CHESTERTON COMMUNITY PARTNERSHIP

Minutes of the Trustees Meeting – 19th April,2018

Present: Christine Boyer, Christine Muddiman, David Pheasey, Tony Thompson, Philip Clarke (Trustees), Vic Keeble (Bookings Secretary), Linda Honey (Finance Officer) & Candy Pheasey (Community Activities)

Apologies: Denis Gaiger, Alan Peck & Hilary Walbank (Trustees), Fiona Rowe & Marilyn Simpson (Community Activities)

Minutes of meeting held on 25th January accepted as correct with one amendment as follows: item 6 should read ' LH requested that online bank access would be helpful' replacing 'online accounting'. Proposed by Tony Thompson, seconded by David Pheasey.

Matters Arising:

a) **Website –** now up and running but DP indicated that more input is needed, including a Hall diary. There is also a need to publicise the new website to residents. DP gave the updated costs as £ 90 for set up (£ 70 for the website and £ 20 for the use of name) – this is for a 3 year period. The Chair expressed the thanks of the trustees to David Pheasey for all the work that he had done on behalf of the Parish Council & the CIO.

b) **Transfer of ownership of the Village Hall to the CIO.** VK explained that HMG Law had passed on the response from the Land Registry . The Land Registry have registered the land with Possessory Title which is not as good as Absolute Title. Possessory Title means that the Land Registry are satisfied that the CIO have demonstrated that they own the land that is good against any counter claim. This is normal in the absence of Title Deeds. This is for a period of 12 years in which a counter claim can be lodged – after this the Absolute Title is adopted. *(We have the original title deeds going back to 1921 when the VH was transferred to the Oxford Diocesan Board of Finance)*

c) **Maintenance Work -** Hill have repaired the leak in the roof due to poor fitting of the solar panels and have done the remedial painting. The issue of the boiler still remains with the spasmodic loss of water pressure. The painting of the Hall & Colin Board Room has been completed to our satisfaction.

d) **Finance -** Linda Honey presented the accounts which showed:

Income	**Community Centre**	**Village Hall**
	14,464.58	5238.30
Expenditure	8,214.17	165.73
Excess	6,350.41	5,072.57

		11,422.98
With Balance c/f	15,408.76	
Total		**26,831.74**

This does not include the sum of £ 3,500 allocated to the need for a new roof to the Village Hall extension and the necessary painting/ guttering which will be done in the Summer holidays.

LH also explained why the Water Bill for 2017-8 had been zero – the responsibility is now with Castle Water and there was a meeting on 3/2/18 but nothing, as yet, has changed. LH has contacted the suppliers and a query has been launched.

LH also mentioned the request by CDC for a payment in lieu of the discretionary 10% community charge which goes alongside the mandatory relief, but this has been questioned.

It was agreed, unanimously, to invite Stephen Chu to inspect & examine these accounts for 2017-18.

e) Intruder Alarm system - FR, PJC & VK have met with Christian Jones over the 'best' system. It was felt that the alarms for fire & intruders could be looked at separately.

f) Report to Annual Village Meeting was distributed and retrospectively agreed.

g) Emergency Reception Centre. FR has been working closely with SSE and a meeting has been held with Amy Palmer, the local officer who is keen to see the Community Centre as an Emergency Reception Centre. Costs will be met through a grant.

h) Bookings & Hire update - VK explained that income from Bookings is down by £608.90 over the first 3 months. (£ 2,281.56 against £ 2,885.46) mainly due to a decrease in party/weekend bookings. In conjunction with the Chair the Bookings Secretary has adopted a more flexible approach to hire rates e.g. a special £ 12 per hour discounted rate for Party bookings by users of Chestertots. The Chair is in the process of negotiating with U3A over table tennis sessions here on alternate Thursday Mornings @ £ 15 per hour (against £ 18 for non-parish hirers).

i) Grant Application to Sport England - the Chair had completed an application for £10,000 from the Community Asset Fund to complete the Play Area (with £ 3,132 from PC reserved funds. The application is in the name of Chesterton Community Partnership since we are a registered CIO.

j) New General Data Protection Policy - a preliminary guide from ACRE has been received from Community First which outlines the actions to be taken.

k) Future Events: SALSA evening on June 8th .

l) Date of next meeting : date to be agreed when absence due to holidays taken into account.

Philip Clarke (Chair)