

Chesterton Parish Council

To all members of the Council,

You are hereby summoned to attend online meeting no. 2020/05 of Chesterton Parish Council for the purposes of transacting the following business.

Members of the public wishing to attend this meeting should contact the Clerk for Login details:
email: clerk@chestertonparishcouncil.org.uk or tel: 07935 221885.

J Williams, Parish Council Clerk

Agenda for the Meeting of CHESTERTON PARISH COUNCIL

To be held online via Zoom on Tuesday, 13th October 2020 at 7.30pm

At a convenient time, the Chairman will adjourn the meeting for the public's questions. This session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.

1. To Receive Councillor Apologies for Absence (JW)
2. To Approve and Sign the Minutes of the Parish Council Meeting of 1st September 2020 (PJC)
3. To Record Members' Declarations of Interest regarding Agenda Items (PJC)
4. To Receive the County and District Councillor's Report (IC)
5. To Receive a Report from the Highways Committee (PJC/FR)
 - 5.1 Dorchester (Heyford) Masterplan Response Update (PJC/FR)
 - 5.2 Alchester Rd/Orchard Rise Proposed Waiting Restrictions Update (AT/FR)
6. To Receive a Report from the Allotment Committee (JH/FR)
7. To Receive a Report from the Community Committee (FR/PJC/AT/TT)
 - 7.1 Security Measures Planning/Viridor Grant Application Update? (PJC/AT)
 - 7.3 Walked Route to School Proposals Update? PJC/JW)
 - 7.4 Red Cow Bus Shelter/Free Library Project Update? (AT)
 - 7.5 September Spring Clean 2020 (JW)
8. To Receive a Report from the Friends of Burnehyll Woodland (TT)
9. To Receive a Report from the Pavilion & Playing Fields Committee (FR)
10. To Receive a Report from the Planning Committee
 - 10.1 Alchester Road Parking (School Expansion) Traffic Consultation Update? (PJC/AT/FR)
 - 10.2 DMMO + Permissive Pathway Update (TT/AT)
 - 10.4 Chesterton Hotel Planning App: 18/01529/F – Update – (PJC/JW)
 - 10.5 Audley Gardens/Allotment Footpath Update (PJC/FR)

10.6 Great Wolf Lodge Appeal with Planning Inspectorate (PJC/JW)

11. To Consult on Recent Parish Councillor Application (PJC)
12. To Resolve to Adopt the Parish Council Website Accessibility Statement (attached) (JW)
13. To Receive the Finance Officer's Monthly Report, Discuss other Finance Matters and Approve Expenditure/Income (MW)
 - 13.1 To discuss and accept the Finance Officer's Report for September 2020 (previously circulated)
 - 13.2 To Review and adopt the Quarterly Finance Committee Meeting Minutes 25th September 2020 (attached)
 - 13.2 To review and adopt the following revised documents: Internal Audit Review Checklist 2019-20, Risk Assessment 2020-21, Statement of Internal Control y/e 31st March 2021, Financial Regulations April 2020. (attached)

Payments for Approval:

- 13.4 02 – Clerk's Monthly Mobile Bill £17.68
- 13.5 OALC- FO Training £42.00
- 13.6 Viking Direct – Ink and Paper £120.36
- 13.7 Clerk + FO's salaries £880.10
- 13.8 HMRC Contributions – £165.71
- 13.9 Zoom Monthly Bill - £14.39
- 13.10 National Allotment Society Annual Membership - £66.00
- 13.11 Green Scythe Ltd – Grounds Maintenance £324.00
- 13.12 Marchetti Garden Services – Ginnel Strim £80.00
- 13.13 Marchetti Garden Services – Play Area £45.00
- 13.14 Marchetti Garden Services – Churchyard Cut £280.00
- 13.15 Find My Supplies – FO's Stationery – Ink £64.74

Receipts:

- 13.16 Precept £14,000.00
- 13.17 VAT Recovered £5,671.12
- 13.18 CIO Annual Rent £250.00

14. Planning (PJC)

New Applications:

- 14.1 **20/02512/F** – Bicester Sports Association, Akeman Street – Erection of new single storey building for a new rifle & pistol shooting range and new cricket scoreboard – **tba.**
- 14.2 **20/02514/CLUP** – 4 Banks Furlong – Certificate of Lawfulness of proposed development for erection of single storey side extension – **tba.**
- 14.3 **20/02632/NMA** – Gypsy Barn, Alchester Rd – relocate master bedroom window from SE to NW elevation – **tba.**
- 14.4 **20/02653/NMA** – Chesterton Hotel – Change of finishes to selected external walls (non-material amendment to 18/01529/F) – **tba.**
- 14.5 **20/02242/F** – Mr C Barker, Culverhay – Conversion of existing outbuilding to home Office, plus construction of timer double garage – **Objection/concerns.**

Decisions Pending:

- 14.6 **20/01615/F** – Bignell Stud Farmhouse – Erection of two storey side extension to existing dwelling. **No objection but comments.**
- 14.7 **20/01641/F + 20/01642/LB** – 2 Chesterton Court – Retrospective erection of a gate and creation of an access in a curtilage listed wall. **No objections but concerns.**
- 14.8 **19/02941/F** Huish House, Home Farm Close, Chesterton – change of use from agricultural to Residential. **Objection**

Decisions Made:

- 14.9 **20/01920/F** – 18 Fortescue Drive – Single storey extensions to front and rear of dwelling. **No objection. Granted.**
 - 14.10 **20/01305/DISC** – Appleyard, Alchester Rd – Discharge of Conditions 3, 4, 6, 7, 8, 9 +10 of application 19/00597/F – **Granted.**
 - 14.11 **20/00293/OUT** Bicester Gateway – Outline App: Phase 1B B1 office space, residential units, gym, café, mixed use co-working hub, multi-storey carpark, games area, amenity space. **No Objections. Granted.**
- 15. To Receive a Report on New Residents (JH)
 - 16. To List Important Correspondence Received Since the Last Meeting (PJC/JW)
 - 16.1 CPRE Email – “Don’t Let the Government De-regulate Planning” forwarded on 23.09.20
 - 16.2 SLCC September News Bulletin – forwarded 8th September
 - 16.3 OALC September Newsletter – forwarded 1st October
 - 16.4 BHIB Council’s Insurance FREE Guide: New Rules For Making Your Council Website WCAG 2.1 AA Compliant – forwarded 30th September
 - 17. Date of Next Meeting: Tuesday, 3rd November 2020 at 7.30pm