

**MINUTES OF THE MEETING (Number 2017/02)
OF
CHESTERTON PARISH COUNCIL**

**Held in the Community Centre on Tuesday 1st May 2018
Incorporating the Annual General Meeting**

Present Philip Clarke (PJC) Tony Thompson (TT)
Chris Muddiman (CM) Fiona Rowe (FR)
Eddie Nix (EN) Jenny Hodges (JH)
Jo Martin(JM)
Linda Honey (LH) Finance Officer
Vic Keeble (VK) Clerk

Residents Present Ben Walbank, Mr & Mrs Harry & Graham Leach

The Clerk opened the meeting in order to preside over the election of a Chairman.

Elections

- a) **Election of Chairman:** EN proposed Philip Clarke be re elected as Chairman this was seconded by JM and agreed.
Philip Clarke duly accepted his appointment.
The Clerk thanked the Chairman for his tireless efforts and devotion as Chairman during the last 12 months of office, this was unanimously acknowledged and agreed by the Councillors.
- b) **Election of Deputy Chairman:** CM proposed Tony Thompson and Fiona Rowe as joint Deputy Chairmen this was seconded by JH and agreed.
TT & FR duly accepted their appointments.

c) Election of Sub Committee Officers:

Planning: Tony Thompson (Chair), Philip Clarke, Fiona Rowe and Jenny Hodges

Allotments: Chris Muddiman (Chair), Fiona Rowe and Jenny Hodges

Playing Field & Pavilion: Steve Honey (Chair) Fiona Rowe and Eddie Nix

Finance and Precept: Philip Clarke (Chair), Tony Thompson, Linda Honey (Finance Officer) and Vic Keeble (RFO)

Road Safety

Eddie Nix (Chair), Jo Martin

- 1 Apologies for Absence**
None received
- 2 Minutes of Meeting 2018/01 held on 10th April 2018 and Annual Parish Meeting held on the same date.**
The minutes of these meetings were accepted and duly signed
- 3 Declarations of Interest**
None declared
- 4 County Councillor's Report**
Did not attend
- 5 District Councillor's Report**
Did not attend
- 6 Matters Arising (PJC)**
 - 6.1 Play area update – Blake Morgan have drafted a letter of consent to be signed by Hill Residential to amend the S106 Agreement which will allow the Parish Council to purchase further play equipment.
 - 6.2 Community Woodland (TT) – The next meeting will be held on the 12th June
 - 6.3 Hill Residential defects (VK)- Most of the remedial work has now been carried out but our primary concern is the heating boiler which regularly breaks down and has to be manually reset, it is our opinion that it is not man enough for the job. Hill Residential will look into this.
 - 6.4 Transfer of ownership of Village Hall –This matter is still ongoing
 - 6.5 Speedwatch (EN) – Nothing to report
 - 6.6 Meeting with OCC Highways re The Hale 19/4/18 (FR) –PJC,FR & VK met with Mr Hicks(OCC) and were informed that Highways will not not be resurfacing The Hale only Patching where necessary. We also pointed out the damage caused by heavy lorries to the grass verges to which they agreed to make good.
With regard to the flooding on the corner of The Hale and A4095 this will also be attended to.
 - 6.7 Weed Control (VK) –The first spraying will take place during May with a second spray during September.
 - 6.8 Web Site update (FR) – This is now on line as follows.
www.chestertonvillagepc.co.uk
 - 6.9 Report on South Ploughley Parishes Meeting 25/4/18 (PJC) – Barry Wood (CDC) addressed the meeting replying to concerns raised by ourselves & neighbouring Parish Councils, these included:-
The Planning process
Local transport infrastructure
The proposed Oxford to Cambridge Expressway
Withdrawal of local bus services
 - 6.10 Report on Quarterly Trustees Meeting 19/4/18 (PJC) – Please refer to attachment
 - 6.11 Survey of Potholes & Road maintenance (FR/PJC) – PJC &FR armed with a camera and tennis ball carried out this survey, collected photographic proof of the seriousness of not only potholes but also the breaking up of the Chicane outside Bignell Park Hotel and it's general state of disrepair. A report of their findings will be sent to Highways.

Matters Arising cont.

6.12 Proposal to Bloombridge re S106/village support - PJC has spoken to the MD of Bloombridge who has asked for a wish list of requirements to support the community e.g:-

Support Neighbourhood Plan

Additional Play Equipment

Completion of Path on Church Road

Contribution to Chesterton Country Park

6.13 Neighbourhood Watch (TT) –meeting with interested parties will be held on 16th May

6.14 Emergency Reception Centre update (FR) – It has been agreed to apply for a grant in order to turn the Community Centre into an Emergency Reception Centre.

7 Allotments (CM)

7.1 Plots inspection 2/4/18 report **(B/fwd.April PC meeting item 7.1)**

7.2 Non cultivation letters – To be sent

8 Playing Field

8.1 Summer Activities programme (JM) – C/Fwd. to June meeting

9 Community Centre

For information only

10 Finance (LH) Items 10.1 - 10.15 B/Fwd. from April PC meeting

10.1 March Financial Report - this was fully discussed, agreed and accepted

10.2 Clerks March salary - approved

10.3 Finance Officer March salary - approved

10.4 VK expenses £42.80 (Inks & Stamps) - approved

10.5 PJC expenses £27.05(Ink & Mileage) - approved

Payments

10.6 VK March salary Cq.no.867

10.7 LH March salary Cq.no.868

10.8 HMRC Cq.no.869

10.9 Pavilion Account £213.41 Cq.no.870

10.10 FR expenses £17.00 Cq.no.871

10.11 Chubb £165.73 Cq.no.872

10.12 OPFA £42.00 Cq.no. 873

10.13 A Marchetti £45.00 Cq.no.874

10.14 Bicester Print £70.30 Cq.no.875

10.15 Castle Water £63.07 Cq.no.876

Receipts

Finance cont'd for May meeting (LH)

10.1 April Financial Report – Fully discussed,agreed & accepted

10.2 Clerks April salary - approved

10.3 Finance Officer April salary - approved

10.4 Adopt minutes of the FCM 16/4/2018 – These minutes were circulated to the Councillors prior to this meeting. The items contained therein were fully discussed, agreed and accepted.

10.5 TT expenses (Mileage) - approved

Finance cont. (For May)

Payments

- 10.6 VK April salary Cq.no. 877
- 10.7 LH April salary Cq.no. 878
- 10.8 HMRC Cq.no.879
- 10.9 VK expenses £42.80 Cq.no.880
- 10.10 PJC expenses £27.05 Cq.no.881.
- 10.11 Blake Morgan £6029 04 Cq.no.882
- 10.12 OALC £168.05 Cq.no.883

Receipts

11 Planning (PJC)

New applications

- 11.1 Grange Farm – Building for storage – No objection
- 11.2 Bicester Gateway – non illuminated sign –No objection
- 11.3 Thatchover – Fell 1 Pine – No objection

Decisions

- 11.4 Bicester Gateway – Hotel – Approved
- 11.5 No.1 The Green – Det.Dwelling – Appeal Dismissed
- 11.6 BHG&Spa – Change to walkway – Granted
- 11.7 Gypsy Site – Reroute Bund – Withdrawn
- 11.8 Bicester Park Homes – 18 Mobile Homes – Withdrawn
- 11.9 Stud Farm – Workers Dwelling – Withdrawn
- 11.10 Wyevale – Roadside Sign – Granted on appeal
- 11.11 The Old Post Office – Ext's. - Granted

Decisions Pending

- 11.12 Albion Land – Access & Residential- Object (Appealed)
- 11.13 Greves House – Fell leylandi & Pines – No objection
- 11.14 Huish House – Open Garage & Store – Object
- 11.15 Grange Farm – Erect Cattle Shed – No objection/Obs.
- 11.16 The Old Post Office – Update approved planning- No objs.

12 Correspondence Items 12.1&12.2 B/Fwd. from April PC meeting

- 12.1 Email from Mr A Gookin re The Lane
- 12.2 Emails from Mr J Payne re Allotment plots 8 & 9

13 New Residents

Hillside Cottage Hugh & Jackie Williams

There being no further business the meeting was called to a close at 9.05pm

Future Meetings (7.30 pm unless otherwise stated)

- June 5th PC Meeting
- July 3rd PC Meeting
- Aug. No Meeting
- Sept.4th PC Meeting
- Oct 2nd PC Meeting
- Nov. 6th PC Meeting
- Dec.4th PC Meeting.

Vic Keeble
Parish Clerk