

Parish of Chesterton

Summons to Meeting

The next meeting (Number 2019/02) of the Parish Council will be held in the Community Centre on Tuesday, 4th June 2019 at 7.30pm.

Please note the Chairman will, at a convenient time, adjourn the meeting for the public's questions. The public are reminded that this session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 10 minutes.

Circulation:	P Clarke (PJC), Chair	A Thomas (AT)
	I Corkin (IC), County/District Councillor	T Thompson (TT)
	J Hodges (JH)	H Williams (HW)
	L Honey (LH), Finance Officer	J Williams (JW), Clerk
	C Muddiman (CM)	2 x Noticeboards
	F Rowe (FR), Vice Chair	Website

J Williams
Clerk to the Parish Council

Agenda

1. To Receive Councillor Apologies for Absence (JW)
2. To Approve and Sign the Minutes of Meeting 2019/01, held on 7th May 2019 (Chair)
3. To Record Members' Declarations of Interest regarding Agenda Items (Chair)
4. To Receive the County and District Councillor's Report (IC) – (Chair)
5. To Discuss and Approve the Draft Parish Council Constitution (PJC/JW)
6. To Discuss and Approve the Draft Committees' Terms of Reference (PJC/JW)
7. To Receive a Report from the Highways Committee (PC)
 - Mtg with Ian Corkin re: Highways (& Planning) 29/5/19 (PJC)
 - No Through Sign (JH)
 - Top Road Hump Through Chicane (JH)
8. To Receive a Report from the Allotment Committee (FR)

9. To Receive a Report from the Community Committee (FR)
 - Church Ivy and Path to Cremation Section (JH)
 - Burnehyll Woodland Meeting Report 22/6/19 (TT)
 - Primary Care in the Bicester Area 14/5/19 (PJC)
 - Secondary Education Provision on Kingsmere 22/5/19 (PJC)
10. To Receive a Report from the Playing Fields Committee (HW)
11. To Receive an Update on our Community Emergency Plan & SSE Application)PJC/FR)
12. To Receive an Update on the Oxford-Cambridge Expressway (PJC)
13. To Confirm Attendance Arrangements for the Parish Liaison Meeting on 11/6/19 (JW)
14. To Receive an Update on Audley Gardens Footpath Across Allotments (PJC/FR)
15. To Discuss and Progress the Parish Development Plan (PJC)
16. To Receive the Monthly Finance Officer's Report and Approve Expenditure/Payments/Income.
 - 16.1 Finance Officer's Monthly Report for May (LH)

Payments for Approval:

- 16.2 Clerk's May Salary
- 16.3 Finance Officer's May Salary
- 16.4 HMRC £137.66
- 16.5 David Pheasey – Website Charges £154.80
- 16.6 Zurich Insurance – Annual Renewal £1,582.70
- 16.7 H Williams – Expenses: Play Area Tools £16.99
- 16.8 J Williams – Expenses: Postage & Stationery £52.76

Payments Made:

- 16.9 Clerk's April Salary
- 16.10 Finance Officer's April Salary
- 16.11 HMRC Payment - £122.85
- 16.12 Monthly DDR payment to 02, Clerk's mobile phone
- 16.13 OALC Allotment Management Course for JH – £102
- 16.14 OCC – Comet Bus Contributions Nov 18-Mar 19 - £230.77
- 16.15 Green Scythe - grounds maintenance - £106.80
- 16.16 Marchetti Gardening Services - £528.00
- 16.17 GMD Plumbing & Heating (boiler service) - £60.00
- 16.18 Waterman Graphics (play area/pavilion signage) - £1,202.40
- 16.19 Green Scythe (football pitch maintenance) - £93.60
- 16.20 Chesterton Pavilion Sinking Fund - £180.00
- 16.21 Bicester Engraving Services (2 x war memorial plaques) - £200
- 16.22 F Rowe Expenses (highchair, hazard tape) - £66.47
- 16.23 Goddard Electrical Services (Defib installation) - £84.30
- 16.24 J Williams Expenses (stationery, postage, ink, catering) - £135.24
- 16.25 H Williams Expenses (play area materials, office phone, CD Player) - £539.72

Receipts:

- 16.26 £367.44 - CIO – to reimburse payments made in error from PC account
- 16.27 £200.00 - CIO – donation to assist with insurance payment
- 16.28 £325.00 - Cricket Subs for last financial year
- 16.29 £130.00 - Allotment Holders - Rent

17. Planning (PJC)

New Applications:

- 17.1 JH/03131 - Informal Pre-order Consultation re Diversion of Bicester Footpath 7 Kingsmere – No objections
- 17.2 19/00587/F – 9 The Woodlands, conservatory demolition, garden room construction + kitchen extension – No objections

Decisions Pending:

- 17.3 Greves House – Fell Leylandii & Pines – No Objection
- 17.4 Bicester Gateway – Discharge Cond. (CMP)15 – Obs.
- 17.5 Smith & Butcher Gypsy Site – Appeal (29/01) against Refusal - Objection
- 17.6 Albion Land Two Ltd, Kelvin Pearce – x3 Minor Amendments and Reserved Matters to App. 14/01675/OUT – Objections
- 17.7 R3.0032/19 OCC – Minor works to vehicle/footpath/cycle/ped access to new Secondary school, SW of Whitelands Way – No objections
- 17.8 19/00597/F – Appleyard – Erection of 1 x 4 bed detached dwelling – t.b.a.

Decisions:

- 17.9 19/00490/F – Vicarage Farm, Kirtlington Rd, Chesterton – Timber Garden Gazebo -No objections (concerns ref size) – Granted (conditions)
- 17.10 19/00566/F – TMUK Telecoms Mast OX0021 adjacent to Wyvale Garden Centre – No objections – Granted (conditions)

18. To Receive a Report on New Residents (JH)

19. To Review Correspondence Received Since the Last Meeting (PJC/JW)

- 19.1 Letter from Redwood Consulting (15.05.19) regarding Bicester Hotel, Golf and Spa Development. (PJC)
- 19.2 Phone call from Tony Harry re: grass cutting issue on Alchester Park (PJC)

Future Meetings (7.30pm unless otherwise stated):

Tuesday 2nd July 2019

Tuesday 3rd September 2019

Tuesday 1st October 2019

Tuesday 5th November 2019

Tuesday, 3rd December 2019

Tuesday 7th January 2020

Tuesday 4th February 2020

Tuesday 3rd March 2020

Tuesday 7th April 2020

Tuesday, 21st April 2020 (Annual Parish Meeting)