

Draft Minutes of Chesterton Parish Council Meeting No. 2020-08

Held Via Zoom on Tuesday, 5th January 2021 at 7.30pm.

Present: Cllrs: Philip Clarke (Chair), Caroline Chipperfield-Twiddy, Jenny Hodges, Jo Rogers, Fiona Rowe (Vice Chair), Andrew, Thomas, Tony Thompson, Mike White (RFO), Jackie Williams (Clerk outgoing), Sarah Kearney (Clerk incoming) (Cllr Ian Corkin) Stephen Webster

Residents: 0

1. To Received Councillor Apologies for Absence (Clerk)

No Apologies required

2. To Approve and Sign the Minutes of the Parish Council Meeting of 1st December 2020 (Chair)

The Council unanimously resolved that the minutes be accepted as a true and accurate record of the meeting. Motion proposed by Jenny Hodges and seconded by Tony Thompson.

3. To Record Members' Declarations of Interest regarding the Agenda Items (Chair)

None

4. To Receive a Report from the District/County Councillor (Cllr Ian Corkin)

Upon joining the meeting at 8.00pm Cllr Corkin delivered his report encompassing:

- **Covid-19** – Changes to guidelines, figures are rising rapidly in the county, vaccinations starting in Bicester and people who need to shield will be written to
- **Flooding** – all parishes to report Christmas Flooding incidents to him. He will issue a response re a plan of action. CPC to produce an Emergency Action Plan - **Action: FR/AT/SK**
- **Village Speed Reductions** – Cllr Corkin kindly confirmed a £1,700 contribution from his Councillor Priority Fund. The Parish Council to fund the balance of about the same amount. Appropriate signage at a suggested approximate cost of £500+ and furthermore expensive speeding deterrents such a humps etc, to be introduced at such times as funds can be made available within the budget.
(Cllr Ian Corkin – left the meeting 8.45pm.)

5 To Receive a Report from the Highways Committee (Chair/FR/JR/AT/JR)

5.1 **Village Speed Reductions** – Green Lane Progress (I Corkin / OCC Email Correspondence attached + The Hale (JR)

- The Hale – 60 to 40mph & HGV Restrictions from the 30mph zone.
- 40mph at the intersection of The Hale & Green Lane, extending west as far as BSA and east on Green Lane to the chicane,

- 20mph from the chicane on Green Lane along Alchester Road and all side roads off the axis, following unanimous agreement it was resolved that the Chair should email Mike Wasley and Anthony Kirkwood to request the necessary consultation be organised. **Action Chair**

6 To Receive a Report from the Allotment Committee (JH/FR/JR)

Ongoing covering the chicken runs being monitored. Major litter pick carried out on Fortescue Road end plot. Relevant signage being erected. **Action: JH/FR/JR**

7. To Receive a Report from the Community Committee (FR/AT/TT/CC-T/JR)

- 7.1 Audley Gardens Footpath Update – Upon unanimous councillor agreement it was resolved that OCC Highways should fund, adopt, and maintain at public expense as a Public Right of Way, the complete footpath from Alchester Road through the allotments to Audley Gardens. Chair/FR/JR to attend an OCC site meeting in the Spring. Motion proposed by Fiona Rowe and Seconded by Jenny Hodges. **Action: Chair to respond to OCC**

- 7.2 **Viridor Grant Update** – Viridor decision regarding a £12-13k grant for a security barrier and fencing at the Community Centre expected during w/c11th January. The Community Committee to meet thereafter to progress matters.

Top Green Bus Shelter/Free Library Conversion – Andrew Thomas reported imminent plans to topcoat, install polycarbonate windows, shelving, and a door. Installation of one or two noticeboards for use by residents/ Church/CPC were agreed, funds permitting. Current spend of £1,600 grant reported at £909.03 (of which £151.50 is refundable VAT). **Action: Clerk to organise help with door installation.**

- 7.3 **General Gas Supply to Village** (FR/Chair) – The Chair made enquiries and subsequently forwarded details to the resident concerned. Awaiting subsequent communication from the gas company.

- 7.4 **Domestic CCTV Usage Guidance** (FR/AT) – Not a parish matter. An advisory article to appear in the next ABC informing residents of the need for necessary compliance when installing such equipment (including Ring doorbells with cameras). Concerned residents are advised to contact the police or the Information Commissioner's Office for further advice. FR to produce ABC item. **Action: FR**

8. To Receive a Report from the Friends of Burnehyll Woodland (TT/Chair)

Following a meeting on 2nd December, Tony Thompson reported a potential official opening date of April 2021 (Covid-19 permitting). Tree planting also hoped to commence in field 5 this month. The matter of car parking still being pursued.

9. To Receive a Report from the Pavilion & Playing Fields Committee (FR/JR)

Nothing to report currently.

10. To Receive a Report from the Planning Committee (chair/FR/JH/AT/CC-T)

10.1 PAW update (to include planters, speed signage, verge tidying plans) (CC-T)

The Committee received a detailed update PAW report from Stephen Webster and Caroline Chipperfield-Twiddy as follows:

- **S106 Agreement** – draft agreement ongoing. Chair to revisit requirements for Committee approval and submission to CDC via PAW. **Action: Chair**
- **Inquiry:**
 - Witnesses – CPC 4, GWR 7, CDC 6 = 17 witnesses, Inquiry likely to consume three working weeks, commencing 9th February, and ending early March.
 - Topics – All parties to respond on topics of Planning, Highways, Golf Course, Drainage Stability and Diversity.
 - Proof of Evidence looking very strong. To be forwarded via CDC to the inspector by Monday 11th January.
 - 18th January – Review of GWR proofs of evidence. Response due back by 26th January.
 - 2nd February – Final submission of disputed matters (no common grounds for agreement)
 - Authors from a selection of the 800 objections letters to be invited to speak at an evening session during the inquiry.
 - As many residents as possible to be encouraged to dial into the inquiry, although it will be livestreamed for everyone to access.
- **Fundraising:**
 - Extended length of inquiry will result in increase in estimated cost of minimum £75k.
 - Fundraising total at time of meeting = £56,500
 - Raffle ticket sales hoped to raise a further much needed £10k. Serious push required. Due to lockdown restrictions, ticket sale now available online.
 - GoFundMe currently stands at £10,300. Serious push required.
- PAW Members – Working constantly to encourage more parishes to join and support PAW.
- Media – Ongoing efforts with social media, press and TV.

11. To Discuss and Confirm Councillor/Clerk Training Requirements for 2021/22 (Clerk/Chair)

Arrange agreement between CPC and WPC for Clerks training **Action: Chair/Clerk**

New Councillors – Due to popular demand and uptake, Jo Rogers and Caroline Chipperfield-Twiddy to confirm back to the Clerk by end January their selected dates for the two new Zoom Councillor Training Course taking place later this summer.

12. To Receive the Finance Officer's Monthly Report, Discuss Other Matters and Approve Expenditure/Income (RFO Mike White)

- 12.1 To Receive and Approve the Minutes of the Quarterly Finance Meeting of 11th December 2020 (Chair) The Committee Resolved to approve monthly Financial report Proposed by Andrew Thomas and Seconded by Tony Thompson
- 12.2 To Discuss Budget and Agree Precept Figure for submission by 15th Jan 2021 (Precept paper attached) (Chair) The Committee Resolved to approve the precept increase for 2021 to £38,620.00 which will be put forwards to CDC – **Action: MW**
- 12.3 Pavilion Account Update (Chair) meeting to be arranged **Action: Chair/FR/MW**

Payments Approved.

- 12.4 Amazon – Stationery - £19.95
- 12.5 Amazon – Ink Cartridges - £99.99
- 12.6 Bucks Recycling – Allotment Skip Weight-related charge - £450.24
- 12.7 Clerk's Monthly Mobile Phone Bill - £17.68
- 12.8 SLCC – New Clerk training - £84.00
- 12.9 Jackie Williams – Expenses (PAW Raffle licence) - £40.00
- 12.10 OALC – 1 x Good Councillor Guide Manual - £5.20
- 12.11 123 Reg – New Website Domain Renewal (2 year) - £28.78
- 12.12 Microsoft – 365 Licence (12 months) - £135.36
- 12.13 Zoom – Monthly payment - £14.39
- 12.14 Clerk + RFO Salaries - £899.77
- 12.15 HMRC – Contributions - £177.18
- 12.16 Andrew Thomas – Expenses – Free Library materials - £34.76

Receipts

- 12.17 Great Wolf Resorts Fundraising income are included within the RFO's monthly report. – ongoing

13 Planning Applications (Chair)

New Applications

- 13.1 **20/03469/F** – Wendlebury Park Farm – Fishing hut and jetty, separate bridge, separate fishing jetty - **No Objection but concerns that planning condition should be added that the site be used for Private use only.**

Applications Pending

- 13.2 **20/02779/REM** – Albion Land (Three) Ltd c/o Quod. Land adjacent to Promised Land Farm, Wendlebury Road – Reserved Matters to 19/01740/HYBRID – **Major concerns Permitted.**
- 13.3 **20/02454/REM** – Albion Land (2103) Ltd Axis J9 Phase 1 OS parcel 4200 adjoining Middleton Stoney Rd + Howes Lane Bicester – **Objections Permitted**
- 13.4 **20/01615/F** – Bignell Stud Farmhouse – Erection of two storey side extension to existing dwelling (amended plans submitted) **No objection but comments.**
- 13.5 **20/02653/F** – The Chesterton Hotel – Variation of condition 2 (plans) 18/01529/F – better the overall internal space and design to achieve an improved use of the

function room. **No objection but observations. Action: FR to continue trying to make contact**

- 13.6 **20/00030/REF** – Great Lakes UK Ltd – Appeal via Inquiry -Redevelopment of part of golf course to provide new leisure resort, waterpark, entertainment centre, hotel, conferencing facilities, restaurants + parking. **Objection. Refusal. Appeal/Inquiry 9/2/21.**
- 13.7 **20/02512/F** – Bicester Sports Association Akeman Street – Erection of new single storey building for a new rifle & pistol shooting range and new cricket score box – **Objection.**
- 13.8 **20/03061/F** – 4 Banks Furlong – Certificate of Lawfulness of proposed development for erection of single storey side extension. **No objection but observations.**
- 13.9 **19/02941/F** – Mr E Tett - Huish House, Home Farm Close – change of use from agricultural to residential. **Objection. (Still awaiting CDC confirmation of refusal)**

Decisions Made

- 13.10 **20/02005/F** – Mr Matthew Walker – 24 Fortescue Drive – First Floor side extension over garage. Single storey rear extension. Part single storey front elevation extension. **No Objection. Permitted.**
- 13.11 **20/02619/F** – Mr & Mrs Godfrey – The Long Barn, Manor Farm Lane – Replacement Entrance Gates. **No objection but comments. Permitted.**
- 13.12 **20/03106/TCA** – The Laurels, The Lane – T1 x Walnut – crown reduction by up to 3M. **No objection but comment. Permitted**

14. To Receive A Report on New Residents (JH)

Several new welcome packs to be delivered by councillors. **Action: JH**

15. To List Important Correspondence Received Since the Last Meeting (Chair/Clerk)

- 15.1 CDC Parish Bulletin
- 15.2 OALC Monthly Bulletin
- 15.3 SLCC Monthly Bulletin

The meeting closed at 9.45pm.

Date of Next Meeting: Tuesday 2nd February at 7.30pm

Future Meeting Dates:

Tuesday, 2nd February 2021

Tuesday 2nd March 2021

Tuesday, 6th April 2021

Tuesday, 20th April 2021 – Annual Parish Meeting