

Minutes of Chesterton Parish Council Meeting No. 2020-09

Held Via Zoom on Tuesday, 2nd February 2021 at 7.30pm.

Present: Cllrs: Philip Clarke (Chair), Caroline Chipperfield-Twiddy, Jenny Hodges, Jo Rogers, Fiona Rowe (Vice Chair), Andrew, Thomas, Tony Thompson, Mike White (RFO), Sarah Kearney (Clerk), (Cllr Ian Corkin)

Residents: 0

1. To Received Councillor Apologies for Absence (Clerk)

No Apologies required

2. To Approve and Sign the Minutes of the Parish Council Meeting of 1st December 2020 (Chair)

The Council unanimously resolved that the minutes be accepted as a true and accurate record of the meeting. Motion proposed by Andrew Thomas and seconded by Fiona Rowe.

3. To Record Members' Declarations of Interest regarding the Agenda Items (Chair)

None

4. To Receive a Report from the District/County Councillor (Cllr Ian Corkin)

Upon joining the meeting at 8.15pm Cllr Corkin delivered his report and left at 8.35pm:

- **Flooding** – 23rd December report went out on the first replies which Cllr Ian Corkin received from Parishes. Wendlebury report is now in the system. Chesterton may have not been mention due to Tubb Yard and Maintenance of Gagle Brook
 - Cllr Ian Corkin circulated number of different reports on flooding and will circulate report on Flood Me Scheme - Government scheme on insurance cost for resident.
- **Chesterton Hotel** – Planning application went back a stage, Cllr Ian Corkin not sure whether Planning inspector had been out or not? Should be reviewed again in February Planning Committee Meeting at CDC
- **Village Speed Reductions** – Cllr Ian Corkin sent email quotation costs from OCC and will be going back to clarify with OCC to see if side roads and repeaters are included.
- **Covid-19** – Figures slowing coming down but still high in District. The Oxford University Trust have 238 people with COVID-19 and 28 on breathing apparatuses.
 - Vaccination Roll Out
 - All residents in care homes have been offer the Vaccination.
 - 90% care home staff have received it.

5. To Receive a Report from the Highways Committee (Chair/FR/JR/AT/JR)

5.1 **Village Speed Reductions** – Received Email from Cllr Corkin with following cost:

- Consultation / Legal fees £3,190.00 rising to £3,255 from 1st April 2021
- 20mph signing £4,241.00
- The Hale 7.5ton weight limit £1,488.00

This Covers:

20mph Limit on Alchester Road and Green Lane and signing cost, 40mph Limit on The Hale from junction with Audley Gardens plus the weight limit.

- 5.2 **Speed Reductions Contribution** – to agree to match Ian Corking Contribution of £1,700.

Cllr Corkin kindly confirmed on 5th January 2021 meeting to contribute £1,700 and CPC would contribute the following £1,700. The above quotation is showing outstanding balance of £7219.00 which CPC are having to find remaining balance

Action: Chair / RFO

6 To Receive a Report from the Allotment Committee (JH/FR/JR)

Allotment holders to receive Lease Letter for the beginning of March.

- Waiting List still ongoing
- Price Increase for 2021 to be agreed on 2nd March Meeting **Action: FR/SK**

7. To Receive a Report from the Community Committee (FR/AT/TT/CC-T/JR)

- 7.1 **Audley Gardens Footpath** – Update from site Meeting:

Meeting on 21st January with Chair, Cllr Rowe and Cllr Rogers OCC and Footpath Officer. To agree the line of footpath, drainage, and another matters. CPC will re plant trees to replace the existing ones which are being removed during the process. Works hopefully April.

- 7.2 **Viridor Grant Update** – Update

Grant for £4,365.00 for a Security barrier and fencing at the Community Centre. Order been placed for Height restrictor and barrier, should be delivered within fortnight, and then installed after this.

Top Green Bus Shelter/Free Library Conversion – Update

Bus Shelf Library is now nearly completed just waiting on door to go in. Rota of 6 people to take turns to look after the Library. **Action: AT/Clerk door installation**

- 7.3 **General Gas Supply to Village** (FR/Chair) – Update

The Chair received notification that original quote was for one property, waiting for quote for infill project waiting for further details

- 7.4 **Weed Control Quote** – To consider quote for Chesterton and Little Chesterton:

The Council **RESOLVED** and approved the Quotation for Weed Control for Chesterton and Little Chester Proposed by Jenny Hodges and Seconded by Fiona Rowe

- 7.5 **Flooding** – Updates:

- 7.5.1 **Flooding** – update (Ian Corkin) report – 23rd December

Received report on flooding from Ian Corkin, but no mention of Chesterton and Wendlebury flooding issues.

- 7.5.2 **Emergency Action Plan** – Volunteers for Chesterton required:

Cllr Fiona Rowe is working on the Emergency Action Plan for Chesterton but require Volunteers from the Village. Unable to recruit Volunteers until using ABC again

ACTION: FR

- 7.5.3 **Riparian Watercourses/Annual Inspections**

CPC will set up annual inspections on waterside banks around Chesterton, due to the highwater course in Oxfordshire to help with yearly flooding issues.

Cllr Ian Corkin has sent out standard letters to be used but will need to find out ownership of banks.

ACTION: Chair/Andrew Thomas

8. To Receive a Report from the Friends of Burnehyll Woodland (TT/Chair)

- Work has been put back due to weather and Covid-19
- Possible opening in April 2021 but maybe cancelled due to Covid-19
- Planting should take place March on archaeology site
- Car Park still using the existing entrance, could be a problem for Wheelchairs/Pram users
- Chair has asked whether increase on planting trees

9. To Receive a Report from the Pavilion & Playing Fields Committee (FR/JR)

Nothing to report currently to arrange a meeting regarding finance **ACTION: Chair/FR**

10. To Receive a Report from the Planning Committee (chair/FR/JH/AT/CC-T)

10.1 PAW update) (CC-T)

The Committee received a detailed update PAW report from Caroline Chipperfield-Twiddy as follows:

- **S106 Agreement** – This document will be submitted at end of inquiry.
- **Inquiry:**
 - Inquiry starting on Tuesday 9th February.
 - Unable to use the Rebuttal Golfing Statement will incorporated in other works.
 - Hearing will be livestream on YouTube. 17 witnesses and three sessions a day 9.30 – 11.00 / 11.30 – 13.00 / 14.00 – 15.30, each session lasting 1.5hrs long. There is different timetable each day which will be topic by topic.
 - Evening Session at 17.30 – 20.00 selection of speakers from different villages/ages are speaking on different topics.
 - Cridlands Estate Agents signs gone up
- **Fundraising:**
 - Need to raise additional £8,000
 - Auction starting from 9th February and running for two weeks
 - Fundraising meeting 3rd February for more fundraising ideas
 - 200 Club
- PAW Members –35 Villages onboard now
- Media –Coverage in Bicester Advertise/ Mail and Jack FM
- Business against the Wolf had 62 sign the petition but require 100

11. To Receive the Finance Officer's Monthly Report, Discuss Other Matters, and Approve Expenditure/Income (RFO Mike White)

Payments Approved

- 11.1 Goddard Electrical Services – Library Materials = £348.36
- 11.2 OALC Training Course GDPR – For Sarah / Fiona = £120.00
- 11.3 02 – Clerk's Monthly Mobile Phone Bill - £17.68
- 11.4 Microsoft – Online Service- £489.18
- 11.5 Zoom – Monthly payment - £14.39
- 11.6 Clerk / Clerks Final Salary + RFO Salaries - £1,627.39
- 11.7 HMRC – Contributions - £358.98
- 11.8 Andrew Thomas – Expenses – Free Library materials - £70.07
- 11.9 CPC Barclaycard – account = £666.77
- 11.10 Mike White Expenses – Ink Cartridge = £39.00

Donation from CDC for Allotments – Skips £500

12. Planning Applications (Chair)

New Applications

- 12.1 **20/01615/F** to Bignell Stud Farm, Bicester Road, Chesterton, OX26 1UE for Erection of two Storey Side Extension to existing dwelling

Applications Pending

- 12.2 **20/03469/F** – Wendlebury Park Farm – Fishing hut and jetty, separate bridge, separate fishing jetty. **No objections but concerns that planning condition should be added that the site be used for private use only.**
- 12.3 **20/02779/REM** – Albion Land (Three) Ltd c/o Quod. Land adjacent to Promised Land Farm, Wendlebury Road – Reserved Matters to 19/01740/HYBRID – **Major Concerns.**
- 12.4 **20/02454/REM** - Albion Land (2103) Ltd Axis J9 Phase 1 OS parcel 4200 adjoining Middleton Stoney Rd + Howes Lane Bicester – **Objections.**
- 12.5 **20/01615/F** – Bignell Stud Farmhouse – Erection of two storey side extension to existing dwelling (amended plans submitted) **No objection but comments.**
- 12.6 **20/02653/F** – The Chesterton Hotel – Variation of condition 2 (plans) 18/01529/F – better the overall internal space and design to achieve an improved use of the function room. **No objection but observations.**
- 12.7 **20/00030/REF** – Great Lakes UK Ltd – Appeal via Inquiry -Redevelopment of part of golf course to provide new leisure resort, waterpark, entertainment centre, hotel, conferencing facilities, restaurants + parking. **Objection. Refusal. Appeal/Inquiry 9/2/21.**
- 12.8 **20/01251/F** – Bicester Sports Association Akeman Street – Erection of new single storey building for a new rifle & pistol shooting range and new cricket score box – **Objection.**
- 12.9 **20/03061/F** – 4 Banks Furlong – Certificate of Lawfulness of proposed development for erection of single storey side extension. **No objection but observations.**
- 12.10 **19/02941/F** – Mr E Tett - Huish House, Home Farm Close – change of use from agricultural to residential. **Objection. (Still awaiting CDC confirmation of refusal)**

Decisions Made

- 12.11 **20/03514/TCA** to Keepers Cottage, Manor Farm Lane, Chesterton, OX26 1UD for T1 x Betula Pendula (Silver Birch) – Fell to ground level. Trunk is causing damage to driveway and boundary wall. Applicant is happy to replant with a replacement – **Permitted**
- 12.12 **20/01615/F** to Bignell Stud Farm, Bicester Road, Chesterton, OX26 1UE for Erection of two Storey Side Extension to existing dwelling - **Permitted**

13. To Receive a Report on New Residents (JH)

No new residents

14. To List Important Correspondence Received Since the Last Meeting (Chair/Clerk)

CDC Parish Bulletin
OALC Monthly Bulletin
SLCC Monthly Bulletin

The Meeting Closed at 8.45pm

Date of Next Meeting: Tuesday, 2nd March 2021 at 7.30pm

Future Meeting Dates:

Tuesday, 6th April 2021

Tuesday, 20th April 2021 – Annual Parish Meeting

Tuesday, 1st June 2021

Tuesday, 6th July