

Chesterton Parish Council
Minutes of the Designated Committee Meeting (via Zoom)
Thursday, 14th May 2020, 6pm

In Attendance: Philip Clarke (PJC), Chair
Fiona Rowe (FR), Vice Chair
Mike White (MW), Finance Officer
Andrew Thomas (AT) Councillor
Jenny Hodges (JH), Councillor
Jackie Williams (JW), Clerk)

84. Minutes of 7th May 2020 (ALL): – Unanimously agreed.
85. Progress Update from previous meeting of 7th May 2020 (ALL):
- Application Reconsultation – Bicester Gateway Business Park: Having spoken with Richard Cutler and viewed latest documentation, councillors were satisfied for PJC to report that there would be no change to the response from Chesterton PC. **(PJC)**
 - Albion Land Phase 2: Councillors unanimously agreed that PJC's draft letter of objection be formally submitted to Cherwell Planning Team. **(PJC)**
86. Finance Matters (MW):
- End of Year/External Audit Papers for Approval (papers previously circulated): All papers were unanimously approved subject to one minor amendment. MW to finalise for signature/submission/display in due course. **(MW)**
 - Insurance Quotations: Discussion ensued on the comparison figures provided by MW. AT proposed, and JH seconded the motion to go with RSA. Unanimous agreement. **(MW)**
 - Payments for Approval since 3rd March 2020 (JW): Unanimously approved.
 - Alternative banking arrangements still under review by Finance Officer. **(MW)**
87. Revision of 2020 Standing Orders – Approval/Adoption at 2nd June PC Meeting (JW): JW/PJC/FR/AT to revise and incorporate current standing orders into latest 2020 version for approval and adoption at 2nd June PC meeting. JW to circulate documents as discussed. **(JW/PJC/FR/AT)**
88. Update on Burnehyll Woodland (PJC): Councillors received an update from PJC, confirming that the transfer, tidying up and archaeological work still had not taken place.
89. Emergency Planning (PJC/FR): Previously put on hold due to GWR and then Covid-19 situation, this matter to be progressed at the earliest possibility. Jane Olds to be contacted re joint project with Wendlebury PC. CIO involvement also recognised. FR informed councillors that she would be investigating air source heating for Community Centre and Village Hall. **(JW/FR)**
90. Re-Start of ABC Magazine? (FR): FR confirmed that due to lack of advertising needs at present, a date for recommencement of the publication was uncertain for the foreseeable

future. It was suggested that the Covid-19 weekly flyer continues as a monthly flyer until the return of the ABC. **(FR/JW)**

91. Other Issues for Discussion:

- Possible Purchase of Red Telephone Box (free library on Top Green): Not approved for reasons of cost, and ongoing plans for Red Cow bus stop conversion to free library.
- Possible purchase of Union Flag/Flagpole (JW): raised following resident's comment on Chesterton Facebook page. Not approved as two existing flagpoles already exist on village church and school. Current safety restriction in place from diocese do not allow flying church flag.
- HMG Law Letter: Clerk to collect remaining legal documents for storage in new PC safe when installed. **(JW)** A safe inventory to be drawn up and maintained by the Clerk once in operation. **(JW)**
- Potential Parking Issue within Village: A resident's query was discussed, and a course of action agreed re ascertaining their rights and potential future signage. **(FR)**
- Councillors' IT Equipment - Future Requirements/Costs (FR): PJC to email Tessa Hall. **(PJC)**
- 'Operation London Bridge' Training Webinar: Clerk to update recommended plan of action to councillors at Parish Council meeting on 2nd June. **(JW)**
- Taylor Wimpey Fence – Audley Gardens: Clerk to contact Taylor Wimpey requesting that the fence be removed, due to current poor condition and future heavy maintenance costs. Plans for hedging replacement discussed. **(JW)**
- Traveller Situation: Due to recent damage caused by a traveller to the Community Centre property, and concern re future activity, FR to investigate costs of Ian Corkin's suggestion for further bund/boulders/height restrictor to car park (Ardley Trustee contact). **(FR)**

92. Date of Next Meeting: The next meeting will be a full Parish Council Meeting, via Zoom, at 7.30pm on Tuesday, 2nd June, as per the original PC timetable. Public to be informed via village flyer/noticeboards/website.

The meeting closed at 7.25pm