

Chesterton Parish Council

To all members of the Council.

You are hereby summoned to attend online meeting no. 2020/06 of Chesterton Parish Council for the purposes of transacting the following business.

Members of the public wishing to attend this meeting should contact the Clerk for login details: email clerk@chestertonparishcouncil.org.uk or tel: 07935 221885.

Jackie Williams, Parish Council Clerk

Agenda for the Meeting of CHESTERTON PARISH COUNCIL

To be held online via Zoom on Tuesday, 3rd November 2020 at 7.30pm

At a convenient time, the Chairman will adjourn the meeting for the public's questions. This session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.

- 1 To Receive Councillor Apologies for Absence (Clerk)
- 2 To Approve and Sign the Minutes of the Parish Council Meeting of 13th October 2020 (Chair)
- 3 To Record Members' Declarations of Interest regarding the Agenda Items (Chair)
- 4 To Receive a Report from the District/County Councillor (Cllr Ian Corkin)
- 5 To Receive a Report from the Highways Committee (Chair/FR)
 - 5.1 Dorchester/Heyford Masterplan Update (Chair/FR)
 - 5.2 Alchester Road/Orchard Rise Proposed Waiting Restrictions Update (AT/FR)
 - 5.3 Consultation Wendlebury Road (Chesterton) Proposed Parking Restrictions (Emailed 15/10/20) (Chair)
- 6 To Receive a Report from the Allotment Committee (JH/FR/JR)
- 7 To Receive a Report from the Community Committee (FR/Chair/AT/TT/CC-T)
- 8 To Receive a Report from the Friends of Burnehyll Woodland (TT/Chair)
 - 8.1 Reply from Paul Almond, Street Scene & Landscape Manager CDC (Chair)
- 9 To Receive a Report from the Pavilion & Playing Fields Committee (FR/JR)
- 10 To Receive a Report from the Planning Committee (Chair/FR/JH/AT/CC-T)
 - 10.1 Chesterton Hotel Planning Application: 20/02653/F Update (Clerk)
 - 10.2 Tritax – Symmetry Park, N Oxford Warehousing Speculation (Chair/IC)
 - 10.3 Great Wolf Resorts Inquiry 20/00030/REF (CC-T)

- 10.3.1 Working Group Proposals & Acceptance of Terms of Reference (Chair)
- 10.3.2 Working Group Update (CC-T)
- 10.4 Future Procedures for Reviewing Applications (JH/Chair)

- 11 To Resolve to Adopt the New Parish Council Website (link to be provided) (Clerk)
- 12 To Receive an Update re Parish Clerk Vacancy (Chair)
- 13 To Receive the Finance Officer's Monthly Report, Discuss Other Finance Matters and Approve Expenditure/Income (Responsible Finance Officer)

Payments for Approval

- 13.1 O2 - Clerk's Monthly Mobile Bill £17.68
- 13.2 Philip Clarke – Chair's expenses £61.86
- 13.3 Bower Bailey Solicitors Fees – The Lane £900.00
- 13.4 SLCC - Clerk Vacancy Advertising Services £404.40
- 13.5 Prysebros Ltd -Grounds Maintenance (6 monthly Weed spraying) £306.00
- 13.6 Amazon - Waterproof Frame for Defib Sign on Allotments £26.12
- 13.7 Clerk + RFO Monthly Salaries £1,062.95
- 13.8 Zoom Monthly Payment £14.39
- 13.9 Green Scythe – Village Grounds Maintenance £603.00
- 13.10 Marchetti Garden Maintenance – Treating Disabled Parking Bays £25.00
- 13.11 Marchetti Garden Maintenance – Churchyard Grass Cutting £280.00
- 13.12 Pavilion Account – Sinking Fund 6 monthly payment £180.00

Receipts

- 13.13 £250 - CIO Annual Rental Income

- 14 To Review the Status of Planning Applications (Chair)

New Applications

- 14.1 **20/02566/F** – Mr & Mrs S Webster - Bignell Garden House – Alteration + extensions to existing masonry 3-storey outbuilding including structural repairs. **No Objection.**
- 14.2 **20/02619/F** – Mr & Mrs Godfrey – The Long Barn, Manor Farm Lane – Replacement Entrance Gates . **tba**
- 14.3 **20/02653/F** – The Chesterton Hotel – Variation of condition 2 (plans) 18/01529/F – better the overall internal space and design to achieve an improved use of the function room. **tba**
- 14.4 **20/02005/F** – Mr Matthew Walker – 24 Fortescue Drive – First Floor side extension over garage. Single storey rear extension. Part single storey front elevation extension. **tba**
- 14.5 **20/00030/REF** – Great Lakes UK Ltd – Appeal via Inquiry -Redevelopment of part of golf course to provide new leisure resort, waterpark, entertainment centre, hotel, conferencing facilities, restaurants + parking. **Objection**

Applications Pending

- 14.6 **20/01251/F** – Bicester Sports Association Akeman Street – Erection of new single storey building for a new rifle & pistol shooting range and new cricket score box – **Objection.**

- 14.7 **20/02514/CLUP** – 4 Banks Furlong – Certificate of Lawfulness of proposed development for erection of single storey side extension. **No Objection but Observations.**
- 14.8 **20/01615/F** – Bignell Stud Farmhouse – Erection of two storey side extension to existing dwelling. **No objection but Comments.**
- 14.9 **20/02643/NMA** – The Chesterton Hotel – change of finishes to selected external walls (non-material amendment to 18/01529/F). **No response required but letter sent.**
- 14.10 **19/02941/F** – Mr E Tett - Huish House, Home Farm Close – change of use from agricultural to residential. **Objection.**

Decisions Made

- 14.11 **20/01641/F + 20/01641/LB** – 2 Chesterton Court – Retrospective erection of a gate and creation of an access in a curtilage listed wall. **No objections but concerns. GRANTED**
- 14.12 **20/02632/NMA** – Gypsy Barn, Alchester Rd – relocate master bedroom window from SE to NW elevation. **No objection. GRANTED**
- 14.13 **20/02242/F** – Mr C Barker – Culverhay – Conversion of existing outbuilding to home office, plus construction of timber double garage – **Objections + concerns. GRANTED**

15 To Receive a Report on New Residents (JH)

16 To List Important Correspondence Received Since the Last Meeting (Chair/Clerk)

- 16.1 Letter from Mr & Mrs S Horseman
- 16.2 Report of the Parish Remuneration Panel (emailed 19/10/20) Full Council decision required to be minuted re adoption/amendment/non-adoption.
- 16.3 SLCC News Bulletin (emailed 25/10/20)
- 16.4 Cherwell Community Emergency Plan Email from Paul Mann (emailed 26/10/20)

17 Date of Next Meeting: Tuesday, 1st December 2020 at 7.30pm