

Parish of Chesterton

Summons to Meeting

The next meeting (Number 2019/09) of the Parish Council will be held in the Community Centre on Tuesday, 7th January 2020 at 7.30pm.

Please note the Chairman will, at a convenient time, adjourn the meeting for the public's questions. The public are reminded that this session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.

Circulation:	P Clarke (PJC), Chair	T Thompson (TT)
	I Corkin (IC), County/District Councillor	M White (MW), Finance Officer
	J Hodges (JH)	H Williams (HW)
	C Muddiman (CM)	J Williams (JW), Clerk
	F Rowe (FR), Vice Chair	4 x Noticeboards
	A Thomas (AT)	Website

J Williams
Parish Council Clerk

Agenda

1. To Receive Councillor Apologies for Absence (JW)
2. To Approve and Sign the Minutes of Meeting 2019/0, held on 3rd December 2019 (PJC)
3. To Record Members' Declarations of Interest regarding Agenda Items (PJC)
4. To Receive the County and District Councillor's Report (IC)
5. To Report on Progress since the Last Council Meeting on 3rd December 2019 (PJC/JW)
 - Allotment Footpath/Taylor Wimpey Meeting (JW)
 - Burnehyll Woodland Update (TT)
 - Neighbourhood Watch Update (TT)
 - VE75 Day Update (PJC/FR/JW)
 - Good Neighbourhood Scheme – Invite to Annual Parish Meeting in April 2020 (JW)
6. To Receive a Report from the Highways Committee (PJC/FR/HW)
7. To Receive a Report from the Allotment Committee (CM)
8. To Receive a Report from the Community Committee (FR)

9. To Receive a Report from the Pavilion and Playing Fields Committee (FR/HW)
10. To Receive a Report from the Planning Committee
 - 10.1 Update on The Great Wolf Lodge Application (PJC/JH/JW)
 - 10.2 Tubbs Lane Public Right of Way Update
 - Draft Agreement (circulated separately) (PJC)
 - DMMO Update/Training (PJC)
11. To Approve the Amended CIO Lease from the Parish Council (circulated separately) (PJC)
12. To Discuss and Highlight the Importance of GDPR/Use of PC Email Accounts (HW)
13. To Receive the Monthly Finance Officer's Report and Approve Expenditure/Payments/Income,
 - 13.1 Finance Officer's Monthly Report for December 2019 (circulated separately) (MW)
 - 13.2 To discuss and agree the draft 2020-21 Budget preparations (PJC)

Payments for Approval:

- 13.3 Green Scythe Ltd – November Grass Cutting - £592.20
- 13.4 OALC – 1 x clerk Website Accessibility training course - £60.00
- 13.5 Jenny Hodges – Cllr Travel Expenses - £17.10
- 13.6 Philip Clarke – Cllr Expenses (Mtg refreshments + Ink) - £74.44
- 13.7 Clerk's Salary - £852.59
- 13.8 Finance Officer's Salary - £154.553
- 13.9 HMRC Contributions - £240.46
- 13.10 M White – FO's Expenses (stationery) - £45.15
- 13.11 Friends of Burnehyll Woodland (transfer of gifted funds) - £6,298.00
- 13.12 Jackie Williams – Expenses (Xmas tree solar lights, stationery, postage) £65.03
- 13.13 Monthly DDR Payment to 02, Clerk's Mobile Phone £16.80

Great Wolf Account

- 13.14 Jackie Williams – Expenses (paper, ink etc) £37.80

Payments Made:

- 13.15 Green Scythe Ltd – Grass Cutting £461.40 (2100)
- 13.16 Anna Marchetti – Grounds Maintenance £470.00 (2101)
- 13.17 Pavilion Account – Sinking Fund Annual Payment £180.00 (2102)
- 13.18 Jackie Williams – Clerk's Salary £716.79 (2103)
- 13.19 Mike White – Finance Officer's Salary £154.75 (2104)
- 13.20 HMRC - Clerk's + FO's Contributions £176.26 (2105)
- 13.21 Oxford County Council – Comet Bus 10/19-3/20 £300.00 (2106)
- 13.22 Bower Bailey – Legal Charges £540.00 (2107)
- 13.23 Castle Water – Allotment Bill (year final) £0.76 (2108)
- 13.24 Jackie Williams – Expenses (stationery + postage) £24..57 (2109)
- 13.25 Monthly DDR Payment to 02, Clerk's Mobile Phone £16.80
- 13.26 OALC Training Courses x 2 – Clerk £90.00 (2110 - voided as 1 x course cancelled)

Receipts:

- 13.27 CDC – Hill Commutation 15-Year Fund for Play Area - £45,057.36

14. Planning (PJC)

New Applications:

- 14.1 **19/02469/F** Bruern Abbey School – conversion of garage to create two classrooms and store (Listed Building). **No Objections.**
19/02550/F Great Lakes UK Ltd (Great Wolf Resorts) – Redevelopment of part of golf course to provide new leisure resort, waterpark, entertainment centre, hotel, conferencing facilities, restaurants + parking. **Objection.**

Decisions Pending:

- 14.1 **19/01740/HYBRID** – Catalyst Bicester/Albion – Adj to Promised Land Farm, Wendlebury Rd - 23,400 Sq m Wetland, health & racquets club, tennis courts, pools, spa etc. **No objections but major traffic concerns.**
14.2 **19/01746/OUT** – Catalyst Bicester/Albion – Land adj to Promised Land Farm, Wendlebury Rd, 10,200sq m B1 Devpt, access + landscaping . **No objections but traffic concerns.**
14.3 **19/00934/F** - Bicester Sports Association– Change of use – agricultural land + Extension of sports facilities + Re-Consultation – **Objections + Concerns.**
14.4 **18/00042/REFAPP** - Smith & Butcher Gypsy Site – Appeal (29/01) against Refusal – Objection (Appeal Inquiry Date 15.10.19 – 3 days) **Attended + Objected**

Decisions Made:

None

15. To Receive a Report on New Residents (JH)

16. To List Important Correspondence Received and Forwarded Since the Last Meeting (PJC/JW)

- Various OCC Highways Roadworks Notifications (sent separately)
- CDC Confirmation of Telephone Box Removal

Future Meetings (7.30pm unless otherwise stated):

Tuesday, 4th February 2020

Tuesday, 3rd March 2020

Tuesday, 7th April 2020

Tuesday, 21st April 2020 (APM)