

Chesterton Parish Council
Designated Committee Meeting Agenda
Wednesday, 1st April 2020

Decisions to be made:

1. Cricket Club Subs – Pay in 1st April 2020 – agreed?
2. PC Minutes 3rd March 2020 – Approval (on behalf of PC + signing off?)
3. Finance Mtg Minutes – Approval (on behalf of PC)
 - MW removing Christine Muddiman?
 - AT becoming signatory?
4. Finance Regulations – Approval (on behalf of PC)
5. Internet Banking Signatories – Final Decision?
6. Transfer of RFO Role from Clerk to Finance Officer – Approval (on behalf of PC)
7. Green Scythe to continue cutting grass, provided complying with Government Instructions - Vote

Other Matters:

8. Monthly Finance Report still happening?
9. Investigation of Safe?
10. MW to write PIN and Password for laptop in sealed envelope and give to PJC?
11. Governance & Accountability for Local Councils – A Practitioner's Guide (England)
 - MW able to access online? (JW email 9.2.20) or purchase for approx £20?

Next/Future Meeting:

12. All to confirm (May each year) their computers comply with antivirus/firewall etc
13. Review of Standing Orders – when + who?
14. Website progress.
15. Policies Review – prioritise list?
16. Date of next meeting:

Matters on hold:-

1. Annual Parish Meeting – JW still asking for reports
2. Allotment Tenancy Agreements & Payment – JW still chasing
3. Website – JW/HT/AT still to progress
4. Phil Hood, Internal Audit + other Audit matters
5. Parish Council Vacancies x2
6. Taylor Wimpey Fence Panels by allotment
7. Audley Gardens Footpath
8. Allotments – DEFRA/RSPCA check on birds
9. Allotments - Plot Covering + Numbering
10. Tubbs Lane DMMO
11. Tubbs Lane Agreement – James Hulme/John Simms (map)
12. Cancelled Training Courses
13. Comet Bus confirmation – cancelled by email to Ian Corkin and OCC
14. Rugby Club Parking incident on The Hale – relay to Ian Corkin
15. Speed Reduction consultations update? – Ian Corkin
16. Dean Clayton/James Kirkham – Bicester Hotel Golf & Spa Plans
17. Planning Applications Ongoing - Update
18. VE75 Pub Celebration Update
19. Burnehyll Woodland Update
20. Emergency Action Plan
21. Grant Applications
22. Play Area Maintenance & Management

This is my 'first pass' list. Please let me know as and when you think of any other matters which have been put on hold (or perhaps could be pursued whilst on 'lockdown'). I just want to make sure we don't drop anything a couple of months down the line, or whenever we are up and running again.

Jackie