

DRAFT Minutes of Chesterton Parish Council Meeting No. 2020-07

Held Via Zoom on Tuesday, 1st December 2020 at 8pm

Present: Cllrs: Philip Clarke (Chair), Caroline Chipperfield-Twiddy, Jenny Hodges, Jo Rogers, Fiona Rowe (Vice Chair), Andrew, Thomas, Tony Thompson, Mike White (RFO), Jackie Williams (Clerk outgoing), Sarah Kearney (Clerk incoming)

Residents: 0

1 To Receive Councillor Apologies for Absence (JW)

Cllr Corkin kindly advised of probable absence due to an earlier meeting. Apology accepted.

2 To Approve and Sign off the Minutes of Parish Council Meeting 2020-06 held on 3rd November 2020 (Chair)

The Council unanimously resolved that the minutes be accepted as a true and accurate record of the meeting. Motion proposed by Tony Thompson and seconded by Andrew Thomas.

3 To Approve and Sign off the Minutes of the Extraordinary Parish Council Meeting of 16th November 2020 (Chair)

The Council unanimously resolved that the minutes be accepted as a true and accurate record of the meeting. Motion proposed by Andrew Thomas and seconded by Tony Thompson.

4 To Record Members' Declarations of Interest Relating to Items on the Agenda (Chair)
None.

5 To Confirm the appointment and welcome Sarah Kearney as the new Parish Council Clerk from 4th January 2021. (Chair)

Following an introduction by the Chair, a unanimous and very warm welcome was extended to Sarah. It was resolved to formally approve the appointment. Motion proposed by Fiona Rowe and seconded by Andrew Thomas.

6 To Receive the County and District Councillor's Report from Cllr Ian Corkin (IC)

A written report provided by Cllr Corkin prior to the meeting and subsequently forwarded to Committee members was verbally delivered by the Clerk.

7 To Receive a Report from the Highways Committee (Chair/FR)

7.1 Dorchester (Heyford) Masterplan Update (Chair):

Application approval given 5th November at CDC Planning Committee Meeting. However, Highways plans under full review. MS Bus gate option rejected. Cllr Corkin to provide updates on plans and mitigation in due course.

7.2 Alchester Rd/Orchard Rise Proposed Waiting Restrictions Update (AT):

Following a meeting with Anthony Kirkwood on 4th November, Andrew Thomas confirmed the plan to review the matter in May/June 2021, upon completion of the school building project, when parking will be seen at normal levels. The Chair confirmed his forthcoming

meeting with residents and Cllr Corkin to discuss parking issues in Orchard Rise laybys, subsequently exacerbating parking issues on Alchester Road. **Action: Chair**

- 7.3 20 is Plenty Initiative Support by Parish Councils (Clerk): The Clerk reported several emails of support from other Parish Councils. Fiona Rowe had confirmed initial interest to Jean Conway. Cllr Corkin confirmed OCC generally supportive. Ian currently investigating their website prior to declaring his support. It was resolved that Cllrs Fiona Rowe and Jo Rogers would monitor and progress in due course. **Action: FR + JR**

- 7.4 Active Travel Plan Tranche 2 Report (JR): It was resolved that Fiona Rowe and Jo Rogers would investigate further funding opportunities for Chesterton. **Action: FR + JR**

- 7.5 New Speeding Task Force Report (JR): It was resolved that Fiona Rowe and Jo Rogers would email to acknowledge Chesterton Parish Council's interest in becoming involved with this initiative. **Action: FR + JR**

8 To Receive a Report from the Allotment Committee (FR/JH)

Fiona Rowe reported that a skip had been delivered and removed. No skip hire foreseen in 2021.

9 To Receive a Report from the Community Committee (Chair/FR/AT/TT)

- 9.1 Audley Gardens Footpath Update (Chair): OCC had now found the funds and the work would be going out to tender. The Clerk had forwarded a copy of the Allotment Deeds to the OCC officer, Andrew Vidovic. It was resolved to wait for further news from him.

- 9.2 Viridor Grant Update (AT): It was resolved to await the outcome of a telephone meeting between Viridor and Andrew Thomas on 8th December. **Action: AT**

10 To Receive a Report from the Friends of Burnehyll Woodland (TT)

Tony Thompson reported that archaeological investigations were now complete, but planting had yet to commence, although detailed plans were in place. A report of the next Burnehyll Woodland meeting (Wed 2nd Dec) to be given at the January 2021 PC meeting. **Action: TT**

11 To Receive a Report from the Pavilion & Playing Fields Committee (FR/JR)

The Committee heard that following the meeting on 18th November with Steve Honey and Maz Heslop, further discussions were needed to find a way forward re ongoing financial matters.

Action: Finance + JR

12 To Receive a Report from the Planning Committee (Chair/FR/JH/AT)

12.1 Great Wolf Inquiry

- 12.1.1 PAW Update (CC-T): Deadline for objection letters and the Statement of Case submission now passed. Victoria Prentis' letter of objection had been submitted. Next phase is looking at submission of evidence and the distribution of a light public update via parish councils/notice boards etc. Looking at change.org and survey monkey possibilities. The Chair asked that a huge vote of thanks be forwarded to everyone concerned.

- 12.1.2 Fundraising Update (RFO): Bank Account currently stands at approx £41K. although more funds incoming.

- 12.1.3 Planning Inspectorate Case Management Conference 14th Dec - Caroline Chipperfield-Twiddy to be the Parish Council representative.

13 To Receive the Finance Officer's Monthly Report, Discuss Other Finance Matters and Approve Expenditure/Income (RFO)

It was resolved to accept the monthly financial report. Motion proposed by Tony Thompson and seconded by Andrew Thomas.

13.1 To Receive and Approve the Minutes of the Finance Meeting of 12th November (Chair): It was resolved to accept the minutes as accurate. Motion proposed by Tony Thompson, seconded by Andrew Thomas. In addition to the previously agreed sum of approx £6,400 transferred from the Current Account to the Great Wolf Account, the Committee also unanimously approved the following two transfers to the Deposit Account for ringfencing: £1,600 'Free Library' grant money, and the HMRC overpayment of £4,724.

Payments Approved

- 13.2 Bucks Recycling – Allotment Skip Hire - £156.00
- 13.3 02 – Clerk's Monthly Mobile Phone Bill - £17.68
- 13.4 Royal Images – Operation London Bridge Official Photographs - £88.80
- 13.5 Castle Water – Allotment Utility Bill Aug '20-Feb '21 - £577.18
- 13.6 OALC – Training Course, Fiona Rowe – £60.00
- 13.7 Moore – External Auditor Services - £480.00
- 13.8 Zoom – Monthly Bill - £14.39
- 13.9 Clerk & RFO Salaries - £899.77
- 13.10 HMRC Contributions - £177.18
- 13.11 123 Reg – Domain Transfer re existing Websites - £14.39
- 13.12 Navitas Design Ltd – New Website Design - £449.99
- 13.13 Philip Clarke – Chair's Expenses - £62.27
- 13.14 Green Scythe – Grounds Maintenance - £456.00

Receipts

13.15 Great Wolf Resorts Fundraising figures are given in RFO's monthly report.

14 Planning Applications (Chair)

New Applications

- 14.1 **20/01615/F** – Bignell Stud Farmhouse – Erection of two storey side extension to existing dwelling (amended plans submitted) **No objection but comments.**
- 14.2 **20/02779/REM** – Albion Land (Three) Ltd c/o Quod. Land adjacent to Promised Land Farm, Wendlebury Road – Reserved Matters to 19/01740/HYBRID – **Major concerns.**
- 14.3 **20/02454/REM** – Albion Land (2103) Ltd Axis J9 Phase 1 OS parcel 4200 adjoining Middleton Stoney Rd + Howes Lane Bicester – **Objections**
- 14.4 **20/03106/TCA** – The Laurels, The Lane – T1 x Walnut – crown reduction by up to 3M. **No objection but comment.**

Applications Pending

- 14.5 **20/02619/F** – Mr & Mrs Godfrey – The Long Barn, Manor Farm Lane – Replacement Entrance Gates. **No objection but comments**
- 14.6 **20/02653/F** – The Chesterton Hotel – Variation of condition 2 (plans) 18/01529/F – better the overall internal space and design to achieve an improved use of the function room. **No objection but observations.**

- 14.7 **20/02005/F** – Mr Matthew Walker – 24 Fortescue Drive – First Floor side extension over garage. Single storey rear extension. Part single storey front elevation extension. **No Objection**
- 14.8 **20/00030/REF** – Great Lakes UK Ltd – Appeal via Inquiry - Redevelopment of part of golf course to provide new leisure resort, waterpark, entertainment centre, hotel, conferencing facilities, restaurants + parking. **Objection**
- 14.9 **20/01251/F** – Bicester Sports Association Akeman Street – Erection of new single storey building for a new rifle & pistol shooting range and new cricket score box – **Objection.**
- 14.10 **20/03061/F** – 4 Banks Furlong – Certificate of Lawfulness of proposed development for erection of single storey side extension. **No objection but observations.**
- 14.11 **19/02941/F** – Mr E Tett - Huish House, Home Farm Close – change of use from agricultural to residential. **Objection.** (Upon enquiry, Clerk informed of imminent refusal).

Decisions Made

- 14.12 **20/02566/F** – Mr & Mrs S Webster - Bignell Garden House – Alteration + extensions to existing masonry 3-storey outbuilding including structural repairs. **Withdrawn**

15 To Receive A Report on New Residents (JH)

No new residents.

16 To List Important Correspondence Received Since the Last Meeting (Chair/Clerk)

- 16.1 Cherwell Parish Bulletin emailed 30th Nov - Grants for Local Community Projects: Andrew Thomas reported that, of the four grants available, the parish council would probably be eligible for just the £1K Spark Fund. Suggestions to be forwarded to the Chair/Clerk asap

Action: ALL

- 16.2 Cllr Ian Corkin's email of 1st December re Councillor Priority Fund: Email forwarded just prior to the meeting, re possible availability of a small amount of funding to support community projects in their recovery from the effects of Covid-19 lockdown. Suggestions to be forwarded to the Chair/Clerk asap.

Action: ALL

The meeting closed at 9.40pm.

Date of Next Meeting

Tuesday, 5th January 2021, 7.30pm

Future Meeting Dates:

Tuesday, 5th January 2021

Tuesday, 2nd February 2021

Tuesday 2nd March 2021

Tuesday, 6th April 2021

Tuesday, 20th April 2021 – Annual Parish Meeting