

Parish of Chesterton

Summons to Meeting

The next meeting (Number 2019/05) of the Parish Council will be held in the Community Centre on Tuesday, 3rd September 2019 at 7.30pm.

Please note the Chairman will, at a convenient time, adjourn the meeting for the public's questions. The public are reminded that this session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.

Circulation:	P Clarke (PJC), Chair	T Thompson (TT)
	I Corkin (IC), County/District Councillor	H Williams (HT)
	J Hodges (JH)	M White (MW), Finance Officer
	C Muddiman (CM)	J Williams (JW), Clerk
	F Rowe (FR), Vice Chair	4 x Noticeboards
	A Thomas (AT)	Website

J Williams
Clerk to the Parish Council

Agenda

1. To Receive Councillor Apologies for Absence (JW)
2. To Approve and Sign the Minutes of Meeting 2019/04, held on 13th August 2019 (PJC)
3. To Record Members' Declarations of Interest regarding Agenda Items (PJC)
4. To Receive the County and District Councillor's Report (IC)
5. To Receive a Update Report from the Highways Committee (PJC/FR)
 - 5.1 Red Cow Potholes - Minor Civils Work (FR)
6. To Receive a Report from the Allotment Committee (FR)
 - 6.1 Allotment Footpath Update (PJC)
7. To Receive a Report from the Community Committee (FR)
 - 7.1 VE 75 Day Update (PJC/FR)
 - 7.2 Village Tidy Up (FR)
8. To Receive a Report from the Playing Fields Committee (HW)
 - 8.1 Play Area Inspection 24th July 2019

9. To Receive a Report from the Planning Committee (PJC/JW)
 - 9.1 Appleyard Consent – Conditions/Travel Plan
 - 9.2 Update on BSA Application No. 19/00934/F (PJC)
 - Report on 19/8 Mtg and Bicester Delivery Team Response (PJC)
 - Report on 29/8 Mtg with R Cutler (Bicester Gateway) (PJC/JW)
 - 9.3 Update on The Great Wolf Lodge Proposal (PJC/FR/JW)
 - Update on Action Group Activity
 - GWR letter to Schools + Actions Taken
 - Public Exhibition Dates
 - Joint Parish planned meeting 16/9
 - 9.4 Tubbs Lane Public Right of Way Update (PJC/FR)
 - 9.5 Update of Burnehyll Woodland Planning Application 19/01351/CDC (PJC)
10. To Receive Notification that The Red Cow is Registered as an Asset of Community Value (JH)
11. To Discuss Purchase of 2 x Village Christmas Trees/Lights and/or Decorations (PJC/FR/JW)
12. To Discuss Nominees for Royal Garden Party Invitation (PJC/FR/JW)
13. To Receive the Monthly Finance Officer's Report and Approve Expenditure/Payments/Income.
 - 13.1 Finance Officer's Monthly Report for June (LH)
 - 13.2 To agree Arrow Accounting's Terms of Engagement for Internal Audit 2019/20 (PJC/JW)

Payments for Approval:

- 13.3 Chesterton Pavilion - VAT reimbursement claimed by PC on CIO's behalf £46.97
- 13.4 CCP – Reimbursement for payment of Allotment Water Bill £197.12
- 13.5 OALC – Training Course for 5 members of Planning Committee £270.00
- 13.6 Clerk & Finance Officer's salaries
- 13.7 HMRC Contributions
- 13.8 David Jones - Expenses re Burnehyll Woodland Administration £100.00
- 13.9 Waterman Graphics – Replacement for Unpresented Cheque (2059) £55.20
- 13.10 Castle Water – Allotment Water Bill £18.67
- 13.11 Mike White – Expenses (Stationery) £35.70
- 13.12 Philip Clarke – Expenses (Stationery) £14.95
- 13.13 Jackie Williams – Expenses (Ink & Stationery) £81.89
- 13.14 Hugh Williams – Expenses (Ink & Paper) £20.00
- 13.15 Moore Stephens – Annual External Audit Fees £360

Payments Made:

- 13.16 Clerk & Finance Officer's Salary Chqs 2051 + 2052
- 13.17 HMRC Contributions Chq 2053
- 13.18 Philip Clarke Expenses: mileage, ink, coffee, tea - £53.45 Chq 2054
- 13.19 Fiona Rowe Expenses: Allotment Voucher - £10.00 Chq 2055
- 13.20 Green Scythe: Grass Cutting - £592.20 Chq 2056

- 13.21 Marchetti Gardening Services: Grounds Maintenance - £455.00 Chq 2057
- 13.22 SLCC: Underpayment of Invoice 129180 (Postage) - £4.80 Chq 2058
- 13.23 Waterman Graphics – ‘Annexe’ Signage - £55.20 Chq 2059
- 13.24 PJC Expenses: Ink Cartridges - £58.46 Chq 2060
- 13.25 Banbury Ornithological Society: 2 x memberships (end 2019) - £30.58 Chq 2061
- 13.26 Jackie Williams: Expenses Ink (x2), postage, stationery, - £164.36 Chq 2062
- 13.27 Hugh Williams: Expenses Play bark, Computer Eqpt, Generator work - £553.89 Chq 2063
- 13.28 Monthly DDR payment to O2, Clerk’s Mobile Phone - £16.80

Receipts:

14. Planning (PJC)

New Applications:

- 14.1 **19/01351/CDC Land North of Park & Ride Adj to Vendee Drive.** Change of use from agricultural (arable) to informal recreation with public access – comments made
- 14.2 **19/01337/F 6 The Green.** Extension to existing house (as started under 14/01453/F) + division into a separate dwelling. Comments + observations made.
- 14.3 **19/00949/REM – Barrus.** Erection of two storey office building + warehouse MOD Bicester, Upper Arcott. Requested confirmation that sent in error?
- 14.4 **19/01692/TCA Andrew Thomas, St Mary’s Church.** T1 x Sycamore Fell, T2 x Holly 30% Height reduce, G1 x 5 Line – Repollarded.

Decisions Pending:

- 14.5 **19/01255/SCOP** - Great Wolf Resorts (Vanessa Thorpe) Scoping Opinion Redevpt of 9 holes of Golf Course to Water Theme Park – Info sent 02/08.
- 14.6 **19/00934/F** - Bicester Sports Association– Change of use – agricultural land + Extension of sports facilities – Objections + Concerns.
- 14.7 **17/00180/TCA** - Greves House – Fell Leylandii & Pines – No Objection
- 14.8 **APP/c3105/W18/3219199** - Smith & Butcher Gypsy Site – Appeal (29/01) against Refusal - Objection
- 14.9 **R3.0032/19 OCC** – Minor works to vehicle/footpath/cycle/ped access to new Secondary school, SW of Whitelands Way – No objections

Decisions Made:

- 14.10 **18/00389/DIS** Bicester Gateway – Discharge Con. (CMP)15 – Obs. **Split Decision 7.1.19**
- 14.11 **19/00347/OUT, 19/00348/REM, 19/00349/REM** Albion Land Two Ltd, Kelvin Pearce – x3 Minor Amendments and Reserved Matters to App. 14/01675/OUT – Objections. **Permitted 18.7.19, Withdrawn 2.8.19, Permitted 18.7.19.**
- 14.12 **14/01968/F** - A2 Dominion South Ltd – amendments to construction of new road From Middleton Stoney Road roundabout to join Lord’s Lane etc at Twenty Ha Of Land of New Highway aligned with Howes Lane, Bicester – **permitted 21.8.19.**
- 14.13 **JH/03131** - Informal Pre-order Consultation re Diversion of Bicester Footpath 7 Kingsmere – No objections- **Order Made**
- 14.14 **19/00597/F** – Appleyard – Erection of 1 x 4 bed detached dwelling – concerns. **Granted + Conditions**
- 14.15 **19/01049** - Olive Cottage, Bignell View – Demolition of rear extension + replace with Part single storey + part two storey rear extension – **Granted + Conditions**

15. To Receive a Report on New Residents (JH)
16. To Review Correspondence Received Since the Last Meeting (PJC/JW)

Future Meetings (7.30pm unless otherwise stated):

Tuesday, 1st October 2019
Tuesday, 5th November 2019
Tuesday, 3rd December 2019
Tuesday, 7th January 2020
Tuesday, 4th February 2020
Tuesday, 3rd March 2020
Tuesday, 7th April 2020
Tuesday, 21st April 2020 (APM)