

MINUTES OF CHESTERTON PARISH COUNCIL MEETING NO. 2018/08

Members Present: Philip Clarke (PJC), Chair
Jenny Hodges (JH)
Linda Honey (LH), Finance Officer
Chris Muddiman (CM)
Fiona Rowe (FR), Vice Chair
Tony Thompson (TT), Vice Chair
Jackie Williams (JW), Clerk (incoming)

Residents Present: Ben Walbank

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	The reported business use of Mill Cottage ('Dream Tiles' plus showroom) begs the question as to whether Tubbs Lane could now be classed as a public access route to the woodland area?	
6.5	<u>Contact with Hill Residential re: Floor</u> (PJC) FR showed Hill Residential employee the floor defects. Hill now requesting evidence/records of agreements made at the time regarding warranty validity etc. Previous minutes to be checked for such evidence, to accompany brief handwritten note dated 2014/2015 found by PJC. JW to check for relevant documents. PJC stressed importance of recording/documenting all future communications on such important matters.	JW/ALL
6.6	<u>SSE Resilience Funding</u> (FR) Mtg arranged with FR/PJC and Paul Mann, Wed 5th December to progress becoming an emergency relief centre. Paul Mann to offer support/ guidance as the grant awarded is not sufficient to purchase a whole generator, let alone cover installation and purchase of other necessary equipment.	FR/PJC
6.7	<u>Comet Bus</u> (FR) FR confirmed all running ok. Log of current use being kept by bus drivers. FR explained possible lack of use due to the Monday timetable clashing with the Evergreens Monday lunchtime meetings. Review by Parish Council in Summer 2019. PJC thanked FR for her efforts in organising this valuable service available to everyone, (wheelchairs users to book in advance).	FR/PJC
6.8	<u>The Hale – S106 Agreement</u> (PJC) PJC informed the committee of Jim Newton's email (CDC Planning) stating that the enforcement is now a legal not a planning matter. PJC emailed Jackie Cox at OCC, asking where it leaves the Parish Council in their determination to get this matter resolved. PJC to enlist IC's assistance on this matter.	PJC
6.9	<u>BSA Meeting Update</u> (PJC) PJC explained the Parish Council's concerns ref. whether the village infrastructure could cope with the further development of the site, ie. increased traffic along The Hale, lighting location, footpaths etc. No specific view clarified to date. Committee was informed of the two letters from Mr & Mrs Hardcastle, addressed to BSA. Awaiting sight of the plans.	
6.10	<u>Welcoming on Audley Gardens</u> (JH) PJC thanked JH for arranging visits to the four new owners so far and encouraged her to enlist other people on the welcoming programme. JW to be added. PJC offered to enlist other church members. Future Parish Council claims for cost of welcoming cake etc (bought or homemade) could not be considered.	JH/PJC
6.11	<u>Defibrillators (School + Community Centre)</u> (FR) School defibrillator battery (£400) + pads (£35) will need replacing early 2019. Replacement battery for awaited Community Centre defibrillator (with video), funded by Taylor Wimpey, will be much cheaper at approx. £150. All above equipment to be shipped together. FR to contact Simon Goddard ref installation of new defibrillator.	FR

7.	<u>Report on Parish Liaison Meeting, 7th Nov. (PJC/FR)</u> PJC, CM and FR attended. Very useful one-hour surgeries beforehand, but main meeting very disappointing with planning questions evaded and irrelevant presentations.	
8.	<u>Oxford-Cambridge Expressway Meeting 23rd Nov (PJC)</u> PJC distributed a copy of the map, confirming Corridor B had been chosen, with two options of B1 (north) and B3 (south). Proposed timescale 2019-2030 discussed, with the possibility of 3-25 different route options. FR indicated several anomalies on their map, which needed amending. Further updates awaited.	
9.	<u>Hill Commutation Money (PJC)</u> 'Commutation money' (£47,499) paid by the developers, for use over a 15-year period for maintenance of village grassed and play areas. Parish Council have already been funding some of this for several years. Hill funding to be retransmitted from CDC directly to Chesterton Parish Council, along with interest accrued.	
10.	<u>Neighbourhood Planning Update (PJC/FR)</u> Following an extremely poor turnout to the two advertised meetings held in the Community Centre in November, (totalling 5 parish councillors and 6 members of the public), no steering committee could be established due to lack of public support. (A minimum of 10-12 people with two parish councillors required). The consultancy/steering cost of £13,000 with a grant of only £9,000 also prohibitive. When referring to the 1994 and 2012 Questionnaires it became clear that the Parish Council had successfully tackled all but two objectives, which were currently in hand ie. a village shop and that of Alchester Road traffic. PJC to write a report in the ABC explaining why the Neighbourhood Plan would not be put into effect but reassuring that the Parish Council would continue to pursue their own internal development plan. FR proposed this action, TT seconded it and agreement was unanimous. FR thanked PJC for his time and effort invested in this matter.	PJC
11.	<u>Alchester Road Parking and Traffic Congestion (FR)</u> PJC shared report from IC to OCC, following a further visit to the school site and offering his recommendations that the current proposal be revisited, the school travel plan be given high priority and various parking restrictions be implemented including double and single yellow lines. Geoff Barrell informed PJC that a 20mph speed limit in Alchester Road and pedestrian crossing would cost approx £70,000! The prohibitive issues of logistics and cost of a shuttle bus were also discussed. Application for the school plans will be held up until this matter is resolved. An increase in on-site parking spaces for school staff is imperative, but not at the expense of the playing field. Unanimous agreement that the current proposal is not viable, with no consideration for the immediate neighbourhood, nor access for emergency vehicles. LH wished to make it known that numerous Alchester Road residents were very upset that they had not been	PJC

	informed or included in the consultation process. PJC to update the committee following the next OCC meeting.	
12.	<u>Allotments (CM)</u> JH advised of more rubbish being dumped. FR to organise a skip. CM/FR to check the water has been turned off for the winter. The suggestion of an Allotment Association made by an allotment holder was welcomed in principle by PJC, subject to evidence further satisfactory development. FR & JW to produce letters to allotment holders in January 2019, ready for March issue.	FR/CM/ FR/JW
13.	<u>Budget Planning 2019-20 – Update (PJC)</u> PJC explained the increase in the tax base to 434. Proposed precept increase to £24,500 incurring only a 5.38% or £2.88 increase per Band D taxpayer. Draft budget to be presented at January PC meeting, following Finance Committee meeting on 3 rd Jan 2019. PJC asked for any new considerations for inclusion into the budget.	PJC/ALL
14.	<u>Christmas Dinner Arrangements (18th Dec) (FR)</u> FR to email exact costs and method of payment to everyone.	FR
15.	<u>Parish Council Vacancy Update (PJC)</u> No applications received, and no further action taken to date. No response re our request to increase from seven to eight members in view of the increase in population and workload. PJC advised Lesley Farrell (Democratic and Elections Officer) of new Clerk's details.	
16.	<u>Finance Report (LH)</u> 16.1 November report submitted and approved. Sports Clubs subs to be invoiced by Parish Clerk. JW to locate the Zurich Insurance Policy. New play equipment to be added in due course. JW to ask VK for the contact regarding the discretionary rate relief on the Village Hall.	JW JW
	16.2 Clerk's November salary – approved 16.3 Finance Officer's November Salary – approved 16.4 HMG Law £940.00 T/f of Village Hall to CIO – approved 16.5 TT expenses £31.00 (photocopying, cake & paper) – approved 16.6 PJC expenses £213.00 (parking, copy paper, ink & filing cabinet) - approved 16.7 FR Expenses - £260.89 (mileage, bus fare, WW plaques, refreshments & mail box – approved 16.8 Green Scythe £309.80 – approved 16.9 VK expenses £58.5 (ink, card & cake) – approved <u>Payments</u> 16.10 VK October salary Cq944 16.11 LH October Salary Cq945 16.12 HMRC £112.80 Cq946 16.13 VK Expenses £22.04 Cq947 16.14 PJC Expenses £51.19 Cq948 16.15 Rospa £79.80 Cq949	

	16.16 Mr Zipwire £540.00 Cq950 16.17 Green Scythe £1202.40 Cq951 16.18 CPRE £36.00 Cq952 16.19 A Marchetti £600.00 Cq953 16.20 J Williams Expenses/Office Equipment £782.99 Cq954 <u>Receipts</u> None	
17.	<u>Planning</u> (PJC) <u>New Applications</u> 17.1 Chesterton School – Additional classrooms – Objection <u>Decisions</u> None received. <u>Decisions Pending</u> 17.2 Albion Land – Access & Residential – Objection (Appealed) 17.3 Greves House – Fell leylandii & pines – No objection 17.4 Caravan Site – Residential site for 3 caravans – Objection 17.5 Bicester Park Homes – 18 mobile homes – No objections/Obs 17.6 Bignell Park Hotel – Extensions – No objection Circulation order of planning documents to be revised to JH, FR, PC, TT.	JW
18.	<u>Correspondence</u> (PJC) Mr & Mrs Hardcastle’s letters re BSA proposal. JW to respond.	JW
19.	<u>New Residents</u> JW met and gave her new neighbours (Painswood) a welcome pack. (PJC and JW to work on Data Protection Policy.)	PJC/JW
20.	<u>Date of Next Meeting:</u> The meeting closed at 9.25pm. The next meeting will be on January 8th 2019, 7.30pm Future Meetings: February 5 th Parish Council Meeting March 5 th Parish Council Meeting April 2 nd Parish Council Meeting April 9 th Annual Parish Meeting	