

Parish of Chesterton

Summons to Meeting

The next meeting (Number 2020/11) of the Parish Council will be held in the Community Centre on Tuesday, 3rd March 2020 at 7.30pm.

Please note the Chairman will, at a convenient time, adjourn the meeting for the public's questions. The public are reminded that this session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.

Circulation:	P Clarke (PJC), Chair	T Thompson (TT)
	I Corkin (IC), County/District Councillor	M White (MW), Finance Officer
	J Hodges (JH)	H Williams (HW)
	C Muddiman (CM)	J Williams (JW), Clerk
	F Rowe (FR), Vice Chair	4 x Noticeboards
	A Thomas (AT)	Website

J Williams
Parish Council Clerk

Agenda

1. To Receive Councillor Apologies for Absence (JW)
2. To Approve and Sign the Minutes of Meeting 2020/10, held on 4th February 2020 (PJC)
3. To Record Members' Declarations of Interest regarding Agenda Items (PJC)
4. To Receive the County and District Councillor's Report (IC)
5. To Accept Resignation from Councillor Hugh Williams effective end-March 2020 and Revisit Committee Structures (attached) (PJC)
6. To Discuss Parish Council Actions List (attached) (PJC)
7. To Receive a Report from the Highways Committee (PJC/FR/HW)
8. To Receive a Report from the Allotment Committee (CM)

9. To Receive a Report from the Community Committee (FR)
 - 9.1 To Inform of Village Spring Clean Operation 28+29th March 2020
 - 9.2 To Review Comet Bus Contract Renewal 12 months April 20-21
10. To Receive a Report from the Pavilion and Playing Fields Committee (FR/HW)
11. To Receive Various Reports from the Planning Committee
 - 11.1 Update on The Great Wolf Lodge Application + Response (PJC/JH/JW)
 - 11.2 Tubbs Lane Public Right of Way Update
- DMMO Progress Update/Training (TT)
 - 11.3 Audley Gardens/Allotment Footpath - FOI Request (PJC/FR)
12. To Discuss Proposed Reviewed Members' Allowances Scheme (emailed on 4/2/20) (PJC)
13. To Receive the Monthly Finance Officer's Report, Discuss other Finance Matters and Approve Expenditure/Payments/Income,
 - 13.1 To discuss Finance Officer's Monthly Report for February '20 (emailed separately) (MW)
 - 13.2 To agree the Internal Audit Report 2019/20 dated 5th Feb 2020 (emailed 5/2/20)
 - 13.3 To discuss any other Finance Matters (MW)

Payments for Approval:

- 13.4 Clerk's Salary £716.79
- 13.5 Finance Officer's Salary £154.75
- 13.6 HMRC Contributions £176.06
- 13.7 Banbury Ornithological Society 2 x Memberships £35.00
- 13.8 Cllr Fiona Rowe, Expenses (mileage + plants) £118.69
- 13.9 Anna Marchetti, Grounds Maintenance (Allotments + other) £155.00
- 13.10 Cllr Philip Clarke, Expenses (paper, ink) £36.59
- 13.11 OALC, Annual Subscription 20/21 £202.64
- 13.12 OPFA, Annual Membership £42.00
- 13.13 Jackie Williams (Clerk) Expenses: Microsoft Licence, office eqpt, postage £654.60
- 13.14 Monthly DDR Payment to 02, Clerk's mobile phone £16.80

Great Wolf Account

- 13.15 Carter Jonas, Planning Consultancy Fee £3,960
- 13.16 Jackie Williams, Expenses (postage, paper, ink) £120.13

Payments Made:

- 13.17 Jackie Williams Clerk's Salary £716.59 (2121)
- 13.18 Mike White, Finance Officer's Salary £154.75 (2122)
- 13.19 HMRC, Contributions £176.26 (2123)
- 13.20 OALC Audit Training Course FO + Clerk (RFO) £120.00 (2124)
- 13.21 OALC Internal Audit Training Course Clerk (RFO) £60.00 (2125)
- 13.22 OALC Charitable Trusts Training Course (F Rowe) £108.00 (2126)
- 13.23 Waterman Graphics Ltd – Allotment 'Dogs on Lead' Sign £50.40 (2127)
- 13.24 Information Commissioner's Office GDPR Annual Registration £40.00 (2128)
- 13.25 Castle Water – Allotment Water Bill £2.30 (2129)
- 13.26 Community First Oxfordshire Annual Membership £55.00 (2120)
- 13.27 SLCC Webinar Training Course £36.00 (2131)

13.28 Jackie Williams, Clerk's Expenses: Ink, stationery, sundries £75.42 (2132)

13.29 OALC Councillors Refresher Training FR, JH, TT, CM £432.00 (2133)

Great Wolf Account

13.30 Paul Basham Associates (Transport Consultancy) £1,350.00 (069)

13.31 Paul Basham Associates (Transport Consultancy) 450.00 (070)

Receipts:

None

14. Planning (PJC)

New Applications:

- 14.1 **20/00113/CLUE** Charles Lane Fox, Bignell Park Barns, Kirtlington Road, Chesterton – Certificate of Lawful Use Existing for former agricultural barn used for ancillary office storage since '95. **No objections but requested condition for office use only**
- 14.2 **20/00309/F 6** The Green, Chesterton – Variation to conditions of Planning App 19/01337/F (plans/brick samples/change to render). **TBA**
- 14.3 **R3.0101/18** Chesterton Primary School – Details pursuant to Condition 5 (Construction Traffic Management Plan) of app: 18/01811/OCC. **TBA**
- 14.4 **R3.0101/18** Chesterton Primary School – Details pursuant to condition 3 (Arboricultural Impact Assessment) of App: 18/01811/OCC. **TBA**
- 14.5 **20/00293/OUT** Bicester Gateway – Outline App: Phase 1B B1 office space, residential units, gym, café, mixed use co-working hub, multi-storey carpark, games area, amenity space. **TBA**

Decisions Pending:

- 14.1 **19/02941/F** Huish House, Home Farm Close, Chesterton – change of use from agricultural to Residential. **(Objection)**
- 14.2 **19/02958/F** Bicester Gateway – Foul Water Tank + Pumping Station Compound – Holiday Inn Express Hotel **(no objections)**
- 14.3 **19/02953/ADV** Bicester Gateway - Various illuminated + non-illuminated signage – Holiday Inn Express Hotel **(no objections)**
- 14.4 **19/02550/F** Great Lakes UK Ltd (Great Wolf Resorts) – Redevelopment of part of golf course to provide new leisure resort, waterpark, entertainment centre, hotel, conferencing facilities, restaurants + parking. **Objection.**
- 14.5 **19/01740/HYBRID** – Catalyst Bicester/Albion – Adj to Promised Land Farm, Wendlebury Rd - 23,400 Sq m Wetland, health & racquets club, tennis courts, pools, spa etc. **No objections but major traffic concerns.**
- 14.6 **19/01746/OUT** – Catalyst Bicester/Albion – Land adj to Promised Land Farm, Wendlebury Rd, 10,200sq m B1 Devpt, access + landscaping . **No objections but traffic concerns.**
- 14.7 **19/00934/F** - Bicester Sports Association– Change of use – agricultural land + Extension of sports facilities + Re-Consultation – **Objections + Concerns.**
- 14.8 **18/00042/REFAPP** - Smith & Butcher Gypsy Site – Appeal (29/01) against Refusal – Objection (Appeal Inquiry Date 15.10.19 – 3 days) **Attended + Objected**

Decisions Made:

None

15. To Receive a Report on New Residents (JH)
16. To List Important Correspondence Received Since the Last Meeting (PJC/JW)
None

Future Meetings (7.30pm unless otherwise stated):

Tuesday, 7th April 2020

Tuesday, 21st April 2020 (Annual Parish Meeting)