

MINUTES OF CHESTERTON PARISH COUNCIL
MEETING NO. 2019/10
Held in the Community Centre on Tuesday, 5th February 2019

Members Present: Philip Clarke (PJC), Chair
 Jenny Hodges (JH)
 Linda Honey (LH), Finance Officer
 Fiona Rowe (FR), Vice Chair
 Tony Thompson (TT), Vice Chair
 Jackie Williams (JW), Clerk (incoming)

Residents Present: Mr Lawrence Beckett, Mrs Coralie Rodwell, Mr Andrew Thomas.

Item No.	Item	Action
1.	Apologies for Absence: Apologies were received from Chris Muddiman (CM) and Cllr Ian Corkin (IC).	
2.	Minutes of Meeting 2019/09 Acceptance of the minutes were proposed by Tony Thompson and seconded by Fiona Rowe. Duly signed by PJC.	
3.	Declarations of Interest None declared.	
4.	County Councillor's Report (IC) No report had been submitted at the time of the meeting, however, a meeting with Ian Corkin was arranged for Friday 8 th February.	
5.	District Councillor's Report (IC) No report had been submitted at the time of the meeting, however, a meeting with Ian Corkin was arranged for Friday 8 th February.	
6.	Matters Arising (PC) 6.1 <u>Trees of Remembrance</u> (TT) It was resolved that one suitable, well established tree would be purchased and planted on each village green with identical plaques beneath displaying all 11 names. 6.2 <u>Burnehyll Woodland Access Meeting 21st January Update</u> (PJC/TT) PJC's distributed response to Mr Beckett's communication was explained point by point. 6.3 <u>Highways Maintenance Requests – IC Response Update</u> (PJC) PJC confirmed that his list had been received by Ian Corkin. It was resolved that the Committee would simply have to await the outcome.	TT

6.4	<u>CDC Community Governance Order – Banbury Ornithology Society Corporate Membership Update</u> (PJC) Still awaiting further information.	PJC
	At 7.45pm the chairman adjourned the meeting for residents' questions. Discussion took place regarding the potential access issues to the Burnehyll Woodland area via Tubbs Lane. The session ended at 8.15pm.	
7.	<u>Parish Councillor New Vacancy – Update</u> (PJC) It was resolved to advertise the vacancy on the village noticeboard, with further information to be available from the Clerk.	JW
8.	<u>The Hale Consultation – 30mph Speed Restriction Report</u> (PJC) It was resolved to maintain pressure on OCC for the extension of the 30mph speed restriction to the end of The Hale and to discuss with Ian Corkin at a forthcoming meeting on 8 th February. PJC confirmed that residents in Audley Gardens had been written to, advising them to make their concerns known by February 7 th , regarding this matter.	PJC
9.	<u>Defibrillator Purchase and Installation</u> (FR) It was resolved that, upon delivery (confirmed for 18 th February), installation to take place on exterior wall of the Community Centre adjacent to grey post box.	FR
	At 8.20pm Mr Beckett and Mrs Rodwell left the meeting.	
10.	<u>Play Area Update</u> (PJC/FR) Disbelief was unanimous at the meeting concerning the inefficient performance of the CDC Planning Department on this matter. It was resolved to discuss the matter with Ian Corkin on 8 th February. JW confirmed signage being organised. Opening ceremony to follow, once signage in place.	PJC/FR/ JW
11.	<u>Allotments</u> (FR) It was resolved that FR and JW would meet late February to review/update contracts, ready for March delivery.	FR/JW
12.	<u>Agree Nature and Organisation of Annual Parish Meeting</u> (PJC) It was resolved to hold the meeting on 9 th April in the same format as the previous year. The possibility of offering cheese and wine was discussed and other ways to encourage public attendance.	PJC/JW
13.	<u>Bicester Gateway Meeting (24th January 2019) Update</u> (PJC) PJC gave a meeting update to the Committee regarding the status of the Holiday Inn Hotel and prospective use of other space. It was resolved to meet with Richard Cutler of Bloombridge again when more solid plans were in place.	

14.	<u>Audley Gardens Footpath to Alchester Road Update (PJC)</u> It was resolved that PJC would continue to pursue Taylor Wimpey in respect to their responsibility to provide an official footpath through the allotments.	PJC
15.	<u>Complaints Policy (PJC/JW)</u> It was resolved that the draft policy previously circulated to the committee be adopted.	JW
16.	<u>Finance Report (LH)</u> 16.1 January report submitted by LH and approved upon satisfactory explanation of several points raised. 16.2 Internal Audit – approved. Councillor details/responsibilities regarded as non-compliant. JW to address ie. add new office + email details. 16.3 Asset Register - approved. 16.4 Clerk's January salary - approved 16.5 Finance Officer's January Salary - approved 16.6 PJC expenses £36.00 Ink - approved 16.7 FR expenses £12.60 Mileage - approved 16.8 JW expenses £12.06 Stamp - approved <u>Payments</u> 16.9 J Williams Expenses £354.82 Chq.966 16.10 J Williams Expenses £492.48 Chq.968 (Chq.967 voided) 16.11 P J Clarke Expenses £56.00 Chq.969 16.12 HMRC £20.40 Chq.971 16.13 H Williams £158.00 Chq.973 16.14 OALC £102.00 Chq.974 16.15 OALC £54.00 Chq.975 16.16 OALC £102.00 Chq.976 16.17 Community Heartbeat Trust £1,920.00 Chq.978 (Chq.977 voided) 16.18 MCFP Ltd £840.00 Chq.979 16.19 Community Heartbeat Trust £324.00 Chq.980 <u>Receipts</u> 16.21 £3,000.00 CIO – Play equipment donation.	JW
17.	<u>Planning (PJC)</u> <u>New Applications</u> 17.1 Bruern Abbey School – Insertion of Gallery in Chapel – no objections 17.2 Half Mile House Street – Variation of condition 2 (plans) – minor alterations – no objections <u>Decisions</u> 17.3 Bicester Park Homes – 18 mobile Homes – no objection - withdrawn <u>Decisions Pending</u> 17.4 Chesterton Village School – Additional Classrooms - Objection	

	Decisions Pending cont'd... 17.5 Greves House – Fell Leylandii & Pines – No Objection 17.6 Albion Land – Access & Residential – Objection (Appealed) 17.7 Kirtlington Road – Gypsy Site – Amendments – Objection 17.8 Bignell Park Hotel – Extensions – No Objection 17.9 Bicester Gateway – Discharge Cond. (CMP)15 – Obs. 17.10 Chesterton Village School – Extensions – Obs. 17.11 1 The Green – New Dwelling – Objections 17.12 13 Geminus Road - Single Storey Rear Extension - No Objections	PJC
18.	<u>Correspondence</u> (PJC) - Email from Mr Richard Archer, Vespasian Way regarding Flo Gas pricing. PJC signed petition on behalf of the parish council to maintain price at 40p/litre. - CDC Spring Clean Event – JW advised committee of dates - 30+31 March. Advertise in ABC.	PJC JW
19.	<u>New Residents</u> (JH) JW to deliver welcome pack to no.14 (plot 7).	JW
20.	<u>Date of Next Meeting:</u> The meeting closed at 9.05pm. The next meeting will be on 5th March 2019, 7.30pm Future Meetings: April 2nd Parish Council Meeting April 9th Annual Parish Meeting	