

Minutes of Chesterton Parish Council Meeting No. 2020-06

Held Via Zoom on Tuesday, 3rd November 2020

Present: Cllrs: Philip Clarke (Chair), Caroline Chipperfield-Twiddy, Jenny Hodges, Jo Rogers, Fiona Rowe (Vice Chair), Andrew, Thomas, Tony Thompson, Cllr Ian Corkin, Mike White (RFO), Jackie Williams (Clerk)

Residents: 4

1 To Receive Councillor Apologies for Absence (JW)

No apologies required. Cllr Corkin kindly advised in advance of his likely late arrival.

2 To Approve and Sign off the Minutes of Parish Council Meeting 2020-05 held on 13th October 2020 (Chair)

The Council resolved that the minutes be accepted as a true and accurate record of the meeting. Proposed by Tony Thompson and seconded by Fiona Rowe.

3 To Record Members' Declarations of Interest Relating to Items on the Agenda (Chair)

Jenny Hodges re: Item 14.4 Planning App 20/02005/F – neighbouring property

Caroline Chipperfield Twiddy re: Item 14.2 Planning App 20/02619/F – neighbouring property

4 To Receive the County and District Councillor's Report from Cllr Ian Corkin (IC)

Upon joining the meeting Cllr Corkin delivered his report, bearing in mind the forthcoming full Parish Council 'catch up' meeting on Wednesday, 10th November.

At this point the Chairman opened the meeting to residents.

- Stephen Webster and Tom Brewerton spoke regarding the Great Wolf Resorts Appeal.
- Diane Messum spoke regarding The Chesterton Hotel planning application.

5 To Receive a Report from the Highways Committee (Chair/FR)

5.1 Dorchester (Heyford) Masterplan Update (Chair):

It was resolved to wait for the outcome of the Cherwell Planning Committee Meeting scheduled for 5th November.

5.2 Alchester Rd/Orchard Rise Proposed Waiting Restrictions Update (Chair):

It was resolved to receive an update from Andrew Thomas following his meeting with Anthony Kirkwood on 4th November. **AT**

5.3 Consultation Wendlebury Road (Chesterton) Proposed Parking Restrictions:

It was resolved that the Clerk should respond indicating a response of 'No Concerns'. **Clerk**

6 To Receive a Report from the Allotment Committee (FR/JH)

The Committee heard that there was nothing new to report. A second skip had been organised for 13-16th November to compensate for the Covid-19 bonfire ban. Clerk to notify all allotment tenants. **Clerk**

- 7 To Receive a Report from the Community Committee (Chair/FR/AT/TT)
The Committee acknowledged that Cllr Ian Corkin was pursuing a meeting with Thames Water concerning existing and persistent village flooding issues.
- 8 To Receive a Report from the Friends of Burnehyll Woodland (TT)
Tony reported on the development of a detailed tree layout plan. Two concerns remaining involved future parking facilities and wheelchair/walking accessible footpaths.
 - 8.1 The Committee heard the contents of a letter from Paul Almond, regarding Tubbs Lane/The Lane, acknowledging Chesterton Parish Council's status on the matter of access, and that the matter now rests in the hands of CDC.
- 9 To Receive a Report from the Pavilion & Playing Fields Committee (FR)
The Committee heard that Philip Clarke, Fiona Rowe and Jo Rogers and Mike White would be attending the next meeting on 18th November to discuss ongoing financial matters.
- 10 To Receive a Report from the Planning Committee (Chair/FR/JH/AT)
 - 10.1 Chesterton Hotel Planning Application 18/02653/F Update (PJC/JW):
Serious concerns including deviations from plan, using unapproved design and materials and subsequent potential effects on nearby residents' living conditions were discussed with resident, Simon Hedges. Cllr Corkin confirmed he had raised this matter with Cherwell, recommending it be investigated at Committee level. It was resolved that residents should make their own clear representations to CDC. The Parish Council Planning Committee to meet to formulate an official response prior to the deadline. **Planning Cttee**
 - 10.2 Tritax – Symmetry Park, N Oxford Warehousing Speculation (Chair/IC):
The Committee heard that, whilst potentially serious, this matter remains a purely speculative one at the moment. No further action can be taken.
 - 10.3 Great Wolf Resorts Appeal / Inquiry (CC-T):
The date of the Inquiry was confirmed as commencing for a scheduled period of 7 days from 10.30am on 9th February 2021. An umbrella group had been formed "Chesterton & Parishes Against the Wolf" (PAW), comprising four action sub-groups: Fundraising, Stakeholders, Media and Planning. Activity was progressing rapidly in all four areas. Rule 6 status had been applied for by the Clerk. The charges for further vital representations from previous consultants and a Planning Barrister were being sought. Fundraising would be key. The Chair to gain confirmation from CDC regarding rules surrounding the potential use of ringfenced funds **(Chair)**. Letters of public objection and a Statement of Case to be submitted to the Planning Inspectorate by 27th November 2020. Cllr Corkin agreed to set up an urgent meeting involving CDC, OCC and CPC, signifying the importance of a close working collaboration and mutual support in the face of this opportunistic but potentially devastating appeal. **(Cllr Ian Corkin)** *(Councillor Corkin left the meeting at this point).*
 - 10.4 Future Procedures for Reviewing Applications (JH/Chair):
It was resolved that The Planning Committee would meet to discuss and agree the way forward regarding procedures for dealing with future planning applications. **(JH/Chair)** *(All residents left the meeting at this point).*
- 11 To Resolve to Adopt the New Chesterton Parish Council Website (Clerk):
The Committee resolved to thank the Clerk for her efforts in organising the new website. Adoption was unanimous, proposed by Andrew Thomas and seconded by Jenny Hodges. The

clerk indicated that the new website would go live following a few minor additions and text amendments. The potential use of councillor photographs to be pursued with the web designer. Permission for use of village photographs being sought from a photographer by the Clerk. **Clerk**

12 To Receive an Update re Parish Clerk Vacancy (Chair)

Interviews for two applicants to be held w/c 9th November. AT to organise via Zoom. The interview panel to comprise Philip Clarke (Chair), Fiona Rowe (Vice Chair), Andrew Thomas and Mike White (RFO). **AT**

13 To Receive the Finance Officer's Monthly Report, Discuss Other Finance Matters and Approve Expenditure/Income (MW)

It was resolved to accept the monthly financial report. Upon unanimous agreement of the revised edition of the Financial Regulations, adoption was proposed by Andrew Thomas and seconded by Tony Thompson. The Clerk to update the policy and replace on the website. **Clerk**

Payments Approved

- 13.1 O2 - Clerk's Monthly Mobile Bill £17.68
- 13.2 Philip Clarke – Chair's expenses £61.86
- 13.3 Bower Bailey Solicitors Fees – The Lane £900.00
- 13.4 SLCC - Clerk Vacancy Advertising Services £404.40
- 13.5 Prysebros Ltd -Grounds Maintenance (6 monthly Weed spraying) £306.00
- 13.6 Amazon - Waterproof Frame for Defib Sign on Allotments £26.12
- 13.7 Clerk + RFO Monthly Salaries £1,062.95
- 13.8 Zoom Monthly Payment £14.39
- 13.9 Green Scythe – Village Grounds Maintenance £603.00
- 13.10 Marchetti Garden Maintenance – Treating Disabled Parking Bays £25.00
- 13.11 Marchetti Garden Maintenance – Churchyard Grass Cutting £280.00
- 13.12 Pavilion Account – Sinking Fund 6 monthly payment £180.00

Receipts

- 13.13 £250 - CIO Annual Rental Income

14 Planning (Chair)

New Applications

- 14.1 20/02566/F – Mr & Mrs S Webster - Bignell Garden House – Alteration + extensions to existing masonry 3-storey outbuilding including structural repairs. No Objection.
- 14.2 20/02619/F – Mr & Mrs Godfrey – The Long Barn, Manor Farm Lane – Replacement Entrance Gates . tba
- 14.3 20/02653/F – The Chesterton Hotel – Variation of condition 2 (plans) 18/01529/F – better the overall internal space and design to achieve an improved use of the function room. tba
- 14.4 20/02005/F – Mr Matthew Walker – 24 Fortescue Drive – First Floor side extension over garage. Single storey rear extension. Part single storey front elevation extension. tba
- 14.5 20/00030/REF – Great Lakes UK Ltd – Appeal via Inquiry -Redevelopment of part of golf course to provide new leisure resort, waterpark, entertainment centre, hotel, conferencing facilities, restaurants + parking. Objection

Applications Pending

- 14.6 20/01251/F – Bicester Sports Association Akeman Street – Erection of new single storey building for a new rifle & pistol shooting range and new cricket score box – Objection.
- 14.7 20/02514/CLUP – 4 Banks Furlong – Certificate of Lawfulness of proposed development for erection of single storey side extension. No Objection but Observations.
- 14.8 20/01615/F – Bignell Stud Farmhouse – Erection of two storey side extension to existing dwelling. No objection but Comments.
- 14.9 20/02643/NMA – The Chesterton Hotel – change of finishes to selected external walls (non-material amendment to 18/01529/F). No response required but letter sent.
- 14.10 19/02941/F – Mr E Tett - Huish House, Home Farm Close – change of use from agricultural to residential. Objection.

Decisions Made

- 14.11 20/01641/F + 20/01641/LB – 2 Chesterton Court – Retrospective erection of a gate and creation of an access in a curtilage listed wall. No objections but concerns. Granted.
- 14.12 20/02632/NMA – Gypsy Barn, Alchester Rd – relocate master bedroom window from SE to NW elevation. No objections. Granted.
- 14.13 20/02242/F – Mr C Barker – Culverhay – Conversion of existing outbuilding to home office, plus construction of timber double garage – Objections + concerns. Granted.

15 To Receive A Report on New Residents (JH)

A report was received from Jenny Hodges.

16 To List Important Correspondence Received Since the Last Meeting (Chair/Clerk)

- 16.1 Letter from Mr & Mrs S Horseman re Alchester Rd Speeding: The Chair read the letter to the Committee, confirming that he had responded to Mr Horseman.
- 16.2 Report of the Parish Remuneration Panel (emailed 19/10/20) Full Council decision required to be minuted re adoption/amendment/non-adoption: Following a unanimous vote, Fiona Rowe proposed, and Tony Thompson seconded the motion to continue Parish Council policy not to take any allowances. Clerk to update policy for website. *Clerk*
- 16.3 SLCC News Bulletin (emailed 25/10/20)
- 16.4 Cherwell Community Emergency Plan Email from Paul Mann (emailed 26/10/20): A Community Committee project. FR and Chair to discuss. *Chair/FR*

The Meeting Closed at 9.25pm.

Date of Next Meeting

Tuesday, 1st December 2020, 7.30pm

Future Meeting Dates:

Tuesday, 5th January 2021

Tuesday, 2nd February 2021

Tuesday 2nd March 2021

Tuesday, 6th April 2021

Tuesday, 20th April 2021 – Annual Parish Meeting