

**MINUTES OF THE MEETING (Number 2017/03)
OF
CHESTERTON PARISH COUNCIL**

Held in the Community Centre on Tuesday 5th June 2018

Present Philip Clarke (PJC) Tony Thompson (TT)
Chris Muddiman (CM) Fiona Rowe (FR)
Jenny Hodges (JH) Linda Honey (LH) Finance Officer
Vic Keeble (VK) Parish Clerk

Residents Present J Harry & D Jones

- 1 Apologies for Absence**
Councillors J Martin & E Nix
- 2 Minutes of Meeting 2018/02 held on 1st May 2018**
The minutes of this meeting were accepted and duly signed
- 3 Declarations of Interest**
None declared
- 4 County Councillor's Report**
In the absence of (IC) Councillor Rowe read out an Email she had received from him as follows.
In the light of the financial problems at Northamptonshire County Council, Cherwell District Council and South Northants District Council have agreed to part company.
CDC & Oxfordshire County Council are currently in negotiations to explore the possibility of forming a joint working arrangement.
- 5 District Councillor's Report**
Did not attend
- 6 Matters Arising (PJC)**
 - 6.1 Play area update - We are now planning to purchase three additional pieces of equipment for the Play Area. This was agreed and accepted, proposed by FR and seconded by JH
 - 6.2 Chesterton Community Park (TT) - The next meeting is 12.06.18
 - 6.3 Hill Residential defects (PJC/FR) - these include replacement Guttering and repair to the flooring in the Frank Shouler Hall
 - 6.4 Transfer of ownership of Village Hall (VK) - All relative paperwork has now been signed and returned to the Solicitor for completion
 - 6.5 Speedwatch (EN) – EN unable to attend
 - 6.6 Meeting with OCC Highways re The Hale 19/4/18 (FR) – Having perused the Section 106 agreement it clearly states that The Hale would be widened from the A4095 to Green Lane, the Council will follow this up along with the proposed footpath from the development to Alchester Road via The Ginell.

6.7 Highways update (PJC/FR) – PJC & FR walked around the village inspecting the various defects on the roads and sent a report of their findings to OCC Highways. In reply Highways commented as follows.

Traffic Chicane on A4095

“I have emailed the Traffic Team to replace the missing Bollard and Right of Way sign and also look at the condition of the Speed Hump”

Alchester Road

“I have walked the length of the road and found only 1 defect at Intervention level and this has been earmarked for repair”

The Lane by the Red Cow

“This is not maintained by OCC” (To be disputed by the Parish Council)

The footway outside Crendon

“The damage is not at the intervention level yet and will be looked at again in future inspections.”

Damage to Chevrons by Playing Field

“Traffic Team are dealing with this”

Pot Hole at entry to Fortescue Drive

“Not at intervention level yet”

A4095 Lay By (Top Green)

“! Am having a bad time locating this one”

PJC will reply accordingly.

6.8 Website implications for the Parish Council (PJC) - As previously advised the village website is now fully operational and can be reached at www.chestertonvillagepc.co.uk

6.9 Meeting with Barry Wood 25/5/18 (PJC) – The only topic discussed was the Play Area and the problems we have endured through the inefficiency of certain members of staff at CDC. The Council strongly believe that CDC should pick up our legal costs of £7000.00. Mr Wood sympathised and promised to see what he could do.

6.10 Meeting with Community Police (PJC) – Members of the Council met a PCSO to discuss parking problems in the village. The areas of concern were on Alchester Park, Alchester Road and parking vehicles on Pavements causing an obstruction, the Police promised to look into these concerns.

6.11 Bicester Sports Assoc. Proposals (PJC) – The Parish Council have requested a meeting with BSA to discuss their proposals before they submit their Planning Application to CDC.

6.12 Data Protection Policy (TT) – TT & PJC have read through a 22 page document on Data Protection and it appears that the chances of it affecting the Parish or CIO are minimal, VK to speak to Community First for guidance.

6.13 Neighbourhood Watch (TT)-Report on meeting held 16/5/18
TT reported that approx. 20 individuals attended the meeting, if you wish to participate in this worthy cause please contact Councillor Thompson on 243330.

6.14 Emergency Reception Centre update (FR) – An application for funding has been submitted

6.15 Proposed Comet Bus update (FR) – C/Fwd. To July meeting.

6.16 Bloombridge update re S106 agreement – VK to arrange a meeting to discuss the S106 agreement relating to phase 2.

6.17 Bignell Park Hotel update (PJC/FR) – The hotel is now under new ownership and will be marketed as a Boutique Hotel, the new owners are committed to spending £1,000,000 on internal refurbishment.

6.18 Dog Fouling (FR) – This is still an ongoing problem and we would ask residents to be vigilant and report any offence they may see to the Parish Clerk on 244029 who will pass this on to the CDC Dog Warden.

6.19 The Ginnel – OCC have agreed to create a hard standing Footpath along The Ginnel and work is scheduled to commence towards the end of June

7 Allotments (CM)

7.1 Non cultivation letters – Letters have been sent to plot holders who have not cultivated their plots in line with the terms of the Tenancy Agreement.

8 Playing Field

8.1 Summer Activities programme (JM) – C/Fwd. to July meeting

9 Community Centre

For information only

10 Finance (LH)

10.1 May Financial Report - After full discussion this report was agreed and accepted

10.2 Clerks May salary approved

10.3 Finance Officer May salary approved

10.4 VK expenses £99.44 (Inks & Stamps, Keys, Envs.) approved

10.5 FR expenses £13.71 (Refreshments) approved

10.6 Greenscythe £577.20 (April Cut) approved

10.7 Internal Audit Report (LH) – VK & LH met with the Internal Auditor to go through the accounts for the period 2017/18, his Summary Report stated “ Overall, the Council has sound arrangements in place to satisfy itself that its systems of internal financial control are both adequate and effective. There are approval and authorisation controls and there is a clear audit and management trail for financial transactions”.

The Chairman congratulated the Finance officer on this glowing report.

10.7.1 Approve Sect.1 Annual Governance Statement 2017/18 – This document was duly signed

10.7.2 Approve Sect.2 Accounting Statements 2017/18 – This document was duly signed

10.8 Zurich Insurance £1148.67 approved

Payments

10.9 VK April salary Cq.no.885

10.10 LH April salary Cq.no.886

10.11 HMRC Cq.no.887

10.12 Langford Locks £47.50 Cq.no.888

10.13 FR expenses £18.54 Cq.no.883

10.14 OALC £168.05 Cq.no.884

10.15 A Marchetti £300.00 Cq.no. 889

Receipts

11 Planning (PJC)

New applications

- 11.1 15 Fortescue Drive – Extension-No objection
- 11.2 32 Fortescue Drive- Conservatory –No objection
- 11.3 2 Parkside Cotts. – Extension –No objection
- 11.4 Bignell Park Hotel – Alterations to bedroom windows –No obj

Decisions

- 11.5 Thatchover – Fell 1 x Pine – Granted
- 11.6 Grange Farm – Storage Building - Granted

Decisions Pending

- 11.7 Albion Land – Access & Residential- Object (Appealed)
- 11.8 Greves House – Fell leylandi & Pines – No objection
- 11.9 Huish House – Open Garage & Store – Object
- 11.10 Grange Farm – Erect Cattle Shed – No objection/Obs.
- 11.11 Bicester Gateway – Non illuminated sign – No objection

12 Correspondence

None received

13 New Residents

None reported

There being no further business the meeting was called to a close at 9.20pm

Future Meetings (7.30 pm unless otherwise stated)

July 3 rd	PC Meeting
Aug.	No Meeting
Sept.4 th	PC Meeting
Oct 2 nd	PC Meeting
Nov. 6 th	PC Meeting
Dec.4 th	PC Meeting.

Vic Keeble
Parish Clerk