FINANCE OFFICERS REPORT

MARCH 2020

1. The bank balances on the four accounts as at 26th February 2020 are:

   Current Account: £7,825.26

   Deposit Account: £78,325.53 (£6,287.17 after the ringfenced amount in 2 below).

   Wolf Account: £9,933.95

   Pavilion Account: £5,414.78

   Deposit Account

2. A sum of £72,038.36 in the deposit account is ringfenced (£45,057.36 for maintenance and management of specified areas and £26,981.00 for Local Play Area) and relates to the income from Hill developers. Both are to be used over a 15-year period thereafter the maintenance and management of both are the responsibility of the PC.

Current Account

3. In respect of the Current account the income during the year to date is £81,736.43 whilst the expenditure for the same period is £84,038.68. This shows that the PC have expended £2,302.18 more than it has received. This will only worsen during the last month of the financial year. Fortunately, there was an opening balance at the beginning of the 2019/20 financial year of £9,846.28 The carried forward figure for 2020/21 will, however, be significantly lower. (The income and expenditure appear to be high but this was due to the receipt of funds relating to 2 above and the transfer of that amount from the Current Account to the Deposit Account).
4. During the year an amount of £502.00 has been paid in respect of the Local Play Area and it is proposed to transfer this amount from the ringfenced sum to the current account.
5. As discussed at a previous PC Meeting an amount of £2,846.00 was transferred to the contingency fund from the allotment. This referred to a sum for removing asbestos. On examination of the 2019/20 budget an allowance was made for this purpose and, therefore, it is only right that the sum should be shown against the allotment budget.
6. The budget for the allotments for 2020/21 is shown at £2,000 but the income is expected to be under £1,000. Progress to ensuring that the allotments should be self funding especially during the 2020/21 year where the budgets are extremely tight.
7. One of the outstanding figures is that of ‘other expenses’ amounting to £1,177.27. A sum of £450 was paid to solicitors in respect of Tubbs Lane and two other items were paid in error but refunded by CIO.
8. Administration costs are above budget and will increase in March – this will need to be tightly controlled if the Budget for 2020/21 is to be met.
9. Overall, and bearing in mind that there has been quite a learning curve during the past 5 months, there are a number of ‘headings’ that need to be revisited. For example, under the ‘Playing Fields’ heading, (for VAT purposes expenditure is paid through the current account), the reimbursement from CFC is shown as ‘Donations’. This will be raised at the next Finance Committee meeting.

Wolf Account

10. An invoice for £3,960 has been paid in respect of professional fees and administrative costs of £120.13 have been incurred leaving a balance in the account of £9,933.95. A discussion will need to take place as to what other costs are expected/anticipated and any action that will need to be taken in respect of any additional funds that may be required or distribution of any surplus.

Pavilion account

11. This account continues to cause concern and will be discussed at the next Finance Meeting.

Michael White 27/02/20