

Parish of Chesterton

Summons to Meeting

The next meeting (Number 2019/07) of the Parish Council will be held in the Community Centre on Tuesday, 5th November 2019 at 7.30pm.

Please note the Chairman will, at a convenient time, adjourn the meeting for the public's questions. The public are reminded that this session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.

Circulation:	P Clarke (PJC), Chair	T Thompson (TT)
	I Corkin (IC), County/District Councillor	H Williams (HT)
	J Hodges (JH)	M White (MW), Finance Officer
	C Muddiman (CM)	J Williams (JW), Clerk
	F Rowe (FR), Vice Chair	4 x Noticeboards
	A Thomas (AT)	Website

J Williams
Clerk to the Parish Council

Agenda

1. To Receive Councillor Apologies for Absence (JW)
2. To Approve and Sign the Minutes of Meeting 2019/06, held on 1st October 2019 (PJC)
3. To Record Members' Declarations of Interest regarding Agenda Items (PJC)
4. To Receive the County and District Councillor's Report (IC)
5. To Report on Progress since the Last Council Meeting on 1st October 2019 (PJC)
 - 5.1 Audley Gardens Footpath – still awaiting MD's response to email
 - 5.2 Safety measures for Alchester Road end of Ginnel – awaiting date
6. To Receive a Report from the Highways Committee (PJC/FRHW)
 - 6.1 I Corkin instigated speed restriction surveys – The Hale, Green Lane, Alchester Rd
 - 6.2 Alchester Park Road Adoption Update
7. To Receive a Report from the Allotment Committee (CM)
 - 7.1 Dress Code, Unattended Incinerators, Play Eqpt on Plots, Resident's suggestion
 - 7.2 Next Allotment Committee Meeting

8. To Receive a Report from the Community Committee (FR)
 - 8.1 Village sign clearing report (FR)
 - 8.2 To vote re removal of unused Telephone Box on Top Green (PJC)
9. To Receive a Report from the Playing Fields Committee (HW)
10. To Receive a Report on Neighbourhood Watch (TT)
11. To Receive a Report on the Rural Resilience Meeting 2nd October 2019 (CM)
12. To Receive a Report from the Planning Committee (PJC/JH/JW)
 - 12.1 Deborah David Fields Surveyor Activity (JW/IC)
 - 12.2 Gypsy Site Appeal 18/00042/REFAPP (PJC)
 - 12.3 Update on BSA Application No. 19/00934/F (PJC)
 - 12.4 Update on The Great Wolf Lodge Proposal (PJC/FR/JW)
 - Barry Wood Mtg 8th October 2019
 - Whole Village Mtg 20th October 2019
 - Joint Parishes Mtg 23rd October 2019
 - Action Group Mtg 24th October 2019
 - 12.5 Tubbs Lane Public Right of Way Update (PJC/FR)
 - 12.6 Update of Burnehyll Woodland Planning Application 19/01351/CDC (PJC) – Granted
 - 12.7 Catalyst Bicester Applications: 19/01740/HYBRID + 19/01746/OUT
13. To Allocate and Agree Reporting Responsibility of Ox-Cam Expressway Developments (PJC)
14. To Allocate and Agree Councillor(s) Responsible for Grants/Funding Applications (PJC)
15. To Update and Discuss Organisation of VE75 Day (JW/PJC/FR)
 - 15.1 Registration (JW)
 - 15.2 Possible Funding via Cherwell Lottery (JW/PJC)
 - 15.3 Organisation Committee? (PJC/FR)
16. To Agree Transfer of £5K donated funds to Friends of Burnehyll Woodland Committee (PJC)
17. To Receive and Approve the Finance Committee Meeting Minutes of 23rd October 2019
 - £1,000 donation to Wolf Lodge Fighting Fund approval
 - CIO Lease - Proposed Amendment re Annual Rental Payment of £2K approval
 - Internal Audit Records Checklist & Internal Audit Review 2019-20 Approval
 - Potential expenditure of approx £650 for new accessibility compliant website approval
18. To Receive the Monthly Finance Officer's Report and Approve Expenditure/Payments/Income,
 - 18.1 Finance Officer's Monthly Report for October 2019

Payments for Approval:

- 18.2 Green Scythe Ltd – Grass Cutting £448.80
- 18.3 Jackie Williams – Clerk's Expenses – Stationery £30.23
- 18.4 Clerk's Salary
- 18.5 Finance Officer's Salary

- 18.6 HMRC Contributions £176.26
- 18.7 P J Clarke – Expenses – Refreshments, paper, ink £33.44
- 18.8 Prysebros Complete Weed Control (half Year) £300.00
- 18.9 Castle Water Allotment Water Bill £31.04
- 18.10 Castle Water Allotment Water Bill £102.49
- 18.11 CPRE – 2020 Membership £36.00
- 18.12 SLCC - Clerk Webinar Training £72.00
- 18.13 Jackie Williams – Clerk Expenses – Postage, stationery, office ink £114.76
- 18.14 Monthly DDR Payment to 02, Clerks Mobile Phone - £16.80

Great Wolf Account

- 18.15 Jackie Williams – Placard materials for Exhibition Demo £23.98
- 18.16 Phil Stanway – Overpayment to 200 Club Subscription £100
- 18.17 Jackie Williams – Printer Ink – Flyers (home printer) £89.99

Payments Made:

- 18.18 Playsafety Ltd -Rospa Play Area Inspection £136.80 Chq 2080
- 18.19 Clerk & Finance Officer's Salaries Chqs 2081 + 2082
- 18.20 HMRC Contributions £176.26 Chq 2083
- 18.21 Green Scythe Ltd – Grounds Maintenance – July £592.20 Chq 2084
- 18.22 National Allotment Society – Annual Subscription £66.00 Chq 2085
- 18.23 A Marchetti – Grounds Maintenance – £640.00 Chq 2086
- 18.24 Monthly DDR payment to 02, Clerk's Mobile Phone - £16.80
- 18.25 Vinyl Banners Printing - £110.00 Chq 0061
- 18.26 Banner Buzz – 30 Yard Signs - £363.30 Chq 0062
- 18.27 Ox Uni Print – 2,000 A5 leaflets - £175.00 Chq 0064 (Chq 0063 void)
- 18.28 Monthly DDR Payment to 02, Clerks Mobile Phone - £16.80

Receipts:

19. Planning (PJC)

New Applications:

None

Decisions Pending:

- 19.1 **19/00934 BSA** Re-consultation application – **comments made**
- 19.2 **19/01740/HYBRID** – Catalyst Bicester/Albion – Adj to Promised Land Farm, Wendlebury Rd - 23,400 Sq m Wetland, health & racquets club, tennis courts, pools, spa etc. **No objections but traffic concerns.**
- 19.3 **19/01746/OUT** – Catalyst Bicester/Albion – Land adj to Promised Land Farm, Wendlebury Rd, 10,200sq m B1 Devpt, access + landscaping . **No objections but traffic concerns.**
- 19.4 **19/01255/SCOP** - Great Wolf Resorts (Vanessa Thorpe) Scoping Opinion Redevpt of 9 holes of Golf Course to Water Theme Park – **Info sent 02/08.**
- 19.5 **19/00934/F** - Bicester Sports Association– Change of use – agricultural land + Extension of sports facilities – **Objections + Concerns.**
- 19.6 **18/00042/REFAPP** - Smith & Butcher Gypsy Site – Appeal (29/01) against Refusal – Objection (Appeal Inquiry Date 15.10.19 – 3 days) **Attended + Objected**

- 19.7 **14/01641/OUT:** (was 14/01641/OUT) A2 Dominion 1,700 resid dwellings, retirement village, commercial floorspace, social/community facilities, energy centre, primary school. **Planning Committee sat – no final decision to date.**

Decisions Made:

- 19.8 **19/01600/F** Bicester Gateway Business Park – Compound and enclosure siting for 3 x LPG tanks within car park of approved hotel – **no objections. Permitted.**
- 19.9 **19/01351/CDC Land North of Park & Ride Adj to Vendee Drive.** Change of use from agricultural (arable) to informal rec with public access – comments made. **Granted**
- 19.10 **19/01692/TCA Andrew Thomas, St Mary's Church.** T1 x Sycamore Fell, T2 x Holly 30% Height reduce, G1 x 5 Line – Repollarded. No objections. **Granted**
- 19.11 **19/01839/F** Allestree, Alchester Rd, Single Storey, side part rear extension. No obs. **Granted + Conditions**

20. To Receive a Report on New Residents (JH)
21. To List Important Correspondence Received and Forwarded Since the Last Meeting (PJC/JW)
- "Cherwell; A thriving economy, a thriving place" Workshop *emailed 30/10*
 - Council Tax Support Grant 50% reduction (20/21) + Complete removal (21/22) *emailed 30/10*
 - Ian Corkin's Councillor Briefing *emailed 30/10*
 - Briefing: Oxfordshire Agencies Preparing for Brexit *emailed 13/10*
 - Oxfordshire's Youth Schemes (from Ian Corkin) *emailed 30/10*
 - OALC Newsletter *emailed 30/10*
 - SLCC News Bulletin *emailed 25/10*
 - CDC Forthcoming Consultation on Proposed Main Modifications to the Partial Review of Cherwell Local Plan (Oxford's Unmet Housing Needs) 8/11 – 20/12. *emailed 30/10*
22. To Receive an Update re Ongoing Complaint from Resident (PJC/JW)

Future Meetings (7.30pm unless otherwise stated):

Tuesday, 3rd December 2019

Tuesday, 7th January 2020

Tuesday, 4th February 2020

Tuesday, 3rd March 2020

Tuesday, 7th April 2020

Tuesday, 21st April 2020 (APM)