council unanimously **RESOLVED** and agreed rent should be put up to £35.00 Full Plot and £25.00 Half Plot. Motion proposed by Fiona Rowe and seconded by Tony Thompson.
- 7.2 **To review the amount of Dog Mess** – It was discussed that further action is required to stop the number of dogs messing on the Allotments. It was considered that the gates might have to be locked.
- 7.3 **To receive and approve new Agreement and Policy for Allotment Tenancies** - The Council unanimously **RESOLVED** and agreed to adopt the new tenancy agreement and policy. Motion proposed by Fiona Rowe and seconded by Jenny Hodges.

8. To Receive a Report from the Community Committee (FR/AT/TT/CC-T/JR)

- 8.1 **Audley Gardens Footpath** – Work started last week, and several trees had been cut down.
- 8.2 **Viridor Grant Update** – Height restrictor had been installed but require some fencing to go either side of the barrier which requires CPC to pay.
The Council unanimously **RESOLVED** and agree to pay for extra fencing.
- 8.3 **Bus Shelter/Free Library Conversion** – Community has welcomed the Library and several people within Chesterton and Bicester are using the facilities. There is a rota to keep the library clean and tidy. A door will be installed in June/July as it was suggested to leave this

open during the Covid-19 period to let fresh air circulate inside. **ACTION: Cllr Thomas – to arrange installation of door.**

8.4 **General Gas Supply to Village** (FR/Chair)

Received quotation regarding infill project and will notify the Chesterton residents, via a future ABC Magazine. **ACTION: Chair**

8.5 **Banbury Ornithological Society** – to consider renewal of membership subscription.

The Council unanimously **RESOLVED** and agree for the renewal of membership subscription.

8.6 **Flooding** – Covers in Great Wolf

8.7 **Bicester Police Rural Community Resilience Group** – to consider who will be attending:

Cllr Andrew Thomas agreed to represent Chesterton Parish Council

8.8 **Litter Picking** – Update: (JR)

Cllr Jo Rogers reported that 15 hrs a week has been dedicated to littering picking in Chesterton / Little Chesterton and off the A41. 35 bags had been filled up with large amounts of McDonalds, KFC, Burger King wrappers and number of alcohol bottles. It was agreed to contact a liaison person for these organisations to see what can be done to stop this. **ACTION: Chair/FR**

8.9 **Census 21st March** – update (clerk)

Report has been circulated to Councillors to show how the Census will operate. Due to the Covid-19 the Census will be electronic. The councillors did have concerns that some residents might not be able to complete the form due to not having electronic devices. Clerk asked for details of residents and would send this to Cherwell District Council Census team who can support them.

8.10 **Volunteer Drivers Service** – To consider and agree amount of funding for this organisation. It was agreed to put this through the Outbreak Management funding if agreed by Cherwell District Council. **ACTION: Chair / FR**

9. To Receive a Report from the Friends of Burnehyll Woodland (TT/Chair)

- Work has been put back due to Paul Almond (CDC) leaving and no replacement as yet.
- Planting is not happening now due Covid-19.
- Meeting on 10th March has been postponed.
- Concerns about Motorbikes racing around the outside of the field, which is danger to animals and Dog walkers.

ACTION: Chair will be emailing the recreation regarding the motorbikes racing around the field and bring is to their attention.

10. To Receive a Report from the Pavilion & Playing Fields Committee (Chair/FR/JR)

Meetings arranged on the following dates 3rd March and AGM on 10th March 2021.

11. To Review and Approve Policies (Clerk)

11.1 Communication Policy

11.2 Dispensation Procedure Guide and Form

The Council unanimously **RESOLVED** and agreed to adopt the New Policies. Motion proposed by Andrew Thomas and seconded by Fiona Rowe.

12. To Receive a Report from the Great Wolf (CC-T)

The Committee received a detailed update PAW report from Caroline Chipperfield-Twiddy as follows:

12.1 **Inquiry** – Hearing still going on and starts again this week.

12.2 **PAW** – Still having support from surrounding Parishes with another two joining.

12.3 **Fundraising** – The Auction and 200 Club was a great success.

12.4 Finance – Still on track with the accounts

13. To Receive the Finance Officer's Monthly Report, Discuss Other Matters, and Approve Expenditure/Income (RFO Mike White)

- 13.1 **To Receive and Approve the Finance Policies from Finance Meeting on 25th February 2021.** The Council unanimously **RESOLVED** and agreed to adopt the New Finance Policies. Motion proposed by Andrew Thomas and seconded by Fiona Rowe.

Payments Approved.

- 13.2 Clerk Phone Bill = £17.68
- 13.3 Clerks Salary = £561.92
- 13.4 RFO Salaries - £162.05
- 13.5 Zoom – Monthly payment = £14.39
- 13.6 Sarah Expenses Ink Cartridges = £76.93
- 13.7 Johnson Bill = £19.20
- 13.8 Direct Doors = £189.17
- 13.9 Philip Clarke Expenses - Stationery = £36.00
- 13.10 Andrew Thomas Expenses for Library Fund = £77.93
- 13.11 Sarah Kearney Expense Printer for Home = £99.99
- 13.12 HMRC – Salary Tax = £181.20

14. Planning Applications Decisions – To discuss the Decision from CDC (Chair)

- 14.1 **Planning Problems issues** – Concerns over lack of consistency over conditions applied to Planning applications e.g., Stonehaven and Apple Yard.
- 14.2 **No Communication on Certain planning applications** – To monitor this.

15. Planning Applications (Chair)

New Applications

- 15.1 **21/00449/F** – The Old Post Office, Bignell View, Chesterton, OX26 1UQ – Demolition of the existing dwelling set in a conservation area; replacement with new dwelling and associated external works.

Applications Pending

- 15.2 **21/00148/F** – Simms Farm - Replacement of agricultural barn destroyed by fire plus small internal mezzanine area. **No Objections but concerns over height of new building as measurements seem scarce on the plans.**
- 15.3 **21/00298/F** – High Gaggle – Proposed Single Storey side and rear extension, 1st Floor rear extension and demolish part garage – **No Objections, providing no 1st floor windows overlooking children's playground.**
- 15.4 **21/00360/F** – 11, Lander Close – Proposed Side Extension and Porch Extension - **No objections.**
- 15.5 **20/02653/F** – The Chesterton Hotel – Variation of condition 2 (plans) 18/01529/F – better the overall internal space and design to achieve an improved use of the function room. **No objection but observations.**
- 15.6 **20/00030/REF** – Great Lakes UK Ltd – Appeal via Inquiry -Redevelopment of part of golf course to provide new leisure resort, waterpark, entertainment centre, hotel, conferencing facilities, restaurants + parking. **Objection. Refusal. Appeal/Inquiry 9/2/21.**
- 15.7 **20/01251/F** – Bicester Sports Association Akeman Street – Erection of new single storey building for a new rifle & pistol shooting range and new cricket score box – **Objection.**
- 15.8 **19/02941/F** – Mr E Tett - Huish House, Home Farm Close – change of use from agricultural to residential. **Objection. (Still awaiting CDC confirmation of refusal)**

Decisions Made

- 15.09 **20/02454/REM** - Albion Land (2103) Ltd Axis J9 Phase 1 OS parcel 4200 adjoining Middleton Stoney Road, + Howes Lane Bicester– **Permitted**
- 15.10 **20/036061/F** - 4 Banks Furlong – Certificate of Lawfulness of proposed development for erection of single storey side extension. – **Permitted**

13. To Receive a Report on New Residents (JH)

None to report

14. To List Important Correspondence Received Since the Last Meeting (Chair/Clerk)

CDC Parish Bulletin
OALC Monthly Bulletin
SLCC Monthly Bulletin

The Meeting Closed at 9.32pm

Date of Next Meeting: Tuesday, 6th April 2021 at 7.30pm