

DRAFT MINUTES OF CHESTERTON PARISH COUNCIL
MEETING NO. 2019/08
Held in the Community Centre on Tuesday, 3rd December 2019

Present: Philip Clarke (PJC), Chair Jenny Hodges (JH) Chris Muddiman (CM) Fiona Rowe (FR), Vice Chair	Tony Thompson (TT) Mike White (MW), FO Hugh Williams (HW) Jackie Williams (JW), Clerk/RFO
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Public Attendance: 3

Item No.	Item	Action
1.	To Receive Apologies for Absence: It was resolved to accept apologies from Cllr Andrew Thomas and Cllr Ian Corkin, both due to prior work commitments.	
2.	To Approve and Sign the Minutes of Meeting 2019/07, held on 5th November 2019 (Chair) Resolution was passed to unanimously approve and adopt the minutes as a true and accurate record of the meeting.	
3.	To Record Members' Declarations of Interest regarding Agenda Items (Chair) It was resolved to accept Cllr F Rowe's declaration of interest in item 17.	
4.	To Receive the County and District Councillor's Report (IC) – Chair No report available at the time of the meeting. To be circulated in due course.	
5.	To Report on Progress Since the Last Council Meeting 5th November 2019 (PJC) 5.1 Audley Gardens Footpath – Following email contact from the MD of Taylor Wimpey, potential dates for a January meeting are awaited. 5.2 VE75 Day Update - JW registered Chesterton's planned involvement. Working party volunteers increased to 2! Trustee involvement to be pursued. Funding possibilities being pursued in January. 5.3 Oxfordshire Sports Awards – The committee extended their congratulations to Steve Honey and Charlotte Hayes for their 'runner up' awards, also acknowledging Chesterton Primary School's successful achievement.	JW JW/PC
6.	To Receive a Report from the Highways Committee (PJC/FR) 6.1 Vehicle speed count on The Hale, The Green & Alchester Rd scheduled Dec 2019. 6.2 A4095 water leak – gullies flushed but flooding caused by field water run-off. 6.3 Roadworks indicated by yellow paint markings scheduled by end March '20. 6.4 Disabled parking bays – still chasing implementation. 6.5 The Hale – lighting is work in progress. 30mph speed limit effective 2 Dec '19. 6.6 Other areas subject to flooding being reported to Fix my Street (again).	FR FR

	At this point the meeting was opened to the public. Strong, legitimate concerns were raised by a resident and his wife regarding the poor-quality workmanship organised by OCC Highways and the existing problematic conditions of the pathways available to wheelchair/pushchair users in Chesterton. FR agreed to pursue this issue with the residents and OCC Highways. Disappointing absence of available wheelchair access to the Burnehyll Woodland also discussed. A copy of the residents' letter to be forwarded to Cllr Ian Corkin.	FR FR
12.	To Receive a Report on the Parish Liaison Meeting (PJC/FR/JW) PJC confirmed the pre-meeting surgeries were very useful. However, the meeting itself was somewhat disappointing. Slides/information etc produced at the meeting had been previously forwarded to Parish Councillors.	
13.	To Receive the Monthly Finance Officer's Report and Approve Expenditure/ Payments/Income (MW) 13.1 Finance Officer's Monthly Report for November 2019 (previously circulated) was discussed. <u>Payments for Approval</u> 13.2 Green Scythe Ltd – Grass Cutting £461.40 13.3 Anna Marchetti – Grounds Maintenance £470.00 13.4 Pavilion Account – Sinking Fund Annual Payment £180.00 13.5 Jackie Williams – Clerk's Salary £716.79 13.6 Mike White – Finance Officer's Salary £154.75 13.7 HMRC - Clerk's + FO's Contributions £176.26 13.8 Oxford County Council – Comet Bus 10/19-3/20 £300.00 13.9 Bower Bailey – Legal Charges £540.00 13.10 Castle Water – Allotment Bill (year final) £0.76 13.11 Jackie Williams – Expenses (stationery + postage) £24..57 13.12 Monthly DDR Payment to 02, Clerk's Mobile Phone £16.80 13.13 OALC Training Courses x 2 – Clerk £90.00 (subsequently voided due to cancellation of one course. Cheque re-issued for £60) <u>Great Wolf Account</u> None <u>Payments Made</u> 13.14 Green Scythe Ltd – Grass Cutting £448.80 – approved (2087) 13.15 Jackie Williams – Clerk's Expenses – Stationery £30.23 – approved (2088) 13.16 Clerk's Salary – approved (2089) 13.17 Finance Officer's Salary – approved (2090) 13.18 HMRC Contributions £176.26 – approved (2091) 13.19 P J Clarke – Expenses: Refreshments, paper, ink £33.44 – approved (2093) 13.20 Prysebros Complete Weed Control (half Year) £300.00- approved (2094) 13.21 Castle Water Allotment Water Bill £31.04 – approved (2095) 13.22 Castle Water Allotment Water Bill £102.49 – approved (2096) 13.23 CPRE – 2020 Membership £36.00 – approved (2097) 13.24 SLCC - Clerk Webinar Training £72.00 – approved (2098)	MW

	13.25 Jackie Williams – Clerk Expenses – Postage, stationery, office ink £114.76 – Approved (2099) 13.26 Monthly DDR Payment to 02, Clerks Mobile Phone - £16.80 - approved <u>Receipts:-</u> None	
14.	<u>Planning (PJC)</u> <u>New Applications:</u> None <u>Decisions Pending:</u> 14.1 19/00934 BSA Re-consultation application – comments made. Objection stands. 14.2 19/01740/HYBRID – Catalyst Bicester/Albion – Adj to Promised Land Farm, Wendlebury Rd - 23,400 Sq m Wetland, health & racquets club, tennis courts, pools, spa etc. No objections but traffic concerns. 14.3 19/01746/OUT – Catalyst Bicester/Albion – Land adj to Promised Land Farm Wendlebury Rd, 10,200sq m B1 Devpt, access + landscaping . No objections but traffic concerns. 14.4 19/01255/SCOP - Great Wolf Resorts (Vanessa Thorpe) Scoping Opinion Redevpt of 9 holes of Golf Course to Water Theme Park – Info sent 02/08. 14.5 19/00934/F - Bicester Sports Association– Change of use – agricultural land + Extension of sports facilities – Objections + Concerns. 14.6 18/00042/REFAPP - Smith & Butcher Gypsy Site – Appeal (29/01) against Refusal – Objection (Appeal Inquiry Date 15.10.19 – 3 days) Attended + Objected 14.7 14/01641/OUT: (was 14/01641/OUT) A2 Dominion 1,700 res. dwellings, retirement village, commercial floorspace, social/community facilities, energy centre, primary school. Planning Committee sat – no final decision to date. <u>Decisions Made:</u>	
15.	To Receive a Report on New Residents (JH) Last two houses yet to be occupied on Audley Gardens, and one new resident in the village. JH to give paperwork to PJC or JW.	JH
16.	To Review Correspondence Received Since Last Meeting (PJC/JW) - OALC Newsletter re Councillor + Clerk Training Courses for 2020. JW to book relevant training courses for all councillors for 2020/21. - Good Neighbour Scheme Support Service (Volunteer Link Up) to be invited give a presentation in Feb/March Parish Council meeting (+ Evergreens).	JW JW

17.	To Receive an update re Ongoing Complaint from Resident (PJC/JW) Committee members had previously received and digested all historical paperwork regarding this complaint. A motion was put forward that The Parish Council accepts that the complaint received by the complainant has been settled under paragraph 5. of the Council's Complaints Policy (ie. the Sub-Committee met) and given that the complainant has not expressed an intention to explain their complaint orally to the whole Parish Council, no further action is required. Proposed by Tony Thompson and seconded by Christine Muddiman. Everyone voted in favour and the motion was passed. The matter is now considered resolved.	
	The meeting closed at 9.15pm. Date of Next Meeting: The next meeting will be held on Tuesday, 7th January 2020, 7.30pm <u>Future Meeting Dates:</u> Tuesday, 4th February 2020 Tuesday, 3rd March 2020 Tuesday 7th April 2020 Tuesday, 21st April 2020 – Annual Parish Meeting	