

DRAFT MINUTES OF CHESTERTON PARISH COUNCIL
MEETING NO. 2019/03
Held in the Community Centre on Tuesday, 2nd July 2019

Present: Philip Clarke (PJC), (Chair) Tony Thompson (TT)
Linda Honey (LH), Finance Officer Hugh Williams (HW)
Fiona Rowe (FR), Vice Chair Jackie Williams (JW), Clerk
Andrew Thomas (AT)

Residents Present: N Hardcastle, M Howden, C Bushe (DevComm), C Pringle, M White,
J Ellison, L Steptoe, I Miles, R Miles, D Jones, S Webster.

Item No.	Item	Action
1.	To Receive Apologies for Absence: It was resolved to accept apologies from Chris Muddiman (vacation) Jenny Hodes (vacation) and from Cllr Ian Corkin (conference).	
2.	To Approve and Sign the Minutes of Meeting 2019/02, held on 4th June 2019 (Chair) It was resolved to unanimously approve and adopt the minutes as a true and accurate record of the meeting. FR proposed and TT seconded the motion.	
3.	To Record Members' Declarations of Interest regarding Agenda Items (Chair) None declared.	
4.	To Receive the County and District Councillor's Report (IC) – Chair It was resolved to await a forthcoming report, unavailable in Ian's absence.	
5.	To Report on Progress since the Last Parish Meeting on 4th June 2019 (PJC) * PJC indicated his intention to discuss this issue under item 10, Great Wolf Lodge Proposal, and agreement was unanimous.	
6.	To Receive a Report from the Highways Committee (PJC) Report on Mtg with Ben Smith, OCC Senior Transport/Infrastructure Planner PJC explained historical evidence of Highways' influence on steering planning applications. A much broader approach over three upcoming applications is imperative, as opposed to individual judgment. The disappointing S106 failure over the widening of the Hale was discussed, and other highway issues within Chesterton. Ben was also informed of the refusal of further housing adjacent to The Hale, for reasons of sustainability and inadequate local road network.	

	At this point, the Chair invited the public to interact and put forward any questions or suggestions they may have during the discussion. Much discussion ensued.	
10. *	To Receive a Report from the Planning Committee on: The BSA Application No. 19/00934/F (PJC) Response deadline deferred to 11th July, due to delay in receipt of substantial quantity of application papers from CDC Planning Dept. Incorrect references and other issues were highlighted, including footpath provision, anomalies in the transport + ecological report, floodlighting and effects on owls/wildlife and impact on village infrastructure/narrow roads. Charles Bushe of DevComm was given the opportunity to respond to these issues. Great Wolf Lodge Proposal/Whole Village Meeting Update (PJC) Reported on overwhelming attendance from village and vast support for the Action Group. Initial Action Group Mtg planned Wed 3rd July. Actions taken to date: opened Great Wolf Funding Account, dedicated Facebook page + Great Wolf Page on PC Website, Letter to Editor and Press Release to three newspapers, emailed various Councillors, Victoria Prentis, meeting with Redwood Consultants again 9/7/19 (invited other parishes), Joint Parishes meeting 10/7/19, meeting with Asst Director of Planning 25/7/19. Need to convey misrepresented information to Bicester residents re day pass possibilities and traffic implications. PC wrote to Great Wolf requesting they terminate their interest in this site immediately.	
7.	To Receive a Report from the Allotment Committee (FR) Chain/padlock removed, and one shed broken into from which a rotavator was stolen but not reported to police. Substantial pile of wood also dumped on site. One resident has requested the very end plot be tidied. The explanation for its current condition was given, ie. that it was to be re-done in conjunction with the provision of the allotment footpath, which we are unfortunately still having to pursue.	
8.	To Receive a Report from the Community Committee (FR) A very successful first meeting was held. Unfortunately, a further meeting, in abeyance whilst focussing on the Great Wolf proposal.	
9.	To Receive a Report from the Playing Fields Committee (HW) Inspection date from ROSPA still awaited for both Geminus Road play areas. Bark level is low again. Looking at an <u>annual</u> cost of £700-800 minimum to replenish. May need to look at alternative longer lasting solution. Will consult ROSPA consultant.	HW
11.	To Receive a Report on the Parish Liaison Meeting on 12th June 2019 (PJC) PJC delivered his report, focussing on the new and much needed planned developments and improved working relationships announced with the CDC Planning Dept.	
12.	To Receive a Report on the Rural Resilience Meeting on 19th June (PJC) JW reported on the meeting. It was noted that all allotment thefts should be reported to the police. The 'evening activities' in the Community Centre Carpark would be followed up by the police. A spate of lead theft from church roofs also reported.	
13.	To Discuss VE Day/Bank Holiday Celebration Arrangements - 8th May 2020 (PJC) Traditional May 2020 bank holiday officially moved to Friday 8th May to incorporate this weekend of activity. Villages encouraged to arrange their own celebrations. The anticipated format possibly a school event during Friday, followed by a Red Cow event in the evening. The Parish Council will put on a village fete type activity and evening event	PJC/FR/ (ALL)

	on the Saturday, culminating in a Sunday morning service at the church. A request for organisational help will appear in the September ABC. A WWII Remembrance plaque also to be investigated.	
14.	To Receive an Update on Progress regarding Burnehyll Woodland/Tubbs Lane Entrance PJC reported on a meeting of 1 st July with Jenny Barker (Bicester Delivery Manager) regarding CDC support with access issue to the Burnehyll Woodland via Tubbs Lane. The Parish Council not prepared to pay any maintenance costs towards a facility to which the residents may have no access. Legal assistance imperative to resolve this ongoing access issue.	PJC/FR/ JW
15.	To Allocate Councillor Training Funding 2019/2020 (PJC/JW) It was resolved that HW and AT should receive new councillor training. Existing councillors to attend refresher courses later in the year. JW to provide AT with a list of OALC courses.	JW
16.	To Receive the Monthly Finance Officer's Report and Approve Expenditure/Payments/Income 16.1 Finance Officer's Monthly Report for June (LH) – received. <u>Payments for Approval:</u> 16.2 Green Scythe Ltd – May Grounds maintenance - £592.20 - approved 16.3 Jenny Hodges – Travel expenses to training course - £24.30 - approved 16.4 Fiona Rowe – Expenses (ink, paint for allotment numbering) - £33.98 - approved 16.5 Clerk & Finance Officers' Salary - approved 16.6 HMRC June Contributions £137.46 - approved 16.7 Linda Honey Expenses (ink, stationery) £27.60- approved 16.8 SLCC Annual Membership £122.00 - approved 16.9 OCC Comet Bus April-Sept 2019 £300.00 - approved 16.10 CDC Non-contested election charge £39.00 - approved 16.11 A Marchetti – grounds maintenance £625.00 - approved 16.12 Amity Insulation Services Ltd – Asbestos shed removal; £3,415.20 – approved 16.13 Tony Thompson – Expenses (stationery) £8.90 - approved 16.14 SLCC - Local Council Administration Book £103.99 - approved 16.15 Green Scythe Ltd – Grounds and Pitch Treatments £3,964.20 * - approved 16.16 Jackie Williams – Expenses (stationery, ink, stamps, PC business cards) £184.06 - approved 16.17 Prysebros Ltd – Weed Control (Paths etc) £300.00 - approved 16.18 Monthly DDR payment to 02, Clerk's mobile phone - approved <u>Payments Made:</u> 16.2 Clerk's Salary - Chq 2026 16.3 Finance Officer's Salary – Chq 2027 16.4 HMRC £137.66 – Chq 2028 16.5 David Pheasey – Website Charges £154.80 – Chq 2029 16.6 Zurich Insurance – Annual Renewal £1,582.70 – Chq 2030 16.7 H Williams – Expenses: Play Area Tools £16.99 - Chq 2031 16.8 J Williams – Expenses: Postage & Stationery £52.76 – Chq 2032	

	* Playing field Treatments costing £2,810 + VAT reimbursed by football club shown as a donation under Income. <u>Receipts:</u> None	
17.	<u>Planning (PJC)</u> <u>New Applications:</u> 17.1 Stone Cottage, Bignell View, 19/00157/TCA – T1 x Ash rear of property – Crown thin 20%, crown raise 4M from ground (light purposes) – No objs. 17.2 A2 Dominion South Ltd, 14/01968/F – amendments to construction of new Road from Middleton Stoney Road roundabout to join Lord's Lane etc at Twenty Ha of Land of New Highway aligned with Howes Lane, Bicester – tba. 17.3 Bicester Sports Association 9/00934/F – Change of use – agricultural land + Extension of sports facilities – concerns tba. 17.4 Olive Cottage, Bignell View – Demolition of rear extension + replace with part single storey + part two storey rear extension – tba. <u>Decisions Pending:</u> 17.5 Greves House – Fell Leylandii & Pines – No Objection 17.6 Bicester Gateway – Discharge Cond. (CMP)15 – Obs. 17.7 Smith & Butcher Gypsy Site – Appeal (29/01) against Refusal - Objection 17.8 Albion Land Two Ltd, Kelvin Pearce – x3 Minor Amendments and Reserved Matters to App. 14/01675/OUT – Objections 17.9 R3.0032/19 OCC – Minor works to vehicle/footpath/cycle/ped access to new secondary school, SW of Whitelands Way – No objections 17.10 19/00597/F – Appleyard – Erection of 1 x 4 bed detached dwelling – concerns. 17.11 JH/03131 - Informal Pre-order Consultation re Diversion of Bicester Footpath 7 Kingsmere – No objections <u>Decisions:</u> 17.12 19/00587/F – 9 The Woodlands, conservatory demolition, garden room construction + kitchen extension – No objections – Granted (conditions)	
18.	To Receive a Report on New Residents (JH) No information received in JH's absence. Difficulty in getting updates since site office vacated.	JH
19.	To Receive Correspondence Received since the Last Meeting (PJC/JW) 'No Expressway' poster re forthcoming meeting on Kingsmere, 10th June. Display on noticeboards. Clashes with Joint Parish Meeting. Two councillors to attend if possible.	JW
	Date of Next Meeting: The meeting closed at 9.35pm. The next meeting will be held on Tuesday, 3rd September 2019, 7.30pm	

	<u>Future Meeting Dates:</u> Tuesday 1st October 2019 Tuesday 5th November 2019 Tuesday, 3rd December 2019 Tuesday, 7th January 2020 Tuesday, 4th February 2020 Tuesday, 3rd March 2020 Tuesday 7th April 2020 Tuesday, 21st April 2020 – Annual Parish Meeting	
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