

Parish of Chesterton

Summons to Meeting

The next meeting (Number 2020/10) of the Parish Council will be held in the Community Centre on Tuesday, 4th February 2020 at 7.30pm.

Please note the Chairman will, at a convenient time, adjourn the meeting for the public's questions. The public are reminded that this session will last no longer than 30 minutes and each resident is entitled to one question relating to an agenda item for a period lasting no more than 5 minutes.

Circulation:	P Clarke (PJC), Chair	T Thompson (TT)
	I Corkin (IC), County/District Councillor	M White (MW), Finance Officer
	J Hodges (JH)	H Williams (HW)
	C Muddiman (CM)	J Williams (JW), Clerk
	F Rowe (FR), Vice Chair	4 x Noticeboards
	A Thomas (AT)	Website

J Williams
Parish Council Clerk

Agenda

1. To Receive Councillor Apologies for Absence (JW)
2. To Approve and Sign the Minutes of Meeting 2020/09, held on 7th January 2019 (PJC)
3. To Record Members' Declarations of Interest regarding Agenda Items (PJC)
4. To Receive the County and District Councillor's Report (IC)
5. To Report on Progress since the Last Council Meeting on 7th January 2020 (PJC/JW)
 - VE75 Day Response Update (PJC/FR/JW)
 - Good Neighbourhood Scheme – Invite to Annual Parish Meeting in April 2020 (JW)
6. To Receive a Report from the Highways Committee (PJC/FR/HW)
7. To Receive a Report from the Allotment Committee (CM)
8. To Receive a Report from the Community Committee (FR)
9. To Receive a Report from the Pavilion and Playing Fields Committee (FR/HW)

10. To Receive Various Reports from the Planning Committee
 - 10.1 Update on The Great Wolf Lodge Application + Response (PJC/JH/JW)
 - 10.2 Tubbs Lane Public Right of Way Update
 - Revised Draft Agreement (emailed separately) (PJC)
 - DMMO Update/Training (TT)
 - 10.3 Bicester Gateway Mtg (Richard Cutler) 27.01.20 (PJC/FR)
 - 10.4 Taylor Wimpey Mtg 31.01.20 – Audley Gardens/Allotment Footpath (PJC/FR)
 - 10.5 Discuss Charles Bushe Letter 23.01.20 ref BSA Application 19/00934/F emailed separately (PJC)
11. To Receive a Report on Community First Meeting on 23.01.20 at Kirtlington VH (PJC/FR)
12. To Discuss Consultation Request from Christian Mauz (Communities) re A41 Oxford Road & Wendlebury Road (Chesterton nr Bicester) Proposed 40mph Speed Limit, Toucan Crossing & Bus Stop Clearway. Response required by 21.02.20. (emailed separately) (PJC)
13. To Receive the Monthly Finance Officer's Report, Discuss other Finance Matters and Approve Expenditure/Payments/Income,
 - 13.1 Finance Officer's Monthly Report for January 2020 (circulated separately) (MW)
 - 13.2 To review and minute acceptance of Internal Audit documents: Statement of Internal Control y/e 31st March 2020, Risk Assessment 2019/20 + Internal Audit Review Checklist 2018/19 (emailed separately) (JW)
 - 13.3 To discuss other Finance Matters (MW/PJC)

Payments for Approval:

- 13.4 Jackie Williams Clerk's Salary £716.59
- 13.5 Mike White, Finance Officer's Salary £154.75
- 13.6 HMRC, Contributions £176.26
- 13.7 OALC Audit Training Course FO + Clerk (RFO) £120.00
- 13.8 OALC Internal Audit Training Course Clerk (RFO) £60.00
- 13.9 OALC Charitable Trusts Training Course (F Rowe) £108.00
- 13.10 Waterman Graphics Ltd – Allotment 'Dogs on Lead' Sign £50.40
- 13.11 Information Commissioner's Office GDPR Annual Registration £40.00
- 13.12 Castle Water – Allotment Water Bill £2.30
- 13.13 Community First Oxfordshire Annual Membership £55.00
- 13.14 SLCC Webinar Training Course £36.00
- 13.15 Jackie Williams, Clerk's Expenses: Ink, stationery, sundries £75.42
- 13.16 OALC Councillors Refresher Training FR, JH, TT, CM £432.00

Great Wolf Account

- 13.17 Paul Basham Associates (Transport Consultancy) £1,350.00
- 13.18 Paul Basham Associates (Transport Consultancy) 450.00

Payments Made:

- 13.19 Green Scythe Ltd – November Grass Cutting - £592.20 (2111)
- 13.20 OALC – 1 x clerk Website Accessibility training course - £60.00 (2112)
- 13.21 Jenny Hodges – Cllr Travel Expenses - £17.10 (2113)
- 13.22 Philip Clarke – Cllr Expenses (Mtg refreshments + Ink) - £74.44 (2114)
- 13.23 Clerk's Salary - £852.59 (2115)

- 13.24 Finance Officer's Salary - £154.55 (2116)
- 13.25 HMRC Contributions - £240.46 (2117)
- 13.26 M White – FO's Expenses (stationery) - £45.15 (2118)
- 13.27 Friends of Burnehyll Woodland (transfer of gifted funds) - £6,298.00 (2119)
- 13.28 Jackie Williams – Expenses (Xmas tree solar lights, stationery, postage) £65.03 (2120)
- 13.29 Monthly DDR Payment to 02, Clerk's Mobile Phone £16.80

Great Wolf Account

- 13.30 Jackie Williams – Expenses (paper, ink etc) £37.80 (068)

Receipts:

None

14. Planning (PJC)

New Applications:

- 14.1 **19/02941/F** Huish House, Home Farm, Chesterton – change of use from agricultural to Residential. **(Objection)**
- 14.2 **19/02958/F** Bicester Gateway – Foul Water Tank + Pumping Station Compound – Holiday Inn Express Hotel **(no objections)**
- 14.3 **19/02953/ADV** Bicester Gateway - Various illuminated + non-illuminated signage – Holiday Inn Express Hotel **(no objections)**

Decisions Pending:

- 14.4 **19/02550/F** Great Lakes UK Ltd (Great Wolf Resorts) – Redevelopment of part of golf course to provide new leisure resort, waterpark, entertainment centre, hotel, conferencing facilities, restaurants + parking. **Objection.**
- 14.5 **19/01740/HYBRID** – Catalyst Bicester/Albion – Adj to Promised Land Farm, Wendlebury Rd - 23,400 Sq m Wetland, health & racquets club, tennis courts, pools, spa etc. **No objections but major traffic concerns.**
- 14.6 **19/01746/OUT** – Catalyst Bicester/Albion – Land adj to Promised Land Farm, Wendlebury Rd, 10,200sq m B1 Devpt, access + landscaping . **No objections but traffic concerns.**
- 14.7 **19/00934/F** - Bicester Sports Association– Change of use – agricultural land + Extension of sports facilities + Re-Consultation – **Objections + Concerns.**
- 14.8 **18/00042/REFAPP** - Smith & Butcher Gypsy Site – Appeal (29/01) against Refusal – Objection (Appeal Inquiry Date 15.10.19 – 3 days) **Attended + Objected**

Decisions Made:

- 14.9 **19/02469/F** Bruern Abbey School – conversion of garage to create two classrooms and store (Listed Building). **No Objections. Granted + Conditions**

15. To Receive a Report on New Residents (JH)

16. To List Important Correspondence Received Since the Last Meeting (PJC/JW)

- 16.1 3 x TTROs: T7438, T7321, T7410
- 16.2 SLCC Climate Change Training Webinar Information for Councillors + Clerks

Future Meetings (7.30pm unless otherwise stated):

Tuesday, 3rd March 2020

Tuesday, 7th April 2020

Tuesday, 21st April 2020 (Annual Parish Meeting)