

**MINUTES OF THE MEETING (Number 2018/04)
OF
CHESTERTON PARISH COUNCIL**

Held in the Community Centre on Tuesday 3rd July 2018

Present Philip Clarke (PJC) Tony Thompson (TT)
Chris Muddiman (CM) Fiona Rowe (FR)
Eddie Nix (EN) Jo Martin (JM)
Linda Honey (LH) Finance Officer
Vic Keeble (VK) Parish Clerk

Residents Present Mr & Mrs Harry

- 1 Apologies for Absence**
Councillor J Hodges & County Councillor I Corkin
- 2 Minutes of Meeting 2018/03 held on 5th June 2018**
The minutes of this meeting were accepted and duly signed
- 3 Declarations of Interest**
None declared
- 4 County Councillor's Report**
Please refer to attached report.
- 5 District Councillor's Report**
Did not attend
- 6 Matters Arising (PJC)**
 - 6.1 Play area update – VK to arrange a meeting with Playdale to discuss purchasing further play equipment. In the meantime the Parish Council will look into funding availability
 - 6.2 Burnehyll Community Woodland (TT) Meeting 12/06/18 update
15 people were in attendance and were informed that the Land Transfer will now probably take place in July 2019
It was also agreed to set up smaller groups to handle Marketing, Finance, Tree Planting etc.
 - 6.3 Hill Residential defects (VK) – Despite promises from Hill Residential very little progress has been achieved. VK to arrange a meeting with Matthew Allen (Hill).
 - 6.4 Report on meeting with Sue Marchand CDC (PJC) – The Parish Council have to submit a summary of a Proposed Definitive Map Modification Order which shows footpaths, in order to do that you have to formally apply, the summary was prepared by PJC & David Jones. One of the two maps submitted (dated 2012) shows the footpath going across the field, over the bridge & up to the barn where it meets the Country Park.
The downside to this submission is that there is a 10 year waiting list to get the application processed, this is not acceptable to CDC or the Parish Council and every effort will be made to speed up this process.

6.5 Speedwatch (EN)- EN distributed a comprehensive five page report on Speed Watch and other traffic issues. If you would like a copy please let me know. Email victorkeeble@btinternet.com

6.6 Report on meeting with Geoff Barrell OCC (PJC) – A very good meeting discussing ongoing roadworks, S106 agreements & the VAS Sign. Please refer to the Appendix for full details.

6.7 Highways update (PJC/FR) – The Parish Council have had many complaints from residents re the roadworks on The Hale & A4095 which is still ongoing, was raised with Geoff Barrell (Item 6.7 note1)

6.8 Website Items to go on line(PJC)- Under Government legislation it is now mandatory for local councils, including ourselves, to publish a large number of documents on our free of charge website.

6.9 Report on Parish Liaison Meeting 20/06/18 (FR/CM) – Not one of the better meetings, Barry wood opened proceedings with the demise of Northamptonshire County Council (who have gone bankrupt) and how this will affect the 7 year partnership between Cherwell District Council and South Northants District Council.

Other points raised were Funding availability and the Oxford to Cambridge Expressway.

6.10 Commutation money (Alchester Park) (PJC) –The Parish Council received an offer from Cherwell District Council to take over the grass cutting and maintenance of the play area on Audley Gardens for the sum of £21,000.00 which we agreed to do.

PJC contacted CDC to ask the question why have we not received the same offer for Alchester Park. Under the terms of the S106 agreement it appears that Hill Residential should have paid CDC approx. £56.000. PJC will write to Hill accordingly.

6.11 Neighbourhood Watch (TT) – This process will commence in September 2018.

6.12 Comet Bus update (FR) – The trial period has begun with two buses to Bicester every Monday morning.

6.13 Summer Activities Programme (JM/EN) – This scheme funded by CDC commences on 2nd August at 10.00 am on the Playing Field.

6.14Community Governance – CDC have asked the Parish Council if we are interested in taking over a piece of land adjacent to Bicester Avenue. Before any decision is taken a site visit will be made.

6.15 Funding Opportunities – There are several opportunities for Funding open to us in areas of Footpaths & Traffic Calming, Community Benefits, Play Equipment & Street Furniture, Health & Welfare. Councillors& the Clerk will be divided into small groups to pursue/apply to the various funders for donations.

Allotments (CM)

7.1 Monthly update – Plots that are taken back will be allocated to persons on the waiting list. If any plot is seriously overgrown the cost of strimming etc. will be borne by the Parish Council.

8 Playing Field

Regulations for use – Steve Honey is the Chairman of the Playing Field Committee.

The Parish Council own the freehold and delegate management to the PFC.

Where extraneous users are concerned (e.g. Football coaching courses, summer activities programme etc.) the PFC reserves the right to set the terms and conditions of use.

The decision of the PFC is normally not challenged but can be referred to the Parish Council for any arbitration in the event of decisions being disputed by a third party

9 Community Centre

For information only

10 Finance (LH)

10.1 June Financial Report

10.2 Clerks June salary approved

10.3 Finance Officer June salary approved

10.4 VK expenses £ 60.54 (Stamps,Keys & Stationery) approved

10.5 FR expenses £33.25 (Mileage) approved

Payments

10.6 VK May salary Cq.no.890

10.7 LH May salary Cq.no.891

10.8 HMRC Cq.no.892

10.9 VK expenses £99.44 Cq.no.893

10.10 PJC expenses £19.86 Cq.no.894

10.11 FR expenses £13.50 Cq.no.895

10.12 TT expenses £32.85 Cq.no.896

10.13 Pavilion Account £180.00 Cq.no.897

10.14 Zurich Ins. £1148.67 Cq.no.898

10.15 A Marchetti £260.00 Cq.no.899

10.16 Green Scythe £577.20 Cq.no.900

10.17 A Marchetti £260.00 Cq.no.901

10.18 Green Scythe £577.20 Cq.no.902

10.19 Prysebros £300.00 Cq.no.903

Receipts

10.20 £1065.00 HMRC reimbursement

11 Planning (PJC)
New applications

11.1 Bignell Lodge – Single Storey rear extension

11.2 10 Banks Furlong – Single Storey front extension

Decisions

11.3 15 Fortescue Drive – Rear extension - Granted

11.4 Bignell Park Hotel - Alterations to bedroom windows- Granted

11.5 Bicester Gateway – Non illuminated sign - Granted

Decisions Pending

11.6 Albion Land – Access & Residential- Object (Appealed)

11.7 Greves House – Fell leylandi & Pines – No objection

11.8 Huish House – Open Garage & Store – Object

11.9 Grange Farm – Erect Cattle Shed – No objection/Obs.

11.10 32 Fortescue Drive – Conservatory –No objection

11.11 2 Parkside Cotts. – Extension – No objection

12 Correspondence

Letter from Alexandra House of Joy requesting a donation – The Parish Council have a policy not to make donations but have made a decision to offer the use of the Frank Shouler Hall free of charge for any fund raising events.

Request from the Air Ambulance Service to site a clothing re cycling unit close to the Community Centre. VK to arrange a site visit with them.

13 New Residents

None reported

There being no further business the meeting was called to a close at 9.20pm

Future Meetings (7.30 pm unless otherwise stated)

Aug. No Meeting

Sept.4th PC Meeting

Oct 2nd PC Meeting

Nov. 6th PC Meeting

Dec.4th PC Meeting.

Vic Keeble
Parish Clerk